



Zoning Text Amendment Submission Requirements

1. All Zoning Text Amendment requests shall be submitted to the Building & Planning Department at 120 N. Fraser Street, Georgetown, SC 29440. For changes to the text of existing Planned Development Districts, the applicant shall meet with the Director of Development prior to submitting the proposed text amendment.
2. It is imperative that a complete application shall be submitted to the Planning Department. A completed Zoning Text Amendment application shall consist of the following:
 - Specific section of the zoning ordinance text you are requesting changed and reason(s) why the change(s) are requested.
 - Copy of proposed changes.
 - Any additional supporting documents as required.
 - An application fee of \$150.00 must accompany application.
3. Failure to submit a complete application will result in the application being returned to the applicant.
4. Public Hearings are held by the Planning Commission on all Zoning Text Amendment requests. The Planning Commission makes a recommendation as to whether the amendment should be considered by City Council. Their recommendations are then forwarded to the Mayor and City Council for action.
5. The City Council normally has two readings for each request in which the Planning Commission forwards. If City Council denies the first reading of the requested text amendment, the application is denied. If City Council approves the first reading, the council still has the option to deny the change during second reading.



Zoning Ordinance Text Amendment

Contact Information:

Name of Person(s) Requesting Change: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Text Change Request:

What specific section(s) of the zoning ordinance is proposed to be changed? _____

Reason(s) for the requested change(s): _____

Proposed Change(s): _____

(If more space is needed, attach another sheet of paper)

An application fee of \$150.00 must accompany application. GL# (0010.00.323.020)

It is understood by the undersigned that while this application will be carefully reviewed and considered, the burden of proving the need for the proposed amendment rest with the applicant.

Print Name

Signature

Date