



*First Baptist Church*



*Fund Detail*



*Front Street at Clock*



Revenue

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0010 - General Fund						
<u>Revenues</u>						
Department: 00 - Revenue						
RE21-Property T - Property Taxes						
311.001	Property Taxes - Real	\$ 2,603,806	\$ 2,995,361	\$ 3,000,000	\$ 3,185,494	\$ 3,145,000
311.003	Property Taxes - Vehicles	270,945	243,990	200,000	230,000	230,000
311.005	Prop Tax-Penalties & Cost	29,373	41,474	25,000	25,000	25,000
Account Classification Total: Property Taxes		\$ 2,904,124	\$ 3,280,826	\$ 3,225,000	\$ 3,440,494	\$ 3,400,000
RE22-Licenses A - Licenses and Permits						
321.001	Business Licenses	\$ 2,194,710	\$ 2,452,018	\$ 2,000,000	\$ 2,355,689	\$ 2,000,000
321.002	Business Lic - Penalties	117,126	30,630	30,000	25,294	20,000
322.001	Cable TV Franchise	47,256	51,766	45,000	45,747	45,000
322.002	S.C. Electric & Gas Co.	83,670	79,401	70,000	73,972	70,000
322.003	Tele Communications	500	500	500	1,475	500
323.001	Electrical Permits	12,185	31,853	9,000	8,554	8,000
323.002	Plumbing Permits	18,128	10,221	6,500	5,342	5,000
323.003	Gas Permits	1,430	1,741	1,000	799	800
323.004	Building Permits	138,718	191,853	95,000	53,207	42,000
323.005	Yard Sale Permits	261	210	100	153	50
323.006	Mobile Home Permits	375	566	150	-	-
323.007	Demolition & Clearance	3,817	7,500	5,000	3,750	2,500
323.008	Mechanical Permits	20,490	17,196	5,000	7,633	7,000
323.010	Bus Lic Inspection Fee	500	1,175	1,000	1,075	500
323.013	Burning Permit	100	150	50	150	100
323.014	Construct Parking Permit	140	440	100	240	100
323.015	Reinspection Fee	1,775	8,182	1,500	7,125	4,500
323.016	Permit Not Posted On-Site	75	150	500	-	-
323.017	Mobile Home Inspect Fee	75	-	-	-	-
323.018	Moving Permit	300	200	200	248	100
323.019	Stop Work Order Fee	1,855	1,704	2,000	3,519	2,500
323.020	Board of Appeals Fee	300	1,650	1,800	750	500
323.021	Zoning Fees	280	531	700	1,211	750
323.022	Plan Review Fee	4,462	58,851	20,000	20,679	10,000
323.023	Sign Permit Fee	50	1,452	350	4,343	1,500
323.024	Planning Commission Fees	450	4,514	3,600	840	500
323.025	ARB Fees	30	1,535	1,200	3,245	2,000
323.026	Plat Approval Fees	268	1,302	500	660	200
341.001	Public Hearing Fees	10,056	-	-	-	-
364.000	Housing Authority FILOT	33,515	31,151	30,000	28,894	25,000
Account Classification Total: Licenses and Permits		\$ 2,692,895	\$ 2,988,443	\$ 2,330,750	\$ 2,654,594	\$ 2,249,100
RE23-Impact Fee - Impact Fees						
324.008	Fire Impact Fee	\$ 54,207	\$ 116,186	\$ 55,000	\$ 32,813	\$ 25,000
Account Classification Total: Impact Fees		\$ 54,207	\$ 116,186	\$ 55,000	\$ 32,813	\$ 25,000

Revenue (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
<b>RE24-Fines And - Fines and Forfeitures</b>						
351.001	Police Fines	\$ 223,970	\$ 221,088	\$ 250,000	\$ 220,000	\$ 220,000
351.003	Parking Fines	9,412	8,047	5,000	4,440	5,000
351.005	Safe Street Fees	1,215	1,100	1,000	1,000	1,000
351.006	Fire Alarm Fees	1,000	-	-	-	-
351.008	Victim's Asst. Fees-(%)	30,971	23,331	30,000	22,446	30,000
351.009	Victim's Asst. Flat Fees	12,683	10,530	13,000	8,880	13,000
<b>Account Classification Total: Fines and Forfeitures</b>		<b>\$ 279,251</b>	<b>\$ 264,095</b>	<b>\$ 299,000</b>	<b>\$ 256,766</b>	<b>\$ 269,000</b>
<b>RE25-Charges Fo - Charges for Services</b>						
344.004	IT Service Fees	\$ 51,510	\$ -	\$ -	\$ -	\$ -
344.005	SRO Reimbursement	-	54,713	59,624	56,712	59,000
351.010	Misc Police Revenue	-	685	-	3,656	-
363.001	Fees for GIS/B&P Documents	-	114	100	503	100
<b>Account Classification Total: Charges for Services</b>		<b>\$ 51,510</b>	<b>\$ 55,512</b>	<b>\$ 59,724</b>	<b>\$ 60,871</b>	<b>\$ 59,100</b>
<b>RE26-State Shar - State Shared</b>						
311.004	Inventory Tax	\$ 132,978	\$ 132,978	\$ 132,978	\$ 132,978	\$ 132,978
311.006	Homestead Exemption Tax	115,419	118,820	120,000	136,434	120,000
311.007	Manufacturer's Tax Reduce	12,909	13,569	12,000	16,252	12,000
311.008	Motor Carrier Lieu of Tax	6,703	7,214	6,014	7,653	6,000
335.001	Local Government Fund	264,422	292,237	280,000	280,000	230,000
351.007	Sunday Liquor Sales	10,450	20,700	5,000	6,600	5,000
<b>Account Classification Total: State Shared</b>		<b>\$ 542,881</b>	<b>\$ 585,519</b>	<b>\$ 555,992</b>	<b>\$ 579,917</b>	<b>\$ 505,978</b>
<b>RE27-Local Gran - Local Grants</b>						
332.008	Other Local Grants	\$ 69,706	\$ -	\$ -	\$ 10,000	\$ -
<b>Account Classification Total: Local Grants</b>		<b>\$ 69,706</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>
<b>RE28-State Gran - State Grants</b>						
332.000	State Grants	\$ 150	\$ -	\$ -	\$ -	\$ -
<b>Account Classification Total: State Grants</b>		<b>\$ 150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RE29-Federal Gr - Federal Grants</b>						
331.000	Federal Grants	\$ 397,000	\$ 165,400	\$ -	\$ -	\$ -
<b>Account Classification Total: Federal Grants</b>		<b>\$ 397,000</b>	<b>\$ 165,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RE30-Investment - Investment Earnings</b>						
361.001	Investment Earnings	\$ 99,371	\$ 121,267	\$ 75,000	\$ 59,773	\$ 50,000
361.002	Invest Earnings-Restrict	1,541	2,393	-	-	-
<b>Account Classification Total: Investment Earnings</b>		<b>\$ 100,912</b>	<b>\$ 123,660</b>	<b>\$ 75,000</b>	<b>\$ 59,773</b>	<b>\$ 50,000</b>
<b>RE31-Miscellaneous - Miscellaneous</b>						
362.000	Rents and Royalties	\$ 39,679	\$ 33,787	\$ 35,000	\$ 30,756	\$ 25,000

Revenue (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
364.001	Steel Mill FILOT	-	-	-	46,539	-
367.001	Operating Contributions	25,000	-	-	-	-
368.000	Work Comp Reimbursement	-	3,943	-	-	-
369.000	Cash Over & Short	170	(410)	-	-	-
369.002	Miscellaneous Revenue	16,081	20,948	5,000	17,191	5,000
369.003	Insurance Proceeds	48,294	12,624	-	54,721	-
369.005	Set-off Debt Collection Fees	-	1,725	-	2,100	-
Account Classification Total: Miscellaneous		\$ 129,224	\$ 72,617	\$ 40,000	\$ 151,307	\$ 30,000
RE33-Operating - Operating Transfers In						
392.001	From Electric Fund	\$ 1,697,795	\$ 1,697,795	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
392.002	From Water Fund	192,000	192,000	-	-	-
392.003	From Accom Tax Fund	29,085	28,756	27,750	27,750	27,750
392.005	From Wastewater Fund	150,000	150,000	-	-	-
392.009	From Hospitality Fund	55,000	-	-	-	108,000
392.013	Non-Recurring Transfers	404,250	-	-	-	-
394.002	Transfer from fund balance	-	-	-	-	198,500
Account Classification Total: Operating Transfers In		\$ 2,528,130	\$ 2,068,551	\$ 1,427,750	\$ 1,427,750	\$ 1,734,250
RE34-Financ Pro - Financing Proceeds						
393.002	Lease Purchase Proceeds	\$ 132,736	\$ 152,000	\$ -	\$ -	\$ 126,400
393.003	GO Bond Proceeds	-	-	403,500	434,500	413,500
Account Classification Total: Financing Proceeds		\$ 132,736	\$ 152,000	\$ 403,500	\$ 434,500	\$ 539,900
RE35-Sale Of As - Sale of Assets						
391.001	Sale of Assets	\$ 10,629	\$ 20,774	\$ 10,000	\$ 19,897	\$ 2,500
Account Classification Total: Sale of Assets		\$ 10,629	\$ 20,774	\$ 10,000	\$ 19,897	\$ 2,500
Department Total: 00 - Revenue		\$ 9,893,355	\$ 9,893,581	\$ 8,481,716	\$ 9,128,682	\$ 8,864,828
Revenues Total		\$ 9,893,355	\$ 9,893,581	\$ 8,481,716	\$ 9,128,682	\$ 8,864,828

# Administration

City Administrator

Policy Direction  
 Capital Needs  
 Personnel Activities  
 Financial Condition  
 Public Relations

Human Resources

Employee and Retiree Benefits  
 Wage and Salary Administration  
 Employment Law Compliance  
 Employee Relations  
 Reference Checking  
 New-Hire Testing and Orientation  
 Correspondence

City Judges

Render Judicial Decision  
 Administer Law

City Clerk

City Council Agendas  
 City Council Minutes  
 Contracts  
 Ordinances  
 Resolutions  
 Records

Risk Management

Risk Protection  
 Loss Control  
 Safety Programs  
 Management of Insurance  
 Property Claims/Liability  
 Worker's Compensation

City Council

Enact Ordinances  
 Enact Resolutions  
 Review and Adopt Budget

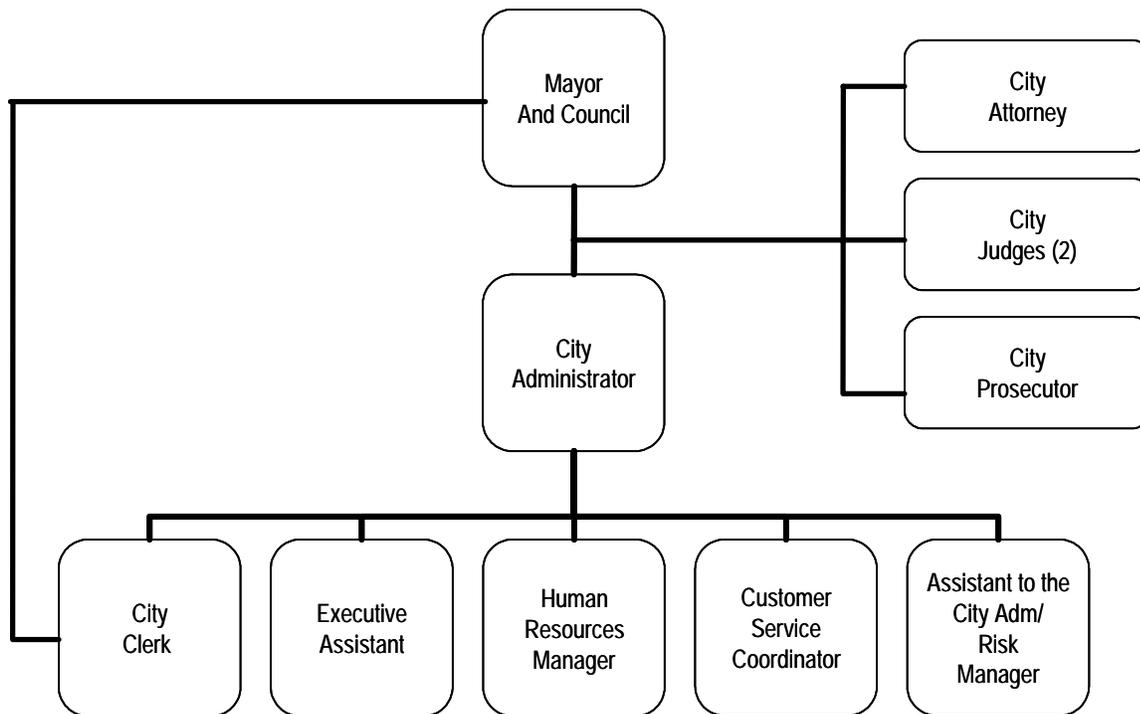
City Attorney

Legal Services  
 Litigation  
 Research Cases

City Prosecutor

Legal Services  
 Research Cases  
 Litigation  
 Correspondences

## Table of Organization



## Administration (continued)

Department  
Administration

Cost Center  
0010-01 Administration  
0010-01-02 Mayor and Council

### Department Mission

To provide and oversee the coordination and management of day to day operations and activities of City government, ensuring delivery of effective and efficient quality municipal services to the citizens of Georgetown, in addition to the formulation, coordination, and implementation of goals, objectives, and policies set by City Council.

### Fiscal Year 2008/2009 Accomplishments

- Received a 97% score on the SCMIT Minimum Guideline Assessment and a 96% score on SCMIRF
- A playground improvement initiative was started in late 2007 and has begun improvements at the Bayview playground this year to improve and enhance the safety, landscaping and maintenance
- Upgraded the City Safety Award Program to engage behaviors that meet the safety requirements set by the City of Georgetown
- Implemented a new confined space written program for the Electric and Water Departments
- Created and distributed at-a-glance pocket injury guide and wellness cards for all employees
- Continued the distribution of a monthly Safety/Wellness newsletter to Mayor and Council and City employees
- Continued the City-wide Departmental Safety Calendar to improve, establish and verify safety training needs to meet both regulatory obligations and decrease risk of loss.
- Continued distribution of an Injury Update Report that is disseminated after each work related injury by email to all employees
- Improved Safety/Accident Review Meetings to include employee/supervisor input effecting enhanced safety investigations for determining preventive actions
- Continued monthly Playground/Park Safety inspections to decrease risk of loss
- Continued the performance management evaluation system to more effectively capture and communicate pertinent job performance standards and prerequisites
- Continued the annual wellness screening/assessment, which is offered to all employees.
- Created database to track certificate of insurance for vendors
- Created database to track all special events
- 2009 Safety Idea Contest award

### Fiscal Year 2009/2010 Objectives

- Provide quality public services and customer service by strengthening communication and cooperation among citizens, elected officials and staff and assure friendly, helpful and professional delivery of service
- Provide a weekly communiqué to Mayor and Council

## Administration (continued)

- Develop policies to more effectively meet infrastructure needs
- Establish a multi-year plan to limit the Utility Fund transfers to the equivalent of a typical utility franchise fee
- Continue work with the Finance Department to enhance revenues
- Assist City Departments with hiring, evaluations, and disciplinary actions



Administration (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
<u>Expenditures</u>						
Department: 01 - Administration						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 293,248	\$ 301,148	\$ 311,530	\$ 279,500	\$ 279,752
401.103	Overtime	11,162	17,919	8,000	17,500	21,000
401.106	Contract Labor	325	-	-	11,025	-
405.114	FICA	22,278	23,205	24,444	22,720	23,008
406.116	Retirement	24,886	29,249	29,863	27,890	28,100
407.122	Life Insurance	250	264	282	225	222
407.124	Disability Insurance	696	866	1,020	750	845
408.125	SCMIT Worker's Comp Ins.	4,513	7,835	5,320	7,158	5,220
410.001	Health Claims Cost LGAG	34,584	39,751	40,130	29,600	33,443
Account Classification Total: Personal Services		\$ 391,941	\$ 420,237	\$ 420,589	\$ 396,368	\$ 391,589
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 4,231	\$ 4,259	\$ 4,500	\$ 4,000	\$ 4,000
500.102	Equipment	3,362	185	350	300	9,300
500.103	Office Furniture	-	-	5,000	270	-
500.105	Printing and Binding	348	551	2,000	1,500	500
500.107	Technology Supplies	-	184	-	-	-
Account Classification Total: Supplies		\$ 7,941	\$ 5,179	\$ 11,850	\$ 6,070	\$ 13,800
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 4,112	\$ 1,603	\$ 1,650	\$ 1,650	\$ 1,626
610.1110	Communications- Wireless	-	1,783	3,050	3,050	2,866
610.112	Postage	519	377	800	650	700
620.114	Advertising	3,244	108	3,000	2,300	500
640.124	Travel Expense	2,647	4,252	7,000	3,500	4,450
650.127	Electricity	9,521	9,524	9,840	11,100	11,766
650.1271	Electricity- Outside Vend	296	343	360	376	360
650.128	Water	294	254	270	243	250
650.129	Wastewater	392	342	370	329	340
650.130	Sanitation	589	589	590	624	590
650.133	Stormwater	318	360	320	365	360
650.134	Security Lights	1,890	1,890	1,890	1,890	1,890
660.139	Fleet Services Materials	692	99	700	-	-
660.1391	Fleet Services Labor	816	250	564	38	-
660.145	Gasoline & Oil	926	475	450	154	500
670.156	Equipment Rental/Lease	2,391	4,434	4,000	7,500	6,000
685.180	Membership Dues and Fees	7,843	6,028	7,000	7,000	7,000
685.1801	Subscriptions	-	52	400	400	400
685.182	Other Operating Expenses	1,295	1,195	2,000	6,244	2,000
685.186	Training	3,130	3,002	3,000	1,750	2,000
686.185	Management Services	-	-	-	41,045	-
686.187	Professional Services	656	-	-	350	-

Administration (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
686.189	Employee Medical	86	-	-	136	-
686.195	Repair/Maint Svc Contract	1,122	641	1,000	550	700
Account Classification Total: Other Services & Charges		\$ 42,779	\$ 37,600	\$ 48,254	\$ 91,244	\$ 44,298
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ 6,520	\$ 7,624	\$ 12,209	\$ 10,537	\$ 7,413
795.002	IT Billable Services	7,349	7,383	6,339	6,339	5,675
795.995	GF Cost Distribution	(208,041)	(214,485)	(220,705)	(220,705)	(229,312)
Account Classification Total: Other Objects		\$ (194,171)	\$ (199,478)	\$ (202,157)	\$ (203,829)	\$ (216,224)
Sub Department: 02 - Mayor and Council						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 97,826	\$ 98,288	\$ 96,860	\$ 96,940	\$ 96,856
405.114	FICA	6,504	6,223	7,410	7,410	7,409
406.116	Retirement	7,911	8,838	8,890	8,890	8,889
407.122	Life Insurance	439	476	480	473	472
407.124	Disability Insurance	(329)	(52)	680	-	-
408.125	SCMIT Worker's Comp Ins.	2,151	2,274	2,720	2,625	2,600
410.001	Health Claims Cost LGAG	62,158	78,872	73,580	73,580	73,574
Account Classification Total: Personal Services		\$ 176,660	\$ 194,920	\$ 190,620	\$ 189,918	\$ 189,800
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 393	\$ 433	\$ 500	\$ 1,000	\$ 700
500.102	Equipment	13,389	-	1,000	200	12,500
500.105	Printing and Binding	890	891	8,000	86	1,000
500.107	Technology Supplies	-	-	1,000	-	-
Account Classification Total: Supplies		\$ 14,672	\$ 1,323	\$ 10,500	\$ 1,286	\$ 14,200
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 7,955	\$ 694	\$ 800	\$ 1,250	\$ 1,085
610.1110	Communications- Wireless	-	6,274	6,000	6,600	2,657
610.112	Postage	177	229	250	250	250
620.114	Advertising	-	632	-	300	500
640.124	Travel Expense	5,666	12,423	10,000	3,200	7,000
670.156	Equipment Rental/Lease	139	34	150	75	-
685.180	Membership Dues and Fees	515	515	2,000	1,500	1,950
685.1801	Subscriptions	-	348	-	-	-
685.182	Other Operating Expenses	4,284	6,073	5,000	1,800	4,000
685.186	Training	2,255	2,627	4,000	750	3,750
686.187	Professional Services	-	-	-	500	-
Account Classification Total: Other Services & Charges		\$ 20,991	\$ 29,848	\$ 28,200	\$ 16,225	\$ 21,192

Administration (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX70-Other Obje - Other Objects						
795.001	IT Internal Allocations	\$ 16,835	\$ 5,813	\$ 7,115	\$ 5,675	\$ 3,707
795.002	IT Billable Services	1,837	2,031	1,585	1,585	1,419
Account Classification Total: Other Objects		\$ 18,672	\$ 7,844	\$ 8,700	\$ 7,260	\$ 5,126
EX90-Capital Ou - Capital Outlay						
900.4300	Other Equipment	\$ -	\$ -	\$ 12,500	\$ -	\$ -
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ 12,500	\$ -	\$ -
Sub Department Total: 02 - Mayor and Council		\$ 230,994	\$ 233,935	\$ 250,520	\$ 214,689	\$ 230,318
Department Total: 01 - Administration		\$ 479,483	\$ 497,473	\$ 529,056	\$ 504,542	\$ 463,782

## Building and Planning

### Director of Planning & Development

Comprehensive Planning  
 Plan Reviews  
 Annexation  
 Land Uses  
 Ordinances  
 Development and Subdivision Inquiries  
 Develops Site Plans

### Code Enforcement Officer

Overgrown Lots  
 Junk Cars

### Deputy Director

Development and Subdivision Inquiries  
 Inspection for all Construction Disciplines  
 Building Code Questions  
 Dilapidated Houses

### Building Inspector

Inspection for all construction disciplines  
 Establishes and maintain a list of unsafe structures  
 Performs Bus. License inspections to assure compliance

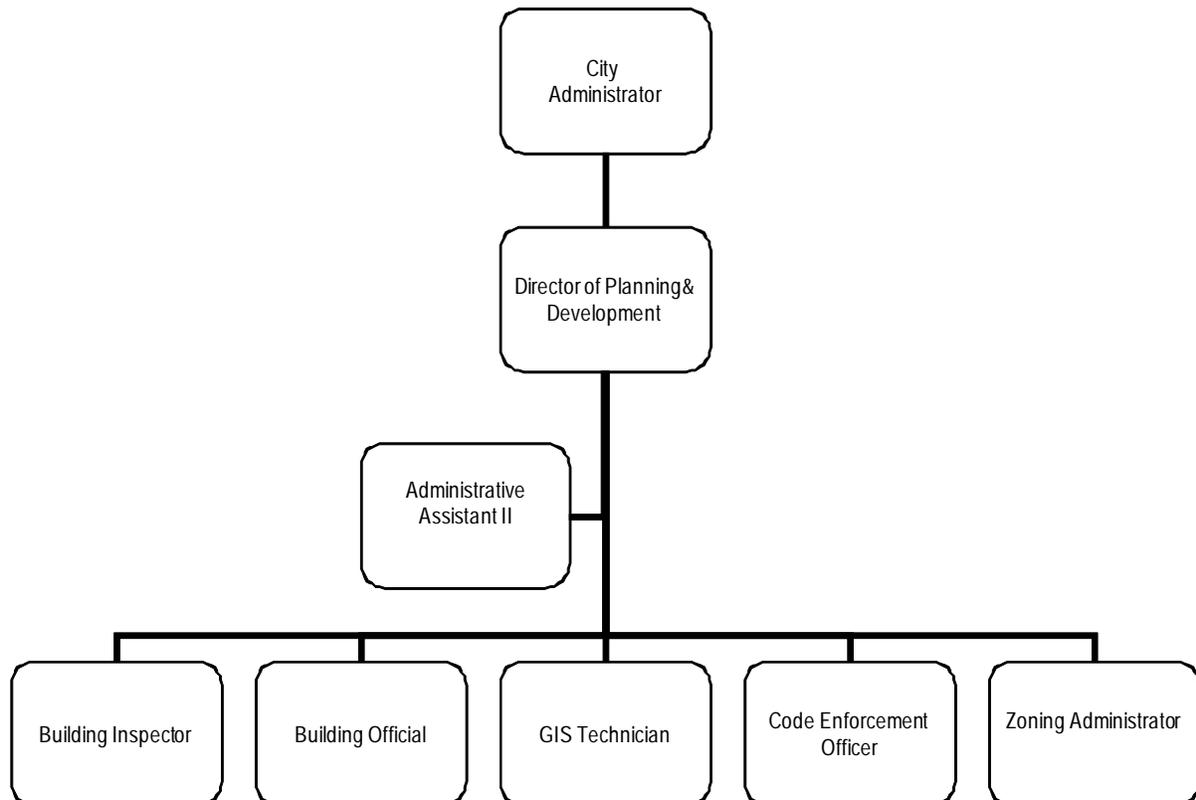
### GIS Technician

Uses information to update assessment parcel maps  
 Creates, implements, integrates, maintains GIS applications  
 Develops geographic queries and reports  
 Creates and defines attributes of related databases  
 Provides parcel & database conversion from outside sources  
 Performs accurate land ownership and monument records research  
 Maintains database for addresses throughout the City

### Zoning Administrator

Prepares Reports and Studies  
 Zoning Enforcement  
 Zoning Compliance  
 Sign Approval and Permits

## Table of Organization



## Building and Planning (continued)

Department  
Building and Planning

Cost Center  
0010-03

### Department Mission

Through implementation of the land use plan, zoning, and other development ordinances and building codes, the Building and Planning Department strives to assure the compatibility of many disparate uses, promote a high quality of life, and a positive business climate in the City of Georgetown.

### Fiscal Year 2008/2009 Accomplishments

- Four elements were received in reference to the Comprehensive Plan revisions
- Land Development Regulations have been updated and are currently being reviewed by Planning Commission
- Permits updated on the GIS system
- Discussed with many property owners about annexation in the City of Georgetown
- Building Inspector obtained certification
- The 2006 Building codes were adopted

### Fiscal Year 2009/2010 Objectives

- Work with contractors and citizens in a positive supporting role
- Become a user friendly service to our citizens
- Complete the revision of the Comprehensive Plan
- Maintain certifications within the department through continued education and training
- Work with property owners/business districts to develop more uses and opportunities for our City
- Complete inspections in a timely manner on new/remodeled structures to provide citizens with a safe and healthy environment
- Provide developers/contractors with answers and positive direction in their plan review process to help expedite the permitting process
- Simplify the permitting process to be user friendly and efficient
- Continue annexation efforts for positive growth opportunities
- Support the City and the Department by cross training to diversify employee's ability to better address the Public's needs while supporting budget reductions through tough economic times.
- Continue to seek cost cutting measures while maintaining a positive direct with the department.

Building and Planning (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 03 - Building & Planning						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 191,497	\$ 256,962	\$ 291,460	\$ 268,350	\$ 230,941
401.103	Overtime	1,901	2,756	2,500	9,100	2,500
401.106	Contract Labor	9,076	16,005	-	3,850	-
405.114	FICA	14,125	19,111	22,490	21,220	17,858
406.116	Retirement	15,809	23,770	27,430	26,050	21,755
407.122	Life Insurance	217	289	330	285	270
407.124	Disability Insurance	559	994	1,183	1,183	1,014
408.125	SCMIT Worker's Comp Ins.	3,926	12,717	4,800	9,270	4,650
410.001	Health Claims Cost LGAG	31,667	45,683	46,820	46,820	36,787
Account Classification Total: Personal Services		\$ 268,777	\$ 378,288	\$ 397,013	\$ 386,128	\$ 315,776
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 10,052	\$ 11,655	\$ 12,000	\$ 10,000	\$ 12,000
500.102	Equipment	12,196	4,120	500	200	8,600
500.103	Office Furniture	4,618	2,825	5,000	4,713	1,000
500.105	Printing and Binding	-	-	-	-	2,000
500.107	Technology Supplies	-	-	5,000	-	-
515.124	Department Supplies	235	-	-	-	-
Account Classification Total: Supplies		\$ 27,100	\$ 18,599	\$ 22,500	\$ 14,913	\$ 23,600
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 4,055	\$ 1,335	\$ 1,350	\$ 1,350	\$ 1,355
610.1110	Communications- Wireless	-	6,267	6,100	6,100	5,584
610.112	Postage	2,824	1,824	3,500	1,750	4,000
620.114	Advertising	7,520	4,423	5,000	2,750	4,000
640.124	Travel Expense	1,995	8,902	5,500	3,200	5,000
650.127	Electricity	5,441	5,442	5,840	6,200	6,572
650.1271	Electricity- Outside Vend	169	196	220	215	220
650.128	Water	168	145	270	139	140
650.129	Wastewater	224	196	370	188	190
650.130	Sanitation	337	337	337	357	337
650.133	Stormwater	181	206	190	209	210
650.134	Security Lights	1,080	1,080	1,080	1,080	1,080
660.139	Fleet Services Materials	1,061	1,707	2,500	950	1,200
660.1391	Fleet Services Labor	908	2,087	1,136	1,047	1,000
660.145	Gasoline & Oil	1,379	2,945	4,500	2,210	4,000
670.156	Equipment Rental/Lease	4,850	5,893	4,000	7,136	7,000
685.180	Membership Dues and Fees	1,329	1,449	2,000	1,500	2,000
685.1801	Subscriptions	-	1,114	500	800	650
685.182	Other Operating Expenses	887	2,547	1,000	1,121	1,000
685.184	Continuing Education	-	75	-	117	1,800
685.186	Training	955	2,272	6,000	4,000	5,000
686.186	Legal Services	-	16,314	15,000	50,000	10,000

Building and Planning (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
686.187	Professional Services	11,178	20,000	50,000	2,500	-
686.189	Employee Medical	239	161	150	-	250
686.191	Contract Services/Studies	209	-	-	-	-
686.194	Other Prof/Tech Services	8,481	2,449	30,000	5,000	-
686.195	Repair/Maint Svc Contract	1,132	201	2,600	1,000	3,000
686.199	Internal Engineering	200	-	-	-	-
Account Classification Total: Other Services & Charges		\$ 56,801	\$ 89,566	\$ 149,143	\$ 100,919	\$ 65,588
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ 25,631	\$ 70,540	\$ 10,698	\$ 9,412	\$ 5,847
795.002	IT Billable Services	9,186	10,093	7,923	7,923	7,094
Account Classification Total: Other Objects		\$ 34,818	\$ 80,633	\$ 18,621	\$ 17,335	\$ 12,941
EX90-Capital Ou - Capital Outlay						
900.4100	Vehicles	\$ -	\$ -	\$ 18,500	\$ 15,534	\$ -
900.4300	Other Equipment	8,716	-	-	-	-
Account Classification Total: Capital Outlay		\$ 8,716	\$ -	\$ 18,500	\$ 15,534	\$ -
Department Total: 03 - Building & Planning		\$ 396,211	\$ 567,086	\$ 605,777	\$ 534,829	\$ 417,905

# Finance

## Director of Finance

Comprehensive Annual Financial Report  
 Fiscal Budget  
 Quarterly Council Reports  
 Financial Analysis  
 Performance Measurement  
 Revenue/Expense Forecasts  
 City Council Agenda Items  
 Finance Related Ordinances  
 Debt Management

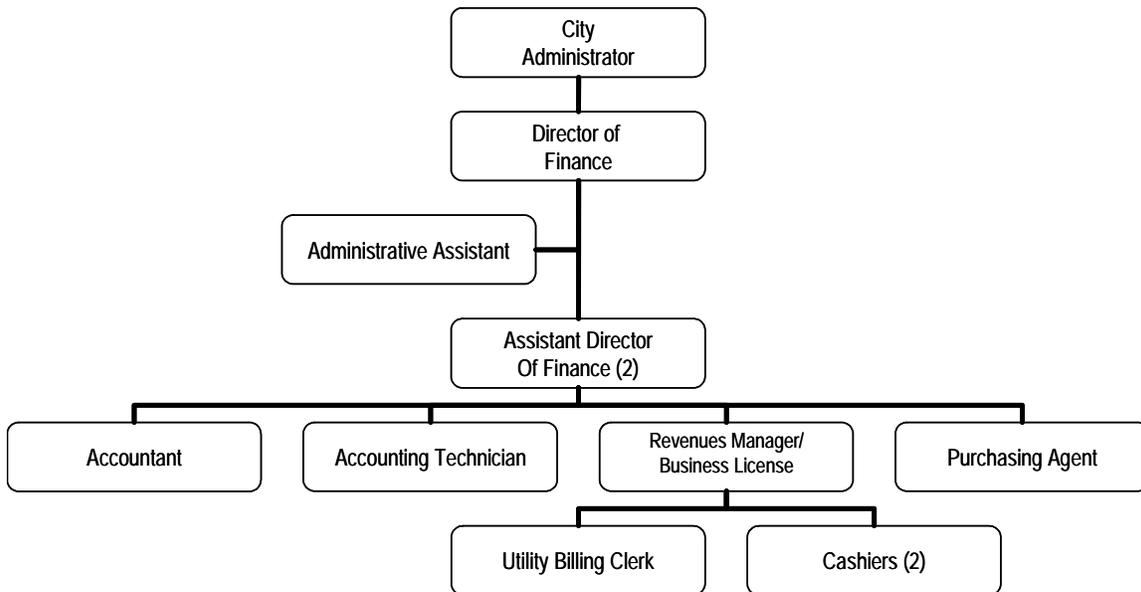
## Assistant Director of Finance

Oversees Accounting Staff  
 General Ledger  
 Payroll Administration  
 Fixed Assets  
 Cash Receipts/Management  
 Accounts Payable  
 Purchasing

## Utility Billing

Customer Service  
 Generate Bills  
 Customer Inquiries  
 New Accounts  
 Terminated Accounts  
 Utility Payments  
 Cash Receipts  
 Business Licenses  
 Delinquencies

## Table of Organization



## Finance (continued)

Department  
Finance

Cost Center  
0010-04

### Department Mission

To ensure the sound financial management of the City's funds by planning and furnishing accountable financial data; including auditing, budgeting, purchasing, customer service, utility billing, collections, and delinquent collections.

### Fiscal Year 2008/2009 Accomplishments

- Completed and submitted the FY 2008/2009 Budget Document to GFOA by September 15, 2008
- Received the GFOA Distinguished Budget Presentation Award for the FY 2008/2009 Budget Document
- Completed and submitted the FY 2007/2008 CAFR to GFOA by December 31, 2008
- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2007/2008 CAFR
- Completed and submitted the FY 2007/2008 PAFR to GFOA by December 31, 2008
- Received the GFOA Award for Outstanding Achievement for the FY 2007/2008 PAFR
- Began the Certified Public Finance Officers Designation program
- Provided Mayor and Council with quarterly budget reports
- Initiated and performed the implementation of the Personnel Module software project
- Restructured the budget process and document to GFOA standards required to receive the Distinguished Budget Award
- Restructured the City's general ledger account codes
- Published a monthly newsletter to keep Mayor and Council aware of pertinent financial issues
- Spearheaded a process improvement initiative in Waste Management
- Assisted with the Electric Rate Study
- Published a fully comprehensive vehicle inventory report for Mayor and Council
- Continued the Business License Auditing Program
- Completed installation of new financial software
- Began implementation of a new Utilities Management Software

### Fiscal Year 2009/2010 Objectives

- Initiate an RFP for Banking Services
- Ensure that collected revenues are properly accounted for, safeguarded, and deposited
- Increase customer satisfaction through the delivery of customer focused initiatives
- Increase automated payment usage
- Provide monthly budget reports to Mayor and Council
- Complete all general ledger transactions and notify departmental users that monthly summary reports are available

## Finance (continued)

- Work with independent auditors to complete audit and produce Comprehensive Annual Financial Report by Dec. 15, 2009
- Receive the GFOA Distinguished Budget Presentation Award and the Certificate of Achievement Award for Excellence in Financial Reporting
- Continue with the Business License Auditing Program
- Publish a comprehensive Financial Manual for use by City staff
- Complete the Utilities Management software installation and training
- Complete the comprehensive rewrite of the City Purchasing Ordinance



Finance (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 04 - Finance						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 395,345	\$ 441,785	\$ 456,120	\$ 459,860	\$ 475,011
401.103	Overtime	7,957	9,811	5,000	8,452	5,000
405.114	FICA	29,460	32,534	35,280	36,400	36,721
406.116	Retirement	32,935	41,317	43,040	44,800	44,815
407.122	Life Insurance	468	492	500	493	492
407.124	Disability Insurance	1,473	1,702	1,860	1,860	1,859
408.125	SCMIT Worker's Comp Ins.	4,513	10,329	5,400	8,456	5,310
410.001	Health Claims Cost LGAG	67,053	78,315	73,580	73,580	73,574
Account Classification Total: Personal Services		\$ 539,203	\$ 616,285	\$ 620,780	\$ 633,901	\$ 642,781
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 10,924	\$ 8,966	\$ 10,000	\$ 11,000	\$ 10,000
500.102	Equipment	2,068	12,699	10,175	8,000	25,400
500.103	Office Furniture	12,774	4,165	1,500	1,500	2,500
500.105	Printing and Binding	2,523	5,688	10,750	19,000	18,000
500.106	Computer Supplies	-	259	-	1,106	-
500.107	Technology Supplies	-	184	10,000	350	3,000
515.124	Department Supplies	605	-	-	-	-
Account Classification Total: Supplies		\$ 28,893	\$ 31,961	\$ 42,425	\$ 40,956	\$ 58,900
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 7,599	\$ 4,006	\$ 4,070	\$ 4,070	\$ 4,066
610.1110	Communications- Wireless	-	4,521	4,380	6,341	4,155
610.112	Postage	3,087	4,995	4,000	7,200	5,500
620.114	Advertising	2,228	125	2,500	750	1,500
640.124	Travel Expense	3,524	9,816	9,100	7,000	9,100
650.127	Electricity	8,161	8,163	8,430	9,400	9,964
650.1271	Electricity- Outside Vend	254	294	300	322	300
650.128	Water	252	217	230	208	220
650.129	Wastewater	336	293	320	282	290
650.130	Sanitation	505	505	500	535	500
650.133	Stormwater	272	309	330	313	310
650.134	Security Lights	1,620	1,620	1,620	1,620	1,620
685.180	Membership Dues and Fees	3,356	1,898	3,000	910	2,000
685.1801	Subscriptions	-	931	40	600	600
685.182	Other Operating Expenses	3,219	3,496	2,900	2,700	2,700
685.184	Continuing Education	25	3,161	3,500	1,500	3,500
685.186	Training	2,448	1,720	5,400	4,800	5,400
686.184	Technology Services	-	-	4,550	1,000	2,500
686.186	Legal Services	-	-	3,000	-	2,000
686.187	Professional Services	8,197	-	-	49	100
686.189	Employee Medical	97	-	350	51	100
686.195	Repair/Maint Svc Contract	2,600	2,777	4,550	4,550	4,550

Finance (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
687.202	Utility Billing Services	-	(4,897)	-	-	-
Account Classification Total: Other Services & Charges		\$ 47,780	\$ 43,952	\$ 63,070	\$ 54,201	\$ 60,975
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ 17,779	\$ 29,524	\$ 20,021	\$ 15,947	\$ 10,624
795.002	IT Billable Services	11,024	11,568	9,508	9,508	8,513
795.995	GF Cost Distribution	(436,348)	(450,098)	(463,151)	(463,151)	(481,213)
Account Classification Total: Other Objects		\$ (407,544)	\$ (409,006)	\$ (433,622)	\$ (437,696)	\$ (462,076)
EX90-Capital Ou - Capital Outlay						
900.4300	Other Equipment	\$ -	\$ 9,794	\$ -	\$ -	\$ -
Account Classification Total: Capital Outlay		\$ -	\$ 9,794	\$ -	\$ -	\$ -
Department Total: 04 - Finance		\$ 208,332	\$ 292,985	\$ 292,653	\$ 291,362	\$ 300,580

# Police

## Administration

Personnel Management  
Budget  
Technology

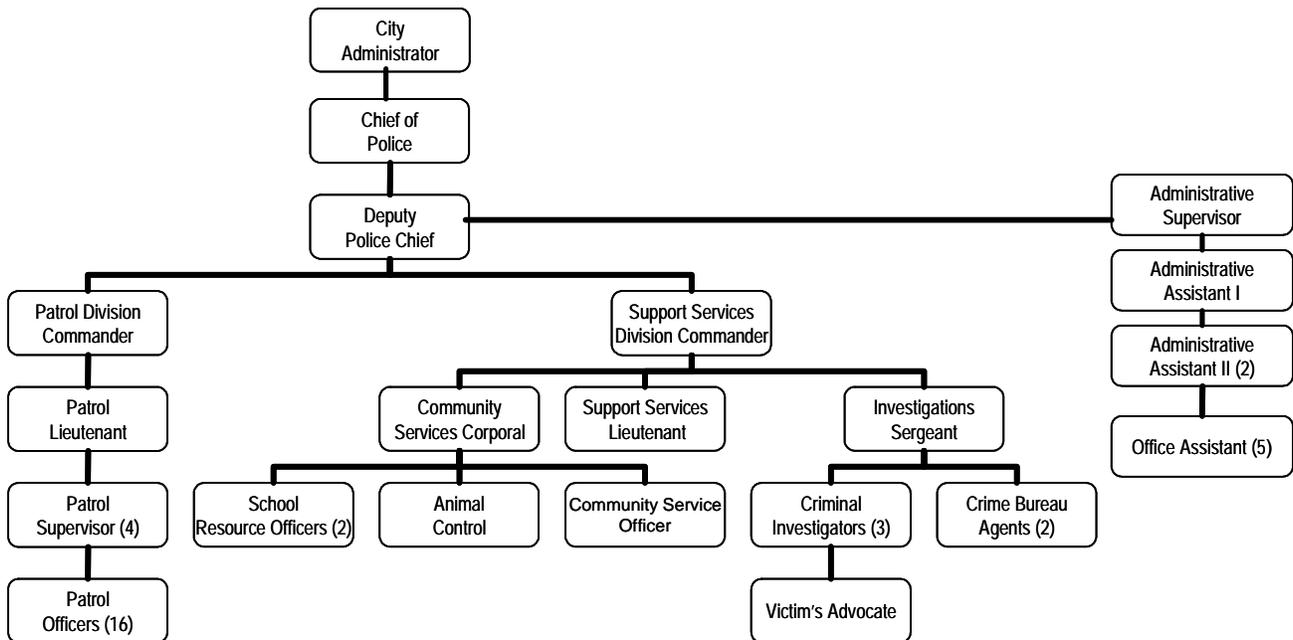
## Patrol

Enforce Traffic Law  
Proactive Patrol  
Citizen Calls For Service  
Make Arrests  
Serve Warrants  
Investigate Motor Vehicle Accidents  
Animal Control

## Investigation

General Sessions Investigations  
Crimes Against Persons  
Crimes Against Property  
Major Crime Scene Processing  
Narcotics/Drug Enforcement Unit  
Victim/Witness Program

## Table of Organization



## Police (continued)

Department  
Police

Cost Center  
0010-05-05 Staff Services  
0010-05-07 Victim/Witness Advocate  
0010-05-28 Safe Streets  
0010-05-26 Grants

### Department Mission

Members of the City of Georgetown Police Department are dedicated to delivering high quality police services through the administration and enforcement of all Municipal and State laws in a fair, impartial, and professional manner with the objective of serving, protecting, and positively impacting the quality of life for all citizens of Georgetown.

### Fiscal Year 2008/2009 Accomplishments

- Attained re-accreditation by the Commission on Accreditation for Law Enforcement Agencies, Inc. (C.A.L.E.A.)
- Created a 3-Man Traffic Team to address traffic issues
- Re-activated the Police Explorers Post for high school students
- Held the first G.R.E.A.T. (Gang Resistance Education And Training) Summer Camp for 5<sup>th</sup> through 8<sup>th</sup> graders
- Created a Juvenile Investigator position to address youthful offender issues
- Increased Community Policing through regular property and welfare checks
- Established V.O.I.C.E (Volunteer Outreach In Community Effort) Program to conduct telephone welfare checks on the elderly
- Establish a K-9 Unit to aid with drug detection

### Fiscal Year 2009/2010 Objectives

- Establish Crime Watch Groups in major communities within the City of Georgetown
- Maintain an average response time of under 5 minutes to calls for service
- Enhance the preparation and utilization of technology in order to improve the efficiency and effectiveness of delivering police services to the community
- Reduce traffic accidents through proactive traffic enforcement
- To maintain CALEA accreditation
- Increase public awareness of seatbelt safety
- Fill personnel vacancies within 60 days
- Increase positive contacts with community youth by continued implementation of youth programs

Police (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 05 - Police						
Sub Department: 05 - Police Staff Services						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 1,381,920	\$ 1,343,728	\$ 1,498,860	\$ 1,538,290	\$ 1,647,988
401.103	Overtime	69,055	103,177	70,000	90,000	70,000
401.105	On-call pay	10,400	9,312	10,400	10,400	5,200
401.106	Contract Labor	-	-	14,420	-	-
401.107	Labor Billed	(3,197)	-	-	(14,500)	(15,000)
405.114	FICA	106,552	105,422	120,810	125,600	131,824
406.116	Retirement	150,496	150,912	167,990	163,520	185,179
407.122	Life Insurance	1,745	1,690	1,810	1,819	1,934
407.124	Disability Insurance	5,305	6,035	7,100	7,100	7,603
408.125	SCMIT Worker's Comp Ins.	107,677	126,697	118,730	138,931	134,680
410.001	Health Claims Cost LGAG	270,812	284,780	280,920	280,920	307,674
Account Classification Total: Personal Services		\$ 2,100,765	\$ 2,131,753	\$ 2,291,040	\$ 2,342,080	\$ 2,477,083
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 9,984	\$ 25,242	\$ 15,000	\$ 18,000	\$ 19,000
500.102	Equipment	2,148	23,261	10,000	13,000	71,700
500.103	Office Furniture	1,718	988	2,000	390	2,000
501.101	Uniforms and Clothing	21,838	28,624	25,000	27,500	25,000
515.124	Department Supplies	3,496	-	-	-	-
515.126	Department Equipment	5,195	-	-	-	-
Account Classification Total: Supplies		\$ 44,380	\$ 78,116	\$ 52,000	\$ 58,890	\$ 117,700
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 18,673	\$ 8,814	\$ 9,000	\$ 9,000	\$ 8,946
610.1110	Communications- Wireless	-	21,645	23,500	23,400	24,348
610.112	Postage	1,338	1,675	1,800	1,500	1,500
620.114	Advertising	3,723	1,111	2,000	467	1,000
640.124	Travel Expense	2,290	4,055	5,000	8,000	7,410
650.127	Electricity	33,820	32,943	35,580	36,800	39,008
650.1271	Electricity- Outside Vend	1,031	1,172	1,270	1,411	1,300
650.128	Water	1,689	1,762	1,600	2,272	2,100
650.129	Wastewater	1,581	1,671	1,700	1,679	1,700
650.130	Sanitation	2,030	2,030	2,030	2,149	2,030
650.133	Stormwater	1,050	1,191	1,050	1,206	1,200
650.134	Security Lights	2,999	2,999	2,999	2,999	2,999
660.133	Repairs & Maint. Services	-	21,260	13,000	20,000	22,000
660.134	Radio Repairs	4,411	-	-	-	-
660.139	Fleet Services Materials	32,348	39,485	41,000	50,065	43,000
660.1391	Fleet Services Labor	21,523	25,390	24,482	33,595	38,768
660.145	Gasoline & Oil	66,516	68,916	75,100	91,073	75,100
662.140	Building Repairs	5,901	-	-	-	-
662.141	Department Repairs	2,087	-	-	-	-

Police (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
670.156	Equipment Rental/Lease	8,393	5,378	7,500	7,500	6,000
682.172	Ground Maint. Expenses	2,669	-	-	-	-
682.1721	Prisoner Housing	252,346	296,034	250,000	210,000	210,000
685.180	Membership Dues and Fees	1,974	590	650	1,054	700
685.1801	Subscriptions	-	2,488	2,150	2,150	1,500
685.182	Other Operating Expenses	4,119	4,319	4,000	6,500	6,500
685.184	Continuing Education	-	-	-	-	3,000
685.186	Training	8,183	3,317	8,000	4,000	11,650
685.1861	Law Enforce Accreditation	8,148	5,180	12,000	12,000	8,000
685.187	Special Projects	-	-	5,000	2,800	-
685.189	Reserve Program	2,865	-	1,000	1,021	1,000
686.186	Legal Services	-	-	1,000	-	2,000
686.187	Professional Services	763	-	-	98	-
686.189	Employee Medical	1,283	3,190	1,500	3,000	3,000
686.194	Other Prof/Tech Services	-	39,750	53,000	66,250	60,000
686.195	Repair/Maint Svc Contract	43,329	16,735	27,000	27,000	34,900
687.203	Contract Services	16	-	-	-	-
Account Classification Total: Other Services & Charges		\$ 537,097	\$ 613,099	\$ 613,911	\$ 628,989	\$ 620,659

EX70-Other Obj - Other Objects

700.105	Matched Expenses	\$ -	\$ 9,930	\$ -	\$ -	\$ -
795.001	IT Internal Allocations	20,678	37,759	38,050	29,562	18,111
795.002	IT Billable Services	18,373	19,368	15,846	15,846	14,189
795.010	911 Expense Billing	(11,566)	(7,675)	(11,440)	(10,611)	(11,440)
Account Classification Total: Other Objects		\$ 27,485	\$ 59,381	\$ 42,456	\$ 34,797	\$ 20,860

EX90-Capital Ou - Capital Outlay

900.2500	Land Improvements	\$ -	\$ -	\$ 9,000	\$ 6,000	\$ -
900.4100	Vehicles	69,506	-	105,000	110,010	64,000
Account Classification Total: Capital Outlay		\$ 69,506	\$ -	\$ 114,000	\$ 116,010	\$ 64,000

Sub Department Total: 05 - Police Staff Services \$ 2,779,232 \$ 2,882,349 \$ 3,113,407 \$ 3,180,766 \$ 3,300,302

Sub Department: 07 - Victim's Advocate

EX40-Personal S - Personal Services

400.101	Regular Pay	\$ 22,292	\$ 25,539	\$ 29,350	\$ 29,120	\$ 29,349
401.103	Overtime	679	702	800	1,100	800
405.114	FICA	1,654	1,832	2,306	2,310	2,306
406.116	Retirement	1,977	2,778	3,304	3,340	3,304
407.122	Life Insurance	37	44	50	45	44
407.124	Disability Insurance	102	156	170	169	169
408.125	SCMIT Worker's Comp Ins.	1,183	803	1,420	1,266	1,560
410.001	Health Claims Cost LGAG	5,407	7,120	6,690	6,689	6,689
415.133	Uniforms & Clothing	-	-	-	-	-
Account Classification Total: Personal Services		\$ 33,331	\$ 38,974	\$ 44,090	\$ 44,039	\$ 44,222

Police (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
<b>EX50-Supplies - Supplies</b>						
500.101	Supplies and Materials	\$ 790	\$ 1,083	\$ 800	\$ 800	\$ 900
500.102	Equipment	34	371	-	-	1,000
501.101	Uniforms and Clothing	342	945	700	450	500
515.124	Department Supplies	98	-	-	-	-
515.126	Department Equipment	462	-	-	-	-
<b>Account Classification Total: Supplies</b>		<b>\$ 1,726</b>	<b>\$ 2,399</b>	<b>\$ 1,500</b>	<b>\$ 1,250</b>	<b>\$ 2,400</b>
<b>EX60-Other Serv - Other Services &amp; Charges</b>						
610.111	Communications- Landline	\$ 626	\$ 267	\$ 280	\$ 280	\$ 271
610.1110	Communications- Wireless	-	309	960	400	362
610.112	Postage	750	450	500	775	900
640.124	Travel Expense	523	939	1,100	1,225	1,200
660.134	Radio Repairs	-	-	600	-	1,000
660.139	Fleet Services Materials	183	1,122	665	123	500
660.1391	Fleet Services Labor	724	772	561	295	688
660.145	Gasoline & Oil	2,899	5,040	3,650	4,899	3,500
670.156	Equipment Rental/Lease	(188)	-	1,000	250	1,000
685.180	Membership Dues and Fees	25	-	150	150	200
685.182	Other Operating Expenses	-	315	500	250	500
685.186	Training	1,306	335	1,000	780	1,000
685.187	Special Projects	490	(155)	1,000	200	1,000
686.189	Employee Medical	46	-	50	-	100
686.195	Repair/Maint Svc Contract	315	300	450	350	400
<b>Account Classification Total: Other Services &amp; Charges</b>		<b>\$ 7,699</b>	<b>\$ 9,693</b>	<b>\$ 12,466</b>	<b>\$ 9,977</b>	<b>\$ 12,621</b>
<b>EX70-Other Obj - Other Objects</b>						
795.001	IT Internal Allocations	\$ 379	\$ 934	\$ 920	\$ 681	\$ 357
795.002	IT Billable Services	1,837	1,830	1,585	1,585	1,419
<b>Account Classification Total: Other Objects</b>		<b>\$ 2,217</b>	<b>\$ 2,764</b>	<b>\$ 2,505</b>	<b>\$ 2,266</b>	<b>\$ 1,776</b>
<b>Sub Department Total: 07 - Victim's Advocate</b>		<b>\$ 44,972</b>	<b>\$ 53,830</b>	<b>\$ 60,561</b>	<b>\$ 57,532</b>	<b>\$ 61,019</b>
<b>Sub Department: 26 - Grants</b>						
<b>EX50-Supplies - Supplies</b>						
500.101	Supplies and Materials	\$ 116	\$ 23	\$ 800	\$ 800	\$ 1,000
500.102	Equipment	-	-	250	284	500
501.101	Uniforms and Clothing	186	218	1,000	600	1,500
<b>Account Classification Total: Supplies</b>		<b>\$ 302</b>	<b>\$ 241</b>	<b>\$ 2,050</b>	<b>\$ 1,684</b>	<b>\$ 3,000</b>

Police (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 1,355	\$ -	\$ -	\$ -	-
610.1110	Communications- Wireless	-	1,151	1,200	1,500	2,390
640.124	Travel Expense	-	1,254	1,400	1,400	2,000
660.133	Repairs & Maint. Services	-	470	1,000	-	1,000
660.139	Fleet Services Materials	411	1,763	1,300	1,481	1,500
660.1391	Fleet Services Labor	463	1,147	606	1,017	1,270
660.145	Gasoline & Oil	1,654	2,726	2,300	3,507	3,500
685.180	Membership Dues and Fees	-	-	200	40	200
685.182	Other Operating Expenses	-	-	500	100	1,000
685.186	Training	475	110	600	-	2,000
Account Classification Total: Other Services & Charges		\$ 4,359	\$ 8,620	\$ 9,106	\$ 9,045	\$ 14,860
Sub Department Total: 26 - Grants		\$ 4,661	\$ 8,861	\$ 11,156	\$ 10,729	\$ 17,860
Sub Department: 28 - Safe Streets						
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 521	\$ 285	\$ 700	\$ 700	1,500
500.102	Equipment	-	-	500	-	500
501.101	Uniforms and Clothing	-	965	-	-	-
515.124	Department Supplies	300	-	-	-	-
Account Classification Total: Supplies		\$ 821	\$ 1,250	\$ 1,200	\$ 700	2,000
EX60-Other Serv - Other Services & Charges						
685.182	Other Operating Expenses	\$ 44	\$ 24	\$ 500	\$ 500	1,000
685.187	Special Projects	2,400	2,029	-	1,000	8,900
Account Classification Total: Other Services & Charges		\$ 2,444	\$ 2,053	\$ 500	\$ 1,500	9,900
Sub Department Total: 28 - Safe Streets		\$ 3,265	\$ 3,302	\$ 1,700	\$ 2,200	11,900
Department Total: 05 - Police		\$ 2,832,130	\$ 2,948,342	\$ 3,186,824	\$ 3,251,227	3,391,081

## Municipal Court

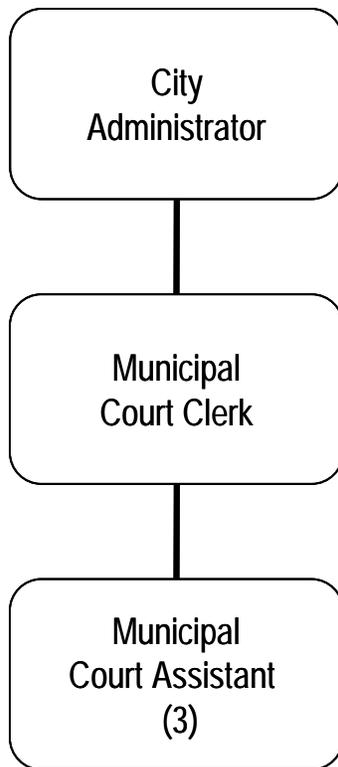
### Court Clerk

Ensures Compliance  
Maintains Jury Docket  
Attends/Supervises Bench Trials  
Caseload Management  
Assists City Judges

### Support Staff

Oversees Collections of Fees  
Processes Tickets and Warrants  
Processes Arrestees for Release  
Attends Court Proceedings

### Table of Organization



## Municipal Court (continued)

Department  
Municipal Court

Cost Center  
0010-10 Court Administration

### Department Mission

To serve the public in the administration of law; to render judicial decisions fairly and impartially; and to administer the Municipal Court in a dignified, professional, customer focused, and efficient manner consistent with the expectations of the City of Georgetown.

### 2008/2009 Accomplishments

- Completed Lems Web for accessing NCIC/SLED files
- Obtained access to the SCDMV online files
- Began compiling Municipal Court Procedure Manual
- Determined the disposition of General Sessions cases from 1998-2004 and destroyed all eligible files
- Applied for a grant for walk-through metal detectors for the municipal court room

### 2009/2010 Objectives

- Complete the Municipal Court Procedures Manual
- Revisit expunged files to ensure that the proper expungement process has been completed as required by SC Law
- Continue to use the SC department of Archives and History's Retention Schedule to destroy old files and documents as allowed
- Purchase walk-through metal detectors for the municipal court room

Municipal Court (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 10 - Municipal Court						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 93,220	\$ 95,054	\$ 114,220	\$ 114,128	\$ 114,127
401.103	Overtime	6,660	2,182	7,000	3,600	7,000
401.105	On-call pay	5,100	5,317	5,200	5,200	2,600
401.106	Contract Labor	-	9,794	-	-	-
405.114	FICA	7,722	7,563	9,670	9,340	9,465
406.116	Retirement	8,565	9,367	11,777	11,465	11,524
407.122	Life Insurance	143	139	145	154	154
407.124	Disability Insurance	478	568	680	680	676
408.125	SCMIT Worker's Comp Ins.	2,528	8,608	2,900	6,054	2,890
410.001	Health Claims Cost LGAG	23,759	26,105	26,760	26,760	26,754
Account Classification Total: Personal Services		\$ 148,176	\$ 164,696	\$ 178,352	\$ 177,381	\$ 175,190
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 2,452	\$ 4,102	\$ 4,000	\$ 3,500	\$ 4,000
500.102	Equipment	6,278	-	1,000	350	13,000
500.103	Office Furniture	71	763	1,500	370	1,000
500.107	Technology Supplies	-	265	-	-	-
515.124	Department Supplies	595	-	-	-	-
Account Classification Total: Supplies		\$ 9,396	\$ 5,130	\$ 6,500	\$ 4,220	\$ 18,000
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 1,210	\$ 801	\$ 820	\$ 820	\$ 813
610.1110	Communications- Wireless	-	245	350	450	335
610.112	Postage	910	557	1,000	650	1,000
620.114	Advertising	1,439	53	1,000	-	500
640.124	Travel Expense	358	828	1,500	1,750	2,000
650.127	Electricity	5,154	5,023	5,420	5,300	5,618
650.1271	Electricity- Outside Vend	157	179	190	215	190
650.128	Water	257	268	260	343	310
650.129	Wastewater	241	255	241	256	255
650.130	Sanitation	110	110	110	116	110
650.133	Stormwater	160	182	160	184	180
650.134	Security Lights	457	457	460	457	460
660.133	Repairs & Maint. Services	-	2,079	3,500	1,500	3,000
660.139	Fleet Services Materials	275	124	300	177	300
660.1391	Fleet Services Labor	380	285	297	519	400
660.145	Gasoline & Oil	299	462	350	350	350
662.140	Building Repairs	76	-	-	-	-
670.156	Equipment Rental/Lease	1,557	2,271	4,000	2,800	4,000
682.172	Ground Maint. Expenses	372	-	-	-	-
685.180	Membership Dues and Fees	100	150	350	350	350
685.182	Other Operating Expenses	6,423	3,911	4,700	2,800	4,500
685.186	Training	365	635	1,500	1,000	1,500

Municipal Court (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
685.187	Special Projects	-	-	-	40	-
686.187	Professional Services	-	-	-	50	-
686.189	Employee Medical	46	151	-	-	-
686.195	Repair/Maint Svc Contract	1,892	1,779	2,500	6,000	2,500
Account Classification Total: Other Services & Charges		\$ 22,238	\$ 20,804	\$ 29,008	\$ 26,127	\$ 28,671
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ 2,997	\$ 4,279	\$ 5,396	\$ 4,127	\$ 2,967
795.002	IT Billable Services	9,186	9,120	7,923	7,923	7,094
Account Classification Total: Other Objects		\$ 12,184	\$ 13,399	\$ 13,319	\$ 12,050	\$ 10,061
EX90-Capital Ou - Capital Outlay						
900.4300	Other Equipment	\$ -	\$ -	\$ 6,000	\$ -	\$ -
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ 6,000	\$ -	\$ -
Department Total: 10 - Municipal Court		\$ 191,993	\$ 204,029	\$ 233,179	\$ 219,778	\$ 231,922

# Fire

## Administration

Personnel Management  
Budget  
Emergency Management  
Community Hazard/Risk Assessment

## Technical Services Division

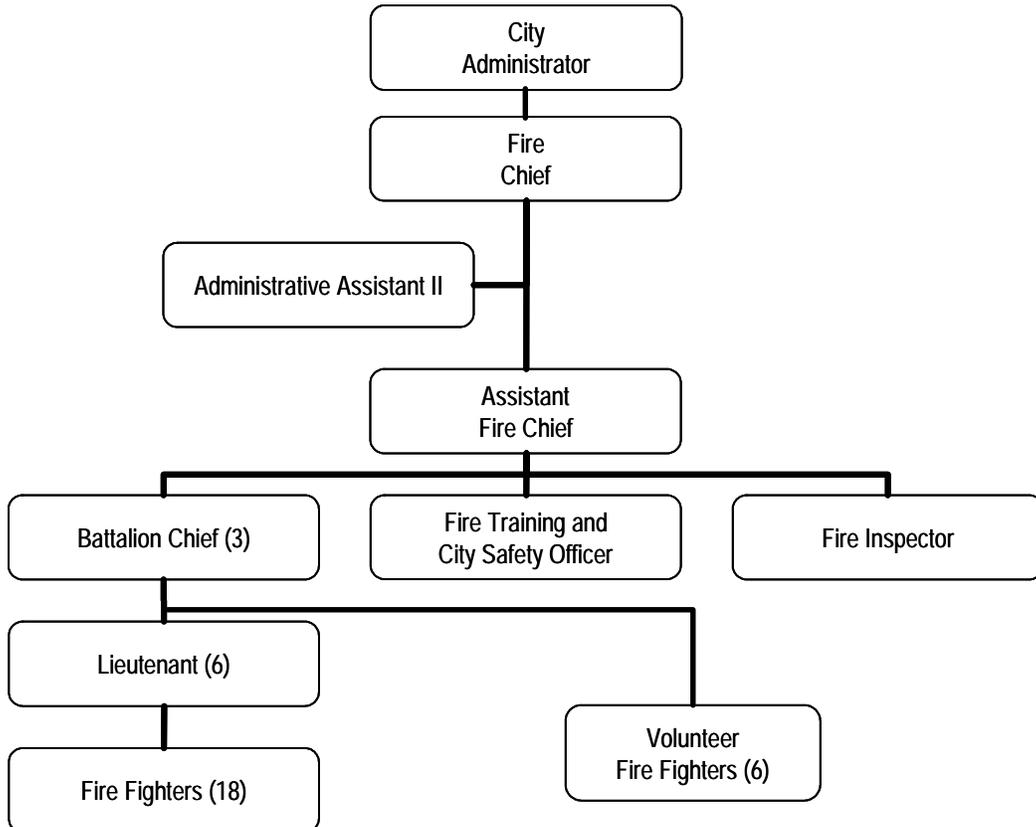
Fire Code Enforcement  
Training programs for City Personnel  
Public Education  
Work Place Safety  
CPR

## Suppression Division

Fire Suppression  
Water Rescue  
Industrial Accidents  
Basic Life Support Patient Care  
Hazardous Materials Response  
Confined Space Entry Response  
Equipment Maintenance



## Table of Organization



## Fire (continued)

Department  
Fire

Cost Center  
0010-11

### Department Mission

The City of Georgetown Fire Department is dedicated to provide fire and life safety services to the citizens of our community by effective and efficient utilization of our personnel and equipment in the areas of public education, inspections, codes enforcement, hazardous materials, rescue, emergency medical care and fire suppression, while maintaining a high level of training and readiness to safely intervene in life threatening emergencies.

### Fiscal Year 2008/2009 Accomplishments

- Determined the cause in 90% of the Fires Investigated
- Responded to 100% of Request for Emergency Services
- Purchased Three line Hazardous Material Decontamination Tent
- Placed into service a donated Hazardous Material Response Truck
- Began the Fire Service Accreditation Process

### Fiscal Year 2009/2010 Objectives

- Complete review of Fire Department Operations to ask for ISO Review/Reduction in the 09/10 budget
- Assure that all firefighters maintain a minimum of 240 Hours of training as required by ISO
- Complete architect and engineering for Fire Station #2
- Expand Fire Prevention and Public Education Program
- Conduct a meeting in all "districts" of the city to discuss fire problems
- Ensure zero civilian deaths
- Respond to 100% request for emergency assistance, without exception
- Conduct and maintain a safe work environment
- Complete pre-fire plans/surveys for 100% of commercial buildings within the City as required by ISO
- Receive the Residential Life Safety Institute Award
- Complete 2<sup>nd</sup> Phase of the Fire Service Accreditation Process
- Conduct a "Blue Ribbon" smoke detector campaign



Fire (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 11 - Fire						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 992,630	\$ 1,013,263	\$ 1,049,268	\$ 1,104,600	\$ 1,120,024
401.103	Overtime	68,857	62,605	50,000	85,610	65,000
402.111	Volunteer Employees	5,370	1,440	10,000	1,500	5,000
405.114	FICA	77,276	77,896	83,920	91,540	90,654
406.116	Retirement	112,567	113,112	118,050	129,620	127,593
407.122	Life Insurance	1,320	1,321	1,350	1,310	1,421
407.124	Disability Insurance	4,191	4,795	5,240	5,240	5,801
408.125	SCMIT Worker's Comp Ins.	57,426	77,994	63,290	79,080	73,680
410.001	Health Claims Cost LGAG	185,375	219,518	207,350	212,362	221,837
Account Classification Total: Personal Services		\$ 1,505,011	\$ 1,571,944	\$ 1,588,468	\$ 1,710,862	\$ 1,711,010
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 4,839	\$ 21,470	\$ 15,000	\$ 16,800	\$ 18,000
500.102	Equipment	1,409	25,494	25,000	26,500	87,450
500.103	Office Furniture	1,521	1,223	1,500	707	1,500
500.105	Printing and Binding	-	-	-	-	2,000
500.107	Technology Supplies	-	5,823	5,000	6,119	5,280
501.101	Uniforms and Clothing	19,268	24,819	25,000	25,867	32,008
515.121	Safety Supplies	6,711	3,789	4,000	4,000	3,000
515.122	Film & Developing	94	-	-	-	-
515.123	Special Dept Supplies	2,914	-	-	-	-
515.124	Department Supplies	4,333	-	-	-	-
515.126	Department Equipment	65,001	-	-	-	-
515.128	Medical Supplies	10,137	5,527	6,000	5,200	6,000
531.140	Haz Mat Supplies/Equipmnt	4,241	6,267	6,000	7,714	6,000
Account Classification Total: Supplies		\$ 120,468	\$ 94,411	\$ 87,500	\$ 92,907	\$ 161,238
EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 11,419	\$ 5,609	\$ 6,000	\$ 6,000	\$ 5,693
610.1110	Communications- Wireless	-	19,178	19,060	17,000	14,239
610.112	Postage	1,280	1,818	1,400	1,019	1,500
620.114	Advertising	936	50	1,500	1,500	1,000
630.121	Fire Prevention Materials	6,988	9,401	9,000	9,671	9,625
640.124	Travel Expense	1,850	4,355	3,000	2,076	4,500
650.127	Electricity	25,591	24,363	26,690	26,100	27,666
650.1271	Electricity- Outside Vend	4,494	4,855	4,600	3,748	4,600
650.128	Water	1,691	1,556	1,600	1,585	1,600
650.129	Wastewater	2,232	2,064	2,120	2,100	2,120
650.130	Sanitation	893	893	893	945	893
650.133	Stormwater	605	686	605	695	690
650.134	Security Lights	1,812	1,812	1,812	1,812	1,812
660.103	Emergency Preparedness	2,918	2,943	3,500	2,750	3,500
660.133	Repairs & Maint. Services	14,751	42,558	30,000	31,500	37,000

Fire (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
660.134	Radio Repairs	1,518	-	-	-	-
660.139	Fleet Services Materials	37,705	26,665	25,938	51,915	35,000
660.1391	Fleet Services Labor	8,331	8,269	7,873	11,899	13,475
660.1392	Fleet Svcs- Outside Vends	-	-	-	6,000	10,000
660.145	Gasoline & Oil	22,909	22,614	26,250	23,151	29,000
662.140	Building Repairs	30,327	-	-	-	-
662.141	Department Repairs	17,300	-	-	-	-
670.156	Equipment Rental/Lease	2,404	3,266	4,000	5,800	4,500
682.169	Laundry & Linen	559	878	1,000	1,000	2,500
682.172	Ground Maint. Expenses	39	-	-	-	-
685.180	Membership Dues and Fees	2,484	1,090	1,500	1,200	1,500
685.1801	Subscriptions	-	1,137	1,500	1,500	4,900
685.182	Other Operating Expenses	4,611	2,953	3,000	5,891	4,000
685.184	Continuing Education	1,590	150	-	-	3,000
685.186	Training	9,995	11,356	11,000	11,525	12,790
686.187	Professional Services	5,266	-	-	97	-
686.188	Architect/Engineer Svcs	-	-	10,000	2,150	-
686.189	Employee Medical	14,040	13,651	16,320	16,320	17,000
686.195	Repair/Maint Svc Contract	28,355	46,775	42,000	35,000	44,800
686.199	Internal Engineering	100	220	-	-	-
Account Classification Total: Other Services & Charges		\$ 264,991	\$ 261,165	\$ 262,161	\$ 281,949	\$ 298,903
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ 10,280	\$ 22,333	\$ 18,730	\$ 13,633	\$ 9,254
795.002	IT Billable Services	9,186	9,943	7,923	7,923	7,094
Account Classification Total: Other Objects		\$ 19,467	\$ 32,275	\$ 26,653	\$ 21,556	\$ 16,348
EX90-Capital Ou - Capital Outlay						
900.2000	Land	\$ -	\$ -	\$ -	\$ -	\$ 198,500
900.3000	Buildings & Improvements	300,486	-	-	-	-
900.4100	Vehicles	20,720	-	-	-	15,000
900.4200	Heavy Equipment	-	-	-	-	150,000
900.4300	Other Equipment	-	50,357	25,000	21,623	35,000
Account Classification Total: Capital Outlay		\$ 321,206	\$ 50,357	\$ 25,000	\$ 21,623	\$ 398,500
Department Total: 11 - Fire		\$ 2,231,143	\$ 2,010,153	\$ 1,989,782	\$ 2,128,897	\$ 2,585,999

# Public Works

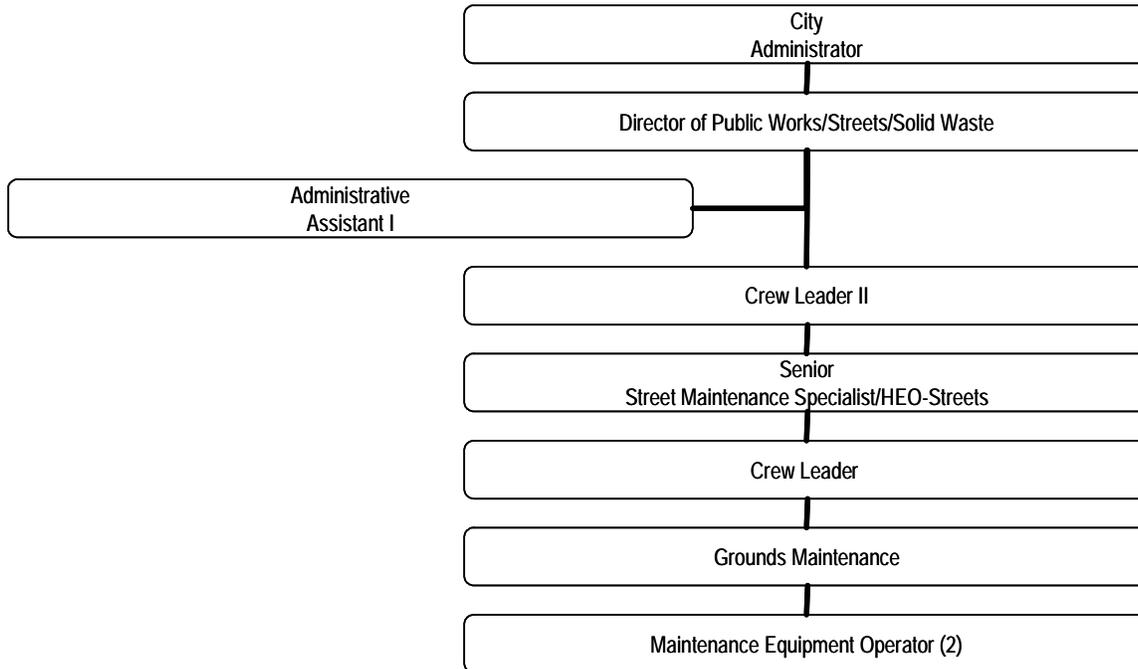
## Administration

Work Order Management  
Reporting  
Personnel Management  
Budget Management

## Street Maintenance

Streets, Sidewalks, Curb, Gutter  
Maintenance  
Street/Parking Striping  
Street Signs/Markers

### Table of Organization



## Public Works (continued)

Department  
Streets

Cost Center  
0010-12 Streets  
0010-12-27 Tree Grant Program

### Department Mission

To provide effective use of the City's streets, sidewalks, and curb and gutter by conducting regular maintenance and inspections in order to ensure a clean, safe, and healthy environment for it's residents.

### Fiscal Year 2008/2009 Accomplishments

- Repaired approximately 130 potholes
- Repaired and replaced approximately 100 street signs
- Repaired 252 yards of sidewalks in the City of Georgetown
- Responded to 331 service calls within a timely manner

### Fiscal Year 2009/2010 Objectives

- Keep the streets of the City of Georgetown well maintained
- Maintain visible signage and street markings
- Maintain sidewalks, curbs, and gutters to eliminate hazards to the public
- Improve efficiency of yard debris pickup for a cleaner City



Public Works (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 12 - Public Works						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 270,729	\$ 248,632	\$ 259,020	\$ 257,865	\$ 263,622
401.103	Overtime	5,220	4,338	5,000	4,000	5,000
401.106	Contract Labor	17,950	1,716	-	-	-
405.114	FICA	19,780	17,694	20,200	18,932	20,550
406.116	Retirement	22,113	22,701	24,290	24,163	24,405
407.122	Life Insurance	349	364	490	487	371
407.124	Disability Insurance	822	1,262	1,860	1,860	1,352
408.125	SCMIT Worker's Comp Ins.	25,647	36,440	30,670	36,987	33,080
410.001	Health Claims Cost LGAG	51,225	56,363	53,510	53,510	53,508
Account Classification Total: Personal Services		\$ 413,834	\$ 389,510	\$ 395,040	\$ 397,804	\$ 401,887

EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 1,635	\$ 16,071	\$ 10,000	\$ 16,523	\$ 15,000
500.102	Equipment	-	2,722	4,000	650	8,000
500.103	Office Furniture	3,135	-	1,500	2,147	1,500
500.105	Printing and Binding	82	-	150	147	200
501.101	Uniforms and Clothing	6,859	7,482	7,000	7,599	7,000
512.108	Chemicals	1,670	-	-	-	-
513.111	Concrete/Masonry Supplies	9	-	-	-	-
513.112	Asphalt/Concrete/Gravel	1,550	5,655	10,000	10,123	10,000
515.121	Safety Supplies	1,225	1,458	5,000	4,168	3,000
515.124	Department Supplies	4,941	-	-	-	-
515.126	Department Equipment	3,247	-	-	-	-
532.148	Small Hand Tools	1,582	-	-	-	-
Account Classification Total: Supplies		\$ 25,936	\$ 33,390	\$ 37,650	\$ 41,357	\$ 44,700

EX60-Other Serv - Other Services & Charges						
610.111	Communications- Landline	\$ 1,800	\$ 801	\$ 810	\$ 709	\$ 813
610.1110	Communications- Wireless	-	2,342	2,360	2,457	1,984
610.112	Postage	17	20	100	203	200
620.114	Advertising	45	483	500	500	500
640.124	Travel Expense	163	144	500	444	500
650.127	Electricity	376	1,307	1,500	1,350	1,755
650.1271	Electricity- Outside Vend	8	17	30	4	30
650.128	Water	508	522	530	456	530
650.129	Wastewater	638	654	670	577	670
650.130	Sanitation	431	431	431	456	431
650.133	Stormwater	137	117	137	118	117
650.134	Security Lights	534	534	534	534	534
660.133	Repairs & Maint. Services	58	3,266	1,000	7,416	5,000
660.134	Radio Repairs	13	-	-	-	-
660.139	Fleet Services Materials	39,464	24,665	20,329	29,564	25,000
660.1391	Fleet Services Labor	46,745	38,120	44,445	43,766	52,390

Public Works (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
660.145	Gasoline & Oil	28,888	43,291	50,300	42,131	50,300
662.140	Building Repairs	5,730	-	-	-	-
662.141	Department Repairs	5,891	-	-	-	-
663.142	Street Sign Maintenance	2,332	4,472	5,000	12,432	5,000
663.144	Sidewalk Repairs	18,549	20,915	72,000	77,547	50,000
663.147	Clean Drainage Pipes	-	-	-	-	-
663.148	Maintenance of Parks	8,248	25,005	26,000	20,101	15,000
663.153	Gravel	3,460	-	-	365	-
670.156	Equipment Rental/Lease	1,136	1,034	2,000	4,281	3,000
682.172	Ground Maint. Expenses	1,868	-	-	-	-
685.180	Membership Dues and Fees	-	109	180	180	180
685.182	Other Operating Expenses	2,829	580	4,000	1,499	4,000
685.184	Continuing Education	1,563	1,142	2,000	1,300	2,000
685.186	Training	260	805	700	360	1,000
685.187	Special Projects	3,517	-	-	-	-
686.189	Employee Medical	20	272	800	266	800
686.194	Other Prof/Tech Services	318	2,265	500	122	500
686.195	Repair/Maint Svc Contract	1,407	8,292	2,000	7,362	2,000
686.199	Internal Engineering	400	-	-	-	-
687.203	Contract Services	6,675	-	-	-	-
Account Classification Total: Other Services & Charges		\$ 184,028	\$ 181,604	\$ 239,356	\$ 256,500	\$ 224,234
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ 7,585	\$ 8,929	\$ 12,156	\$ 11,428	\$ 5,213
795.002	IT Billable Services	1,837	2,150	1,585	1,585	1,419
Account Classification Total: Other Objects		\$ 9,422	\$ 11,079	\$ 13,741	\$ 13,013	\$ 6,632
EX90-Capital Ou - Capital Outlay						
900.1000	Infrastructure Improvemts	\$ -	\$ 80	\$ -	\$ 1,280	\$ -
900.3000	Buildings & Improvements	38,542	-	-	-	15,000
900.4100	Vehicles	-	-	19,000	20,910	18,500
900.4300	Other Equipment	6,321	5,995	16,467	16,467	-
Account Classification Total: Capital Outlay		\$ 44,863	\$ 6,075	\$ 35,467	\$ 38,657	\$ 33,500
Department Total: 12 - Public Works		\$ 678,083	\$ 621,657	\$ 721,254	\$ 747,331	\$ 710,953

## Information Technology

### Information Technology Director

Contracts

Maintenance Agreements

Project Oversight

AS 400 Financial System Management

Troubleshooting

AS400 Training

### Network Administration

Database Support

Data Center Operations

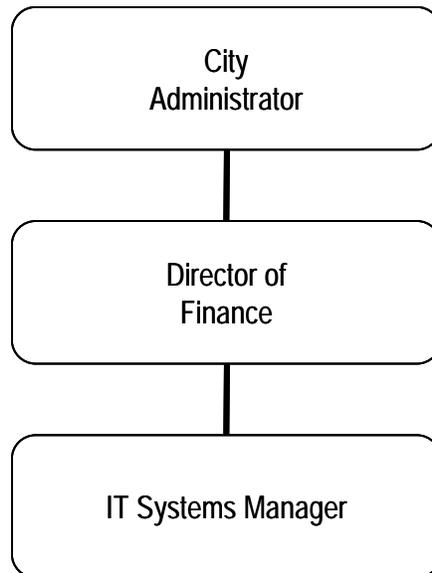
Network Services

End-User Support for PC's

Telecommunications Support

Network Application Training

### Table of Organization



## Information Technology (continued)

Department  
Information Technology

Cost Center  
0010-13

### Department Mission

To develop and support strategic information planning, policies, and procedures; be proactive in assisting the City to accomplish its mission, goals and performance objectives; encourage and reward employees to display initiative, teamwork, creativity and high performance; deliver superior products and services; provide leadership in advancing the understanding of current technology developments through training, product demonstrations, and research and development activities; and to foster a citywide technical perspective through professional relationships with information technology leaders.

### Fiscal Year 2008/2009 Accomplishments

- Installed and configured new system backup hardware and software
- Installed new battery backup system for network servers
- Built hardware for and assisted with installation of new payroll systems software
- Built hardware for and assisted with installation of new utility systems software
- Installed new internet firewall hardware
- Purchased a new storage area network device

### Fiscal Year 2009/2010 Objectives

- Begin Phase I of technology refresh rollout
- Upgrade network switching devices
- Upgrade e-mail spam and virus filter hardware
- Upgrade virtual servers for increased network capabilities
- Replace inward and outward direct dial phone switches to reduce cost
- Pursue wireless solutions for City of Georgetown

Information Technology (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 13 - Information Technology						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 93,666	\$ 54,038	\$ 77,499	\$ 55,330	\$ 60,250
401.103	Overtime	3,601	255	5,000	1,500	5,000
401.106	Contract Labor	18,587	13,493	-	6,000	-
405.114	FICA	7,131	4,104	6,311	4,340	4,992
406.116	Retirement	7,951	4,959	7,723	5,340	6,103
407.122	Life Insurance	74	30	44	33	44
407.124	Disability Insurance	209	100	170	127	169
408.125	SCMIT Worker's Comp Ins.	1,130	3,297	1,352	2,484	1,200
410.001	Health Claims Cost LGAG	10,019	4,746	6,689	5,020	6,689
Account Classification Total: Personal Services		\$ 142,368	\$ 85,022	\$ 104,788	\$ 80,174	\$ 84,447
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 202	\$ 1,801	\$ 1,500	\$ 1,938	\$ 1,500
500.102	Equipment	-	33,127	14,500	15,158	19,500
500.103	Office Furniture	2,572	-	-	-	-
500.105	Printing and Binding	127	-	-	96	-
500.107	Technology Supplies	-	370	250	-	50
515.124	Department Supplies	239	-	-	-	-
515.126	Department Equipment	7,827	-	-	-	-
Account Classification Total: Supplies		\$ 10,967	\$ 35,298	\$ 16,250	\$ 17,192	\$ 21,050
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 939	\$ -	\$ -	\$ -	\$ -
610.111	Communications- Landline	4,021	739	810	810	813
610.1110	Communications- Wireless	-	1,879	1,740	1,900	1,798
610.112	Postage	83	72	100	15	100
620.114	Advertising	1,481	211	500	241	250
640.124	Travel Expense	3,023	5,946	7,937	4,950	7,200
650.127	Electricity	2,720	2,721	2,810	3,100	3,286
650.1271	Electricity- Outside Vend	85	98	100	107	100
650.128	Water	84	73	80	69	70
650.129	Wastewater	112	98	100	94	100
650.130	Sanitation	168	168	168	178	168
650.133	Stormwater	91	103	91	104	103
650.134	Security Lights	540	540	540	540	540
670.156	Equipment Rental/Lease	15,591	599	600	-	600
685.180	Membership Dues and Fees	185	-	-	30	100
685.1801	Subscriptions	-	603	275	100	275
685.182	Other Operating Expenses	-	-	6,500	1,500	5,000
685.184	Continuing Education	-	-	250	3,195	1,000
685.186	Training	245	895	2,500	-	2,500
686.189	Employee Medical	-	-	50	85	85
686.191	Contract Services/Studies	6,791	1,071	2,500	-	-

Information Technology (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
686.194	Other Prof/Tech Services	-	500	5,000	2,500	5,000
686.195	Repair/Maint Svc Contract	112,903	28,612	2,675	1,363	2,300
Account Classification Total: Other Services & Charges		\$ 149,061	\$ 44,927	\$ 35,326	\$ 20,881	\$ 31,388
EX70-Other Obje - Other Objects						
795.001	IT Internal Allocations	\$ (182,776)	\$ (255,077)	\$ (135,801)	\$ (135,801)	\$ (61,000)
795.002	IT Billable Services	(183,729)	(196,978)	(159,063)	(150,946)	(141,885)
Account Classification Total: Other Objects		\$ (366,506)	\$ (452,055)	\$ (294,864)	\$ (286,747)	\$ (202,885)
EX90-Capital Ou - Capital Outlay						
900.3950	Computer Software	\$ 25,056	\$ 271,993	\$ 73,000	\$ 73,000	\$ 58,000
900.4000	Office Equipment	39,053	-	-	-	-
900.4300	Other Equipment	-	14,816	65,500	95,500	8,000
Account Classification Total: Capital Outlay		\$ 64,109	\$ 286,808	\$ 138,500	\$ 168,500	\$ 66,000
Department Total: 13 - Information Technology		\$ -	\$ -	\$ -	\$ -	\$ -

## Fleet Services

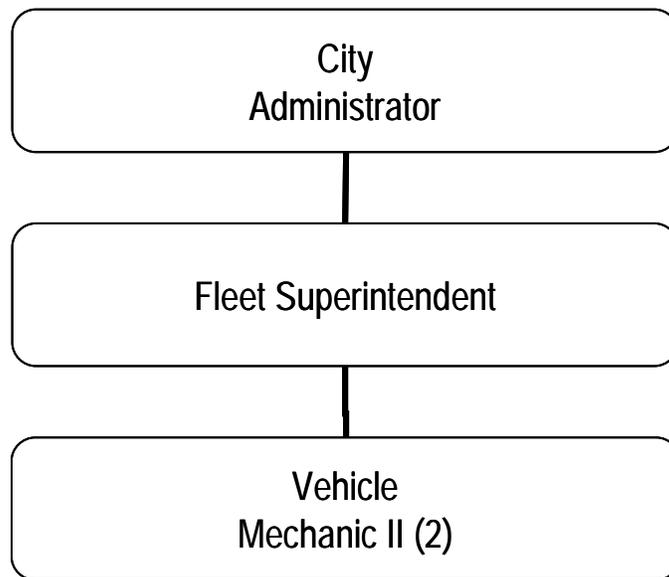
### Fleet Director

Preventative Maintenance program  
Monthly Billing  
Managing Work Orders  
Purchasing  
Budget Control

### Services

Vehicle Maintenance  
Vehicle Safety Inspection  
Fuel Inventory

### Table of Organization



## Fleet Services (continued)

Department  
Fleet Services

Cost Center  
0010-14

### Department Mission

To ensure the safe and reliable use of City vehicles by providing quality, cost-effective fleet maintenance services.

### Fiscal Year 2008/2009 Accomplishments

- Purchased Crane Carrier truck with a Kann residential side loader, John Deere backhoe, and Sterling LT 9511 truck with container roll off system
- Maintained all City vehicles and equipment for long term and safe operation
- Maintained lower cost state contract parts and tire pricing

### Fiscal Year 2009/2010 Objectives

- Continue to lower parts cost
- Continue to look for ways to reduce labor cost
- Provide improved tire services and new size tires



Fleet Services (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 14 - Fleet Services						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 116,936	\$ 105,075	\$ 117,613	\$ 115,705	\$ 117,468
401.103	Overtime	5,633	5,374	5,000	4,000	7,000
405.114	FICA	8,813	7,872	9,380	9,150	9,522
406.116	Retirement	10,014	10,093	11,443	11,240	11,617
407.122	Life Insurance	153	133	140	140	133
407.124	Disability Insurance	436	468	510	510	507
408.125	SCMIT Worker's Comp Ins.	9,042	6,388	8,110	8,136	8,280
410.001	Health Claims Cost LGAG	22,109	21,359	20,070	20,070	20,066
Account Classification Total: Personal Services		\$ 173,136	\$ 156,762	\$ 172,266	\$ 168,951	\$ 174,592
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 291	\$ 7,334	\$ 8,000	\$ 7,500	\$ 9,000
500.102	Equipment	-	5,626	4,000	1,800	7,500
500.105	Printing and Binding	-	-	-	1,048	1,000
500.107	Technology Supplies	-	-	100	100	-
501.101	Uniforms and Clothing	3,123	2,853	2,500	3,012	3,500
515.121	Safety Supplies	943	177	650	120	650
515.123	Special Dept Supplies	1,262	-	-	-	-
515.124	Department Supplies	3,228	-	-	-	-
532.148	Small Hand Tools	1,153	-	-	-	-
Account Classification Total: Supplies		\$ 10,001	\$ 15,991	\$ 15,250	\$ 13,580	\$ 21,650
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 8,534	\$ -	\$ -	\$ -	\$ -
610.111	Communications- Landline	1,362	267	270	270	271
610.1110	Communications- Wireless	-	1,953	1,600	1,743	1,793
610.112	Postage	28	14	200	47	200
620.114	Advertising	395	129	-	-	-
640.124	Travel Expense	552	285	500	200	500
650.127	Electricity	15,680	12,229	16,020	13,220	14,013
650.1271	Electricity- Outside Vend	411	438	500	539	500
650.128	Water	507	522	530	456	530
650.129	Wastewater	638	654	670	577	670
650.130	Sanitation	418	418	420	443	420
650.132	Hazz Material Disposal	-	318	600	671	600
650.133	Stormwater	133	113	310	115	115
650.134	Security Lights	511	511	520	511	511
660.133	Repairs & Maint. Services	8,230	3,163	5,000	2,100	5,000
660.139	Fleet Services Materials	1,141	3,240	4,000	725	750
660.1391	Fleet Services Labor	836	1,202	1,217	353	1,028
660.145	Gasoline & Oil	2,266	1,350	3,000	1,800	1,800
662.140	Building Repairs	2,001	-	-	-	-
670.156	Equipment Rental/Lease	471	-	500	960	-

Fleet Services (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
685.1801	Subscriptions	-	-	50	50	50
685.182	Other Operating Expenses	240	51	150	100	150
685.186	Training	185	-	500	500	500
686.189	Employee Medical	297	153	300	300	300
686.195	Repair/Maint Svc Contract	4,550	4,476	4,850	3,579	4,850
Account Classification Total: Other Services & Charges		\$ 49,387	\$ 31,486	\$ 41,707	\$ 29,259	\$ 34,551
EX70-Other Obj - Other Objects						
735.122	Services Billed	\$ (274,376)	\$ (222,678)	\$ (237,052)	\$ (219,232)	\$ (237,627)
735.123	Parts Billed	-	110	-	-	-
795.001	IT Internal Allocations	1,448	4,567	4,660	4,273	3,996
795.002	IT Billable Services	3,675	3,601	3,169	3,169	2,838
Account Classification Total: Other Objects		\$ (269,253)	\$ (214,401)	\$ (229,223)	\$ (211,790)	\$ (230,793)
EX90-Capital Ou - Capital Outlay						
900.3000	Buildings & Improvements	\$ -	\$ 10,162	\$ -	\$ -	\$ -
900.4000	Office Equipment	5,309	-	-	-	-
900.4100	Vehicles	22,562	-	-	-	-
900.4300	Other Equipment	8,859	-	-	-	-
Account Classification Total: Capital Outlay		\$ 36,730	\$ 10,162	\$ -	\$ -	\$ -
Department Total: 14 - Fleet Services		\$ -	\$ -	\$ -	\$ -	\$ -

## Non-Departmental

This department carries expenses that are considered general government in nature and not applicable to one specific department.

### Personal Services

City Hall Cleaning Services  
St Francis Humane Society Service Agreement

### Capital Outlay

Front Street Streetscape (CDBG)  
SCDOT Entryway Grant  
Frontage Road Landscaping Safety

### Operations & Maintenance

Employee Recognition  
City Hall Cleaning Supplies  
Unemployment Claims  
Insurance Bonds  
City Hall Building Repairs  
Audit Services

Cost Center  
0010-20



Non-Departmental (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 20 - Non-Departmental						
EX40-Personal S - Personal Services						
401.106	Contract Labor	\$ 17,160	\$ 12,870	\$ -	\$ -	-
401.108	Contract Labor-Humane Soc	53,000	-	-	-	-
410.001	Health Claims Cost LGAG	(33)	-	-	-	-
410.002	Health Claim Costs-Retire	192,460	227,538	220,000	220,000	146,667
Account Classification Total: Personal Services		\$ 262,587	\$ 240,408	\$ 220,000	\$ 220,000	\$ 146,667
EX50-Supplies - Supplies						
500.102	Equipment	\$ 4,068	\$ 4,786	\$ -	\$ 1,888	\$ -
500.103	Office Furniture	-	401	10,000	272	-
515.124	Department Supplies	129	-	-	218	-
Account Classification Total: Supplies		\$ 4,196	\$ 5,187	\$ 10,000	\$ 2,378	\$ -
EX60-Other Serv - Other Services & Charges						
600.1051	Employee Wellness & Safety	\$ 18,016	\$ 20,582	\$ 25,000	\$ 24,000	\$ 22,500
600.1052	Unemployment Insurance	13,491	17,431	12,500	14,000	-
600.110	SCMIRF Property/Liab Ins	136,778	150,168	160,000	188,490	156,500
600.111	Retirees Health Insurance	-	974	-	-	-
600.112	Survivors Health Ins	11,277	11,598	11,000	11,629	11,000
620.114	Advertising	290	5,793	-	-	-
640.124	Travel Expense	7	26	-	-	-
650.128	Water	3,036	3,034	2,900	4,100	4,400
650.129	Wastewater	-	-	500	-	-
650.133	Stormwater	605	687	625	695	690
660.133	Repairs & Maint. Services	-	8,035	12,000	5,000	13,000
662.140	Building Repairs	9,635	109	-	-	-
682.172	Ground Maint. Expenses	85	-	-	1,200	1,500
685.180	Membership Dues and Fees	-	856	1,000	500	500
685.182	Other Operating Expenses	10,205	14,757	15,000	28,210	18,850
685.187	Special Projects	79,108	33,764	-	600	-
686.185	Management Services	-	-	26,000	-	10,000
686.186	Legal Services	-	15,104	50,000	78,128	70,000
686.187	Professional Services	44,539	29,933	35,000	44,600	37,500
686.189	Employee Medical	400	424	-	420	-
686.190	Consulting Services	-	-	10,000	15,870	10,000
686.192	Elections	-	-	1,000	1,000	4,500
686.194	Other Prof/Tech Services	-	-	15,000	600	10,000
686.195	Repair/Maint Svc Contract	-	4,228	29,000	22,000	26,500
686.199	Internal Engineering	60	-	-	-	-
687.196	United Way	-	1,000	1,000	-	1,000
Account Classification Total: Other Services & Charges		\$ 327,534	\$ 318,503	\$ 407,525	\$ 441,042	\$ 398,440

Non-Departmental (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX70-Other Obje - Other Objects						
795.001	IT Internal Allocations	\$ 151	\$ 1,343	\$ -	\$ 300	\$ -
795.995	GF Cost Distribution	(108,157)	(111,404)	(114,635)	(114,635)	(119,106)
Account Classification Total: Other Objects		\$ (108,006)	\$ (110,061)	\$ (114,635)	\$ (114,335)	\$ (119,106)
EX90-Capital Ou - Capital Outlay						
900.1000	Infrastructure Improvemts	\$ 599,670	\$ 8,200	\$ -	\$ 120	\$ -
900.2500	Land Improvements	11,765	1,509	-	700	-
900.3000	Buildings & Improvements	8,888	99,714	-	4,960	-
900.6000	Other Improvements	12,704	-	70,000	50,000	50,000
Account Classification Total: Capital Outlay		\$ 633,027	\$ 109,424	\$ 70,000	\$ 55,780	\$ 50,000
Department Total: 20 - Non-Departmental		\$ 1,119,338	\$ 563,461	\$ 592,890	\$ 604,865	\$ 476,001

## Debt Service

The expense of retiring such debts as loans, leases, and bond issues. It includes principal and interest payments, and administrative costs for paying agents, registrars, and escrow agents.

BB&T Fire Truck Lease  
Fire Radio Lease  
City Hall Renovation

Dell Computer Leases  
BB&T Miscellaneous Vehicle Leases  
Licensing Software

Cost Center  
0010-21

Debt Service (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 21 - Debt Service						
EX60-Other Serv - Other Services & Charges						
681.100	Capital Lease Principal	\$ 446,209	\$ 222,379	\$ 269,390	\$ 269,390	\$ 221,475
681.120	Capital Lease Interest	37,296	25,609	21,577	21,577	11,754
Account Classification Total: Other Services & Charges		\$ 483,505	\$ 247,988	\$ 290,967	\$ 290,967	\$ 233,229
Department Total: 21 - Debt Service		\$ 483,505	\$ 247,988	\$ 290,967	\$ 290,967	\$ 233,229

## Other Financing Uses

Other financing uses are disbursements of resources that are not expenditures. Examples include payments made by the General Fund to a Capital Projects Fund for the General Fund's share of the cost of constructing new facilities, and operating transfers to other City funds. Other financing uses are broken down by type of transfer to the budgetary unit.

Cost Center  
0010-22

Other Financing Uses (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 22 - Other Financing Uses						
EX70-Other Objc - Other Objects						
750.127	Transfers to Waste Mgmt	\$ 38,210	\$ 38,300	\$ 35,800	\$ 35,800	\$ 41,234
750.137	Trns from/to Fund Balance	-	-	31,721	-	3,670
750.139	Transfer to Debt Service	-	-	8,470	4,660	8,470
Account Classification Total: Other Objects		\$ 38,210	\$ 38,300	\$ 75,991	\$ 40,460	\$ 53,374
Department Total: 22 - Other Financing Uses		\$ 38,210	\$ 38,300	\$ 75,991	\$ 40,460	\$ 53,374
Expenditures Total		\$ 8,658,429	\$ 7,991,474	\$ 8,518,373	\$ 8,614,258	\$ 8,864,827
Fund Revenue	Total: 0010 - General Fund	\$ 9,893,355	\$ 9,893,581	\$ 8,481,716	\$ 9,128,682	\$ 8,864,828
Fund Expenditure	Total: 0010 - General Fund	\$ 8,658,429	\$ 7,991,474	\$ 8,518,373	\$ 8,614,258	\$ 8,864,827
Fund Net	Total: 0010 - General Fund	\$ 1,234,926	\$ 1,902,107	\$ (36,657)	\$ 514,424	\$ 1

## Federal Grants

Purpose: A contribution of assets (usually cash and for specified purposes) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

Department of Justice  
Police Equipment Enhancement Grant

FEMA – Department of Homeland Security  
Fire Prevention Equipment Grant  
Fire Fighting Equipment Grant

Cost Center  
0017-69

Federal Grants (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0017 - Federal Grants						
<u>Revenues</u>						
Department: 00 - Revenue						
RE29-Federal Gr - Federal Grants						
331.000	Federal Grants	\$ -	\$ 39,305	\$ 8,609	\$ 6,211	\$ 857,957
Account Classification Total: Federal Grants		\$ -	\$ 39,305	\$ 8,609	\$ 6,211	\$ 857,957
RE38-City Funds - City Funding						
331.069	Match Revenue	\$ -	\$ 39,627	\$ 4,467	\$ -	\$ 68,750
Account Classification Total: City Funding		\$ -	\$ 39,627	\$ 4,467	\$ -	\$ 68,750
Department Total: 00 - Revenue		\$ -	\$ 78,932	\$ 13,076	\$ 6,211	\$ 926,707
Revenues Total		\$ -	\$ 78,932	\$ 13,076	\$ 6,211	\$ 926,707
<u>Expenditures</u>						
Department: 69 - Federal Grants						
EX50-Supplies - Supplies						
500.102	Equipment	\$ -	\$ -	\$ 13,076	\$ 3,695	\$ 376,707
Account Classification Total: Supplies		\$ -	\$ -	\$ 13,076	\$ 3,695	\$ 376,707
EX60-Other Serv - Other Services & Charges						
685.187	Special Projects	\$ -	\$ 27,222	\$ -	\$ -	\$ -
Account Classification Total: Other Services & Charges		\$ -	\$ 27,222	\$ -	\$ -	\$ -
EX90-Capital Ou - Capital Outlay						
900.1000	Infrastructure Improvemts	\$ -	\$ 33,435	\$ -	\$ -	\$ 550,000
900.4100	Vehicles	-	18,275	-	2,516	-
Account Classification Total: Capital Outlay		\$ -	\$ 51,710	\$ -	\$ 2,516	\$ 550,000
Department Total: 69 - Federal Grants		\$ -	\$ 78,932	\$ 13,076	\$ 6,211	\$ 926,707
Expenditures Total		\$ -	\$ 78,932	\$ 13,076	\$ 6,211	\$ 926,707
Fund Revenue	Total: 0017 - Federal Grants	\$ -	\$ 78,932	\$ 13,076	\$ 6,211	\$ 926,707
Fund Expenditure	Total: 0017 - Federal Grants	\$ -	\$ 78,932	\$ 13,076	\$ 6,211	\$ 926,707
Fund Net	Total: 0017 - Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -

## State and Local Grants

Purpose: A contribution of assets (usually cash and for specified purposes) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

Department of Parks, Recreation and Tourism  
Beautification Grant

Cost Center  
0018-70

State and Local Grants (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0018 - State and Local Grants						
<u>Revenues</u>						
Department: 00 - Revenue						
RE28-State Gran - State Grants						
332.000	State Grants	\$ -	\$ 97,915	\$ 40,000	\$ 65,000	\$ -
Account Classification Total: State Grants		\$ -	\$ 97,915	\$ 40,000	\$ 65,000	\$ -
RE33-Operating - Operating Transfers In						
394.002	Transfer from fund balance	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Account Classification Total: Operating Transfers In		\$ -	\$ -	\$ -	\$ -	\$ 2,000
RE38-City Funds - City Funding						
331.069	Match Revenue	\$ -	\$ 9,256	\$ 10,000	\$ 10,000	\$ -
Account Classification Total: City Funding		\$ -	\$ 9,256	\$ 10,000	\$ 10,000	\$ -
Department Total: 00 - Revenue		\$ -	\$ 107,171	\$ 50,000	\$ 75,000	\$ 2,000
Revenues Total		\$ -	\$ 107,171	\$ 50,000	\$ 75,000	\$ 2,000
<u>Expenditures</u>						
Department: 70 - State and Local Grants						
EX60-Other Serv - Other Services & Charges						
685.187	Special Projects	\$ -	\$ 107,171	\$ 50,000	\$ 73,000	\$ 2,000
Account Classification Total: Other Services & Charges		\$ -	\$ 107,171	\$ 50,000	\$ 73,000	\$ 2,000
Department Total: 70 - State and Local Grants		\$ -	\$ 107,171	\$ 50,000	\$ 73,000	\$ 2,000
Expenditures Total		\$ -	\$ 107,171	\$ 50,000	\$ 73,000	\$ 2,000
Fund Revenue	Total: 0018 - State and Local Grants	\$ -	\$ 107,171	\$ 50,000	\$ 75,000	\$ 2,000
Fund Expenditure	Total: 0018 - State and Local Grants	\$ -	\$ 107,171	\$ 50,000	\$ 73,000	\$ 2,000
Fund Net	Total: 0018 - State and Local Grants	\$ -	\$ -	\$ -	\$ 2,000	\$ -

## State Accommodations Tax

Purpose: The imposed two percent (2.0%) tax on all accommodations shall be used for the purpose of assisting in the development of innovative and/or effective tourism promotion projects at the local level; enlarging the economic benefits of tourism through advertising; providing those facilities and services which enhance the ability of governmental entities to attract tourists; and assisting in developing a strong tourism industry throughout South Carolina.

### Tourism Related Expenses

Georgetown Business Association  
Georgetown County Museum  
Harbor Historical Association  
International Paper Baseball Classic  
Harborwalk Festival  
Swamp Fox Players Inc.  
Winyah Auditorium Renovations  
Kaminski House Museum

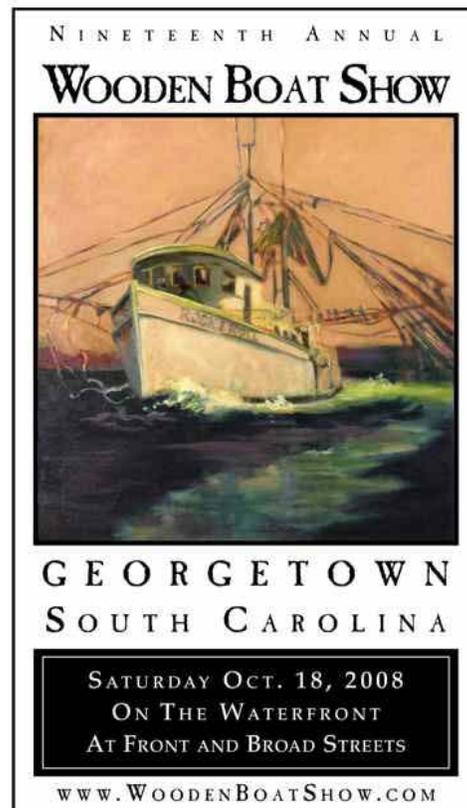
### Tourism Advertising and Promotion

Chamber of Commerce Advertising & Promotion

Cost Center  
0020-34



*Harborwalk Festival*



State Accommodations Tax (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0020 - State Accommodations Tax						
<u>Revenues</u>						
Department: 00 - Revenue						
RE26-State Shar - State Shared						
318.001	Accommodations Tax	\$ 106,699	\$ 100,117	\$ 80,000	\$ 82,000	\$ 80,000
Account Classification Total: State Shared		\$ 106,699	\$ 100,117	\$ 80,000	\$ 82,000	\$ 80,000
RE30-Investment - Investment Earnings						
361.001	Investment Earnings	\$ 1,701	\$ 1,552	\$ 400	\$ 325	\$ 200
Account Classification Total: Investment Earnings		\$ 1,701	\$ 1,552	\$ 400	\$ 325	\$ 200
RE33-Operating - Operating Transfers In						
394.002	Transfer from fund balance	\$ -	\$ -	\$ -	\$ -	\$ 3,950
Account Classification Total: Operating Transfers In		\$ -	\$ -	\$ -	\$ -	\$ 3,950
Department Total: 00 - Revenue		\$ 108,400	\$ 101,669	\$ 80,400	\$ 82,325	\$ 84,150
Revenues Total		\$ 108,400	\$ 101,669	\$ 80,400	\$ 82,325	\$ 84,150
<u>Expenditures</u>						
Department: 33 - State Accommodations Tax						
EX60-Other Serv - Other Services & Charges						
620.114	Advertising	\$ -	\$ 328	\$ 350	\$ 246	\$ 300
683.173	Tourism Related	41,604	97,518	39,600	78,360	39,600
683.174	Tourism Advertise/Promote	24,510	22,535	16,500	19,696	16,500
Account Classification Total: Other Services & Charges		\$ 66,114	\$ 120,381	\$ 56,450	\$ 98,302	\$ 56,400
EX70-Other Obje - Other Objects						
750.124	Transfers to General Fund	\$ 29,085	\$ 28,756	\$ 27,750	\$ 27,850	\$ 27,750
Account Classification Total: Other Objects		\$ 29,085	\$ 28,756	\$ 27,750	\$ 27,850	\$ 27,750
Department Total: 33 - State Accommodations Tax		\$ 95,199	\$ 149,137	\$ 84,200	\$ 126,152	\$ 84,150
Expenditures Total		\$ 95,199	\$ 149,137	\$ 84,200	\$ 126,152	\$ 84,150
Fund Revenue	Total: 0020 - State Accommodations Tax	\$ 108,400	\$ 101,669	\$ 80,400	\$ 82,325	\$ 84,150
Fund Expenditure	Total: 0020 - State Accommodations Tax	\$ 95,199	\$ 149,137	\$ 84,200	\$ 126,152	\$ 84,150
Fund Net	Total: 0020 - State Accommodations Tax	\$ 13,201	\$ (47,468)	\$ (3,800)	\$ (43,827)	\$ -

## Local Accommodations and Hospitality Tax

Purpose: This tax was enacted to preserve the general health, safety, and welfare of the general public within the City of Georgetown, South Carolina, to pay in whole or in part for the current and future preservation, and improvement of the unique historical, environmental, and cultural assets of Georgetown, and those public facilities related to their use.

### Operations and Maintenance

Tourism Marketing and Promotion (Chamber)  
 Parker Stewart House Expenses  
 July Fourth Celebration  
 Winyah Auditorium Utilities

### Capital Outlay

Winyah Auditorium Renovation  
 Downtown Restroom Renovation

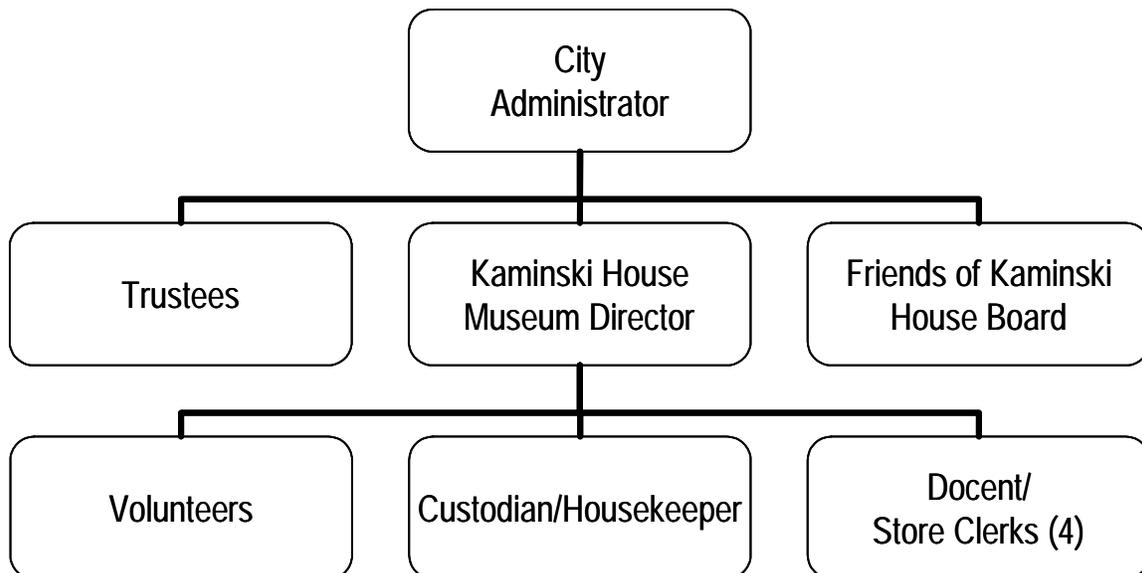
### Other Financing Uses

Transfer to General Fund  
 Transfer to Waste Management (KGB)

### Kaminski House Museum

Directing and Coordinating Programs  
 Public Information/Relations  
 Researching, Evaluating, and Upgrading Tours  
 Schedules Concert and Lecture Series  
 Conduct Museum Tours

### Table of Organization



## Local Accommodations and Hospitality Tax (continued)

### Cost Center

0022-08 Winyah Auditorium  
0022-23 Old Hospitality Fees  
0022-24 New Hospitality Fees  
0022-29 Kaminski House Museum  
0022-29-25 Kaminski Museum Store

### Kaminski House Museum Mission

The Kaminski House Museum is operated as a historic house museum by the City of Georgetown. Primary interpretive emphases are furniture, decorative arts, architecture, and social and family history as each of these pertains to the house and its collection. Lesser emphases include the history of Georgetown, Georgetown County, the South Carolina Low Country and maritime history.

### Fiscal Year 2008/2009 Accomplishments

- Completed the Kaminski House Museum Website
- Opened Stewart Parker House for tours
- Completed the Bride's Room in the Stewart Parker House
- Reorganized and updated the database containing the membership list for the Friends of the Kaminski House

### Fiscal Year 2009/2010 Objectives

- Improve the school programs and develop a junior docent program for middle school students
- Develop a new outreach program for the Friends of the Kaminski House
- Apply for funding to restore Julia Kaminski's Garden
- Preserve and stabilize the public entrance of the Kaminski House Museum



Local Hospitality/A Tax (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0022 - Local Hospitality/ATax						
<u>Revenues</u>						
Department: 00 - Revenue						
RE15-Fees - Fees						
324.001	Hospitality Fee	\$ 580,050	\$ 607,884	\$ 572,600	\$ 568,623	\$ 540,000
324.002	Accommodation Fees	180,891	165,189	151,650	132,605	125,000
Account Classification Total: Fees		\$ 760,941	\$ 773,073	\$ 724,250	\$ 701,228	\$ 665,000
RE25-Charges Fo - Charges for Services						
362.001	Kaminski House Tours	\$ -	\$ 19,616	\$ 20,000	\$ 18,169	\$ 15,000
369.006	Kam House - Store Sales	-	27,870	25,000	22,960	20,000
369.009	Mail Order Sales	-	118	200	38	100
369.010	Costs Of Goods Sold	-	(16,772)	(18,000)	(12,537)	(13,000)
369.012	Freight In	-	-	(500)	(50)	(300)
Account Classification Total: Charges for Services		\$ -	\$ 30,832	\$ 26,700	\$ 28,580	\$ 21,800
RE28-State Gran - State Grants						
332.015	DBA State Grant	\$ 23,460	\$ -	\$ -	\$ -	\$ -
Account Classification Total: State Grants		\$ 23,460	\$ -	\$ -	\$ -	\$ -
RE30-Investment - Investment Earnings						
361.001	Investment Earnings	\$ 61,849	\$ 59,666	\$ 38,080	\$ 15,500	\$ 11,000
Account Classification Total: Investment Earnings		\$ 61,849	\$ 59,666	\$ 38,080	\$ 15,500	\$ 11,000
RE31-Miscellane - Miscellaneous						
362.000	Rents and Royalties	\$ 2,600	\$ 3,152	\$ -	\$ 3,073	\$ -
367.001	Operating Contributions	-	292	-	-	-
367.006	Donations - Morgan Park	-	-	-	955	-
369.000	Cash Over & Short	-	-	-	113	-
369.002	Miscellaneous Revenue	-	(1,160)	-	(816)	-
369.008	Park Rentals	-	1,000	500	600	1,200
Account Classification Total: Miscellaneous		\$ 2,600	\$ 3,283	\$ 500	\$ 3,925	\$ 1,200
RE32-Capt cont - Capital Contributions						
367.004	Donations-Winyah Aud	\$ 25	\$ 206,570	\$ -	\$ -	\$ -
Account Classification Total: Capital Contributions		\$ 25	\$ 206,570	\$ -	\$ -	\$ -
RE33-Operating - Operating Transfers In						
392.013	Non-Recurring Transfers	\$ -	\$ 141,206	\$ -	\$ -	\$ -
394.002	Transfer from fund balance	-	-	-	-	609,752
Account Classification Total: Operating Transfers In		\$ -	\$ 141,206	\$ -	\$ -	\$ 609,752
RE34-Financ Pro - Financing Proceeds						
393.002	Lease Purchase Proceeds	\$ -	\$ -	\$ -	\$ -	\$ 2,700
Account Classification Total: Financing Proceeds		\$ -	\$ -	\$ -	\$ -	\$ 2,700

Local Hospitality/A Tax (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department Total: 00 - Revenue		\$ 848,876	\$ 1,214,630	\$ 789,530	\$ 749,233	\$ 1,311,452
Revenues Total		\$ 848,876	\$ 1,214,630	\$ 789,530	\$ 749,233	\$ 1,311,452
<u>Expenditures</u>						
Department: 08 - Winyah Auditorium						
EX60-Other Serv - Other Services & Charges						
650.127	Electricity	\$ -	\$ -	\$ -	\$ 200	\$ 1,000
685.182	Other Operating Expenses	25,474	37,278	50,000	38,000	50,000
Account Classification Total: Other Services & Charges		\$ 25,474	\$ 37,278	\$ 50,000	\$ 38,200	\$ 51,000
EX90-Capital Ou - Capital Outlay						
900.3000	Buildings & Improvements	\$ 80,909	\$ 389,453	\$ 463,420	\$ -	\$ -
Account Classification Total: Capital Outlay		\$ 80,909	\$ 389,453	\$ 463,420	\$ -	\$ -
Department Total: 08 - Winyah Auditorium		\$ 106,383	\$ 426,731	\$ 513,420	\$ 38,200	\$ 51,000
Department: 23 - Old Hospitality Fees						
EX40-Personal S - Personal Services						
401.106	Contract Labor	\$ 10,475	\$ 8,400	\$ -	\$ 1,175	\$ -
Account Classification Total: Personal Services		\$ 10,475	\$ 8,400	\$ -	\$ 1,175	\$ -
EX60-Other Serv - Other Services & Charges						
650.130	Sanitation	\$ 38	\$ -	\$ -	\$ -	\$ -
650.133	Stormwater	50	-	-	-	-
650.134	Security Lights	36	-	-	-	-
660.133	Repairs & Maint. Services	-	1,267	12,000	12,000	62,000
683.174	Tourism Advertise/Promote	20,949	30,000	30,000	30,000	20,000
685.182	Other Operating Expenses	1,260	1,502	1,000	1,500	1,000
686.187	Professional Services	-	-	-	6,000	-
Account Classification Total: Other Services & Charges		\$ 22,333	\$ 32,769	\$ 43,000	\$ 49,500	\$ 83,000
EX70-Other Obje - Other Objects						
700.105	Matched Expenses	\$ -	\$ 38,953	\$ 10,000	\$ 20,000	\$ 50,000
750.124	Transfers to General Fund	55,000	-	-	-	108,000
750.127	Transfers to Waste Mgmt	38,210	38,300	35,800	35,800	41,234
750.150	Non-Recurring Transfers	66,000	-	-	-	-
Account Classification Total: Other Objects		\$ 159,210	\$ 77,253	\$ 45,800	\$ 55,800	\$ 199,234
EX90-Capital Ou - Capital Outlay						
900.1000	Infrastructure Improvemts	\$ 70,000	\$ -	\$ -	\$ -	\$ 450,000
900.3000	Buildings & Improvements	-	30,770	-	-	-
900.6000	Other Improvements	49,327	-	400,000	27,558	250,000
Account Classification Total: Capital Outlay		\$ 119,327	\$ 30,770	\$ 400,000	\$ 27,558	\$ 700,000
Department Total: 23 - Old Hospitality Fees		\$ 311,346	\$ 149,191	\$ 488,800	\$ 134,033	\$ 982,234

Local Hospitality/A Tax (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 24 - New Hospitality Fees						
EX60-Other Serv - Other Services & Charges						
683.1741	DBA Grant	\$ 23,460	\$ -	\$ -	\$ -	-
685.182	Other Operating Expenses	9,000	10,000	-	12,000	12,000
685.187	Special Projects	-	-	30,000	-	-
Account Classification Total: Other Services & Charges		\$ 32,460	\$ 10,000	\$ 30,000	\$ 12,000	\$ 12,000
EX70-Other Obje - Other Objects						
750.131	Transfer to Kam House	\$ 282,400	\$ -	\$ -	\$ -	-
Account Classification Total: Other Objects		\$ 282,400	\$ -	\$ -	\$ -	-
Department Total: 24 - New Hospitality Fees		\$ 314,860	\$ 10,000	\$ 30,000	\$ 12,000	\$ 12,000
Department: 29 - Kaminski House						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ -	\$ 134,572	\$ 147,106	\$ 113,510	\$ 94,657
401.103	Overtime	-	3,452	4,000	3,200	4,000
405.114	FICA	-	10,284	11,560	8,920	7,547
406.116	Retirement	-	12,336	14,104	10,960	9,170
407.122	Life Insurance	-	132	125	60	89
407.124	Disability Insurance	-	440	507	211	338
408.125	SCMIT Worker's Comp Ins.	-	2,580	1,686	2,315	1,860
410.001	Health Claims Cost LGAG	-	20,172	20,066	8,360	13,377
Account Classification Total: Personal Services		\$ -	\$ 183,968	\$ 199,154	\$ 147,536	\$ 131,038
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ -	\$ 5,291	\$ 8,500	\$ 4,350	\$ 6,000
500.102	Equipment	-	-	-	-	2,700
500.107	Technology Supplies	-	-	500	206	500
515.121	Safety Supplies	-	43	125	-	125
Account Classification Total: Supplies		\$ -	\$ 5,333	\$ 9,125	\$ 4,556	\$ 9,325
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ -	\$ 8,196	\$ 8,990	\$ 7,951	\$ 8,800
610.111	Communications- Landline	-	1,606	1,620	1,620	1,626
610.1110	Communications- Wireless	-	-	-	400	989
610.112	Postage	-	2,379	3,500	732	1,500
620.114	Advertising	-	3,520	6,200	2,175	4,000
620.1141	Advertising- Other	-	-	-	1,176	-
640.124	Travel Expense	-	775	1,000	374	500
650.127	Electricity	-	7,803	8,850	8,700	9,222
650.1271	Electricity- Outside Vend	-	2,006	1,870	1,652	1,870
650.128	Water	-	331	320	273	320
650.129	Wastewater	-	437	420	365	420
650.130	Sanitation	-	456	572	483	450

Local Hospitality/A Tax (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
650.133	Stormwater	-	343	311	348	345
650.134	Security Lights	-	648	650	648	648
660.133	Repairs & Maint. Services	-	6,042	10,000	4,610	10,000
662.140	Building Repairs	-	442	-	-	-
670.156	Equipment Rental/Lease	-	309	300	395	300
681.100	Capital Lease Principal	-	934	982	982	737
681.120	Capital Lease Interest	-	100	53	53	3
685.180	Membership Dues and Fees	-	675	900	546	700
685.1801	Subscriptions	-	-	100	-	100
685.182	Other Operating Expenses	-	4,561	9,500	762	5,000
685.186	Training	-	431	750	200	300
686.189	Employee Medical	-	-	80	-	-
686.195	Repair/Maint Svc Contract	-	2,173	1,250	4,322	1,250
Account Classification Total: Other Services & Charges		\$ -	\$ 44,168	\$ 58,218	\$ 38,767	\$ 49,080
EX70-Other Obj - Other Objects						
795.001	IT Internal Allocations	\$ -	\$ 5,306	\$ 5,277	\$ 3,821	\$ 2,255
795.002	IT Billable Services	-	2,003	1,585	1,585	1,419
795.995	GF Cost Distribution	-	44,818	46,118	46,118	47,916
Account Classification Total: Other Objects		\$ -	\$ 52,127	\$ 52,980	\$ 51,524	\$ 51,590
EX90-Capital Ou - Capital Outlay						
900.3000	Buildings & Improvements	\$ -	\$ -	\$ -	\$ -	\$ 14,000
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ 14,000
Department Total: 29 - Kaminski House		\$ -	\$ 285,596	\$ 319,477	\$ 242,383	\$ 255,033
Department: 38 - Parker Stewart House						
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ -	\$ -	\$ -	\$ 77	\$ -
Account Classification Total: Supplies		\$ -	\$ -	\$ -	\$ 77	\$ -
EX60-Other Serv - Other Services & Charges						
650.127	Electricity	\$ 3,605	\$ 3,638	\$ 4,100	\$ 3,098	\$ 3,284
650.1271	Electricity- Outside Vend	1,016	115	150	103	150
650.128	Water	382	305	180	900	300
650.129	Wastewater	930	182	225	176	190
650.130	Sanitation	190	228	180	241	200
650.133	Stormwater	252	343	311	348	345
650.134	Security Lights	180	216	220	216	216
660.133	Repairs & Maint. Services	-	-	-	1,230	-
662.140	Building Repairs	-	770	25,700	3,754	5,000
686.195	Repair/Maint Svc Contract	-	1,313	2,000	400	1,500
Account Classification Total: Other Services & Charges		\$ 6,555	\$ 7,109	\$ 33,066	\$ 10,466	\$ 11,185

Local Hospitality/A Tax (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
	Department Total: 38 - Parker Stewart House	\$ 6,555	\$ 7,109	\$ 33,066	\$ 10,543	\$ 11,185
	Expenditures Total	\$ 739,144	\$ 878,627	\$ 1,384,763	\$ 437,159	\$ 1,311,452
Fund Revenue	Total: 0022 - Local Hospitality/ATax	\$ 848,876	\$ 1,214,630	\$ 789,530	\$ 749,233	\$ 1,311,452
Fund Expenditure	Total: 0022 - Local Hospitality/ATax	\$ 739,144	\$ 878,627	\$ 1,384,763	\$ 437,159	\$ 1,311,452
Fund Net	Total: 0022 - Local Hospitality/ATax	\$ 109,732	\$ 336,003	\$ (595,233)	\$ 312,074	\$ (0)

# Winyah Auditorium

Cost Center

25-08 Winyah Auditorium

## Winyah Auditorium Mission

To raise capital funding for the adaptive restoration and maintenance of the Winyah Auditorium, and to return the former Winyah School building to its' historic and architectural splendor, while transforming the Auditorium's interior into multi-purpose venue to strengthen the Lowcountry's cultural arts and serve as an appropriate space for a myriad of public meetings and community programs.

## Fiscal Year 2008/2009 Accomplishments

- Completed Phase 1 of the reconstruction
- Established a Board of Directors
- Initiated capital fund raising campaign
- Established a campaign steering committee

## Fiscal Year 2009/2010 Objectives

- Complete phase 2 & 3 of reconstruction
- Continue campaign fund raising efforts



Winyah Auditorium (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0025 - Winyah Auditorium						
<u>Revenues</u>						
Department: 00 - Revenue						
RE27-Local Gran - Local Grants						
333.001	City Accommodations Tax	\$ -	\$ -	\$ -	\$ -	25,000
333.002	County Accommodations Tax	-	-	-	-	120,000
Account Classification Total: Local Grants		\$ -	\$ -	\$ -	\$ -	145,000
RE30-Investment - Investment Earnings						
306.001	Investment Earnings	\$ -	\$ -	\$ -	3,725	4,000
Account Classification Total: Investment Earnings		\$ -	\$ -	\$ -	3,725	4,000
RE32-Capt cont - Capital Contributions						
367.004	Donations-Winyah Aud	\$ -	\$ -	\$ -	23,436	-
Account Classification Total: Capital Contributions		\$ -	\$ -	\$ -	23,436	-
RE33-Operating - Operating Transfers In						
394.002	Transfer from fund balance	\$ -	\$ -	\$ -	-	242,280
Account Classification Total: Operating Transfers In		\$ -	\$ -	\$ -	-	242,280
Department Total: 00 - Revenue		\$ -	\$ -	\$ -	27,161	391,280
Revenues Total		\$ -	\$ -	\$ -	27,161	391,280
<u>Expenditures</u>						
Department: 08 - Winyah Auditorium						
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ -	\$ -	\$ -	26	200
Account Classification Total: Supplies		\$ -	\$ -	\$ -	26	200
EX60-Other Serv - Other Services & Charges						
610.112	Postage	\$ -	\$ -	\$ -	21	200
685.182	Other Operating Expenses	-	-	-	4,147	500
686.187	Professional Services	-	-	-	55,268	-
Account Classification Total: Other Services & Charges		\$ -	\$ -	\$ -	59,436	700
EX90-Capital Ou - Capital Outlay						
900.3000	Buildings & Improvements	\$ -	\$ -	\$ -	93,738	390,380
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	93,738	390,380
Department Total: 08 - Winyah Auditorium		\$ -	\$ -	\$ -	153,200	391,280
Expenditures Total		\$ -	\$ -	\$ -	153,200	391,280
Fund Revenue	Total: 0025 - Winyah Auditorium	\$ -	\$ -	\$ -	27,161	391,280
Fund Expenditure	Total: 0025 - Winyah Auditorium	\$ -	\$ -	\$ -	153,200	391,280
Fund Net	Total: 0025 - Winyah Auditorium	\$ -	\$ -	\$ -	(126,039)	-

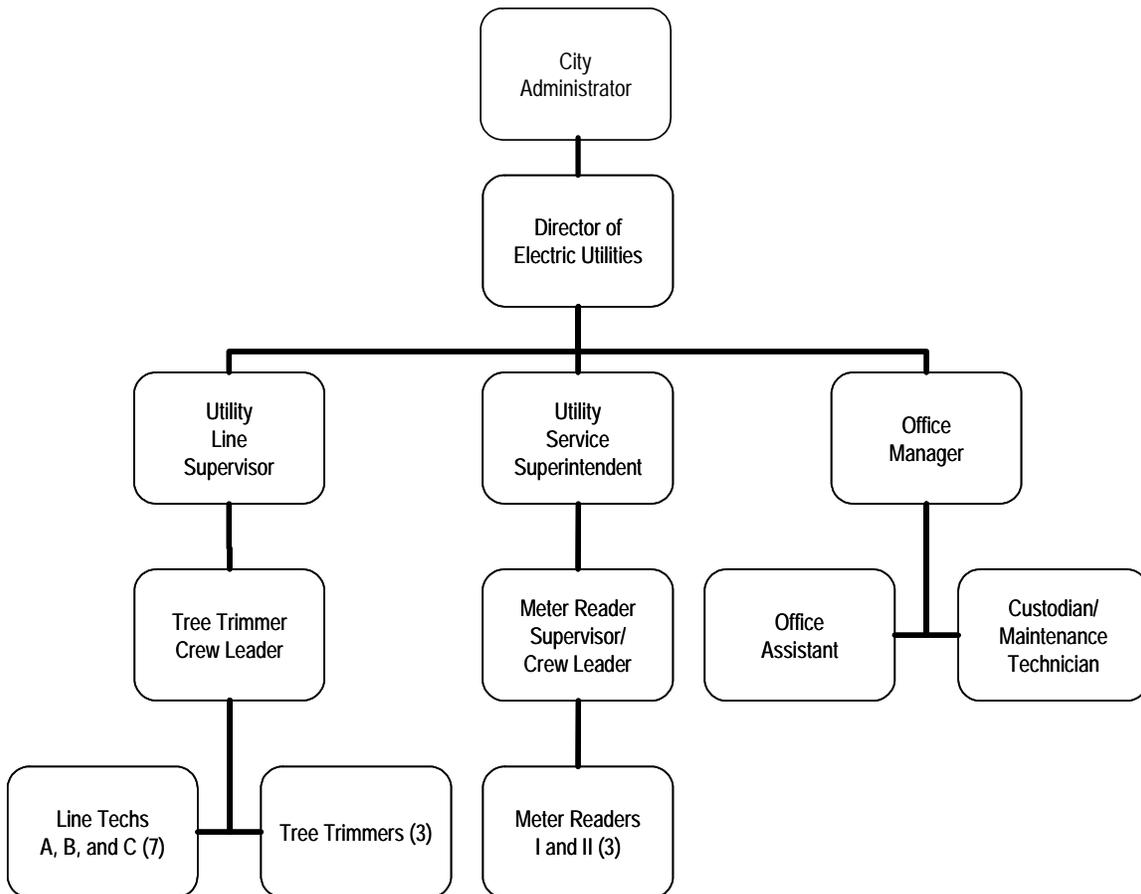
# Electric Utility

Electric Utilities Director  
 Personnel Management  
 Safety Coordination  
 Budgeting  
 Power Supply  
 Customer Service

Distribution  
 Substations  
 Distribution Lines  
 Services  
 Street Lighting  
 Tree Clearance  
 City Tree Maintenance  
 Non-Electric Work (decoration, banners, etc)

Meter  
 Read Meters  
 Disconnect/Reconnect Services  
 Test Meters  
 Power Quality Investigations  
 Billing Investigations

## Table of Organization



## Electric Utility (continued)

Department  
Electric Utility

Cost Center  
0030-19 Electric Utilities  
0030-19-36 Fiber Optic System

### Department Mission

The mission of the Electric Utility is to provide safe and reliable electric service to the residential and commercial customers within the City of Georgetown.

### Fiscal Year 2008/2009 Accomplishments

- Receptacles in the Front Street tree wells were replaced and upgraded to enhance aesthetic appeal
- Reclosers and microprocessor controls were purchased to replace the oil circuit breakers and relays for the six distribution feeders in the Georgetown Substation and the two distribution feeders in the Maryville Substation
- Replaced the line crew's one-man bucket truck, Vehicle 1901
- Replaced the locating electronic equipment for the underground boring unit
- Completed work on an arc-flash study to establish levels of personal protective equipment that must be used at different locations on our system

### Fiscal Year 2009/2010 Objectives

- Apply for federal Smart Grid Investment Grant funding to assist with projects to enhance the reliability and efficiency of our distribution system
- Complete the installation of substation equipment purchased in FY08/09 to replace oil circuit breakers and relays in both substations
- Install communications equipment in both substations to allow remote access to data provided by new microprocessor controls and provide some remote operating capabilities
- Initiate upgrades to protective equipment on the distribution system to increase safety and reliability
- Purchase and install an emergency generator to provide backup power to City Hall and the pump station
- Install decorative street lights associated with the Front Street streetscape project
- Replace a pickup truck used by the Service Superintendent, Vehicle 1910
- Complete a rate study to determine revenue requirements to adequately compensate for wholesale rate increases in 2009 and 2010
- Finalize the pole attachments agreement to be executed with cable television companies
- Continue arbitration and hopefully reach settlement with Santee Electric Cooperative on the South island Plantation annexation issue
- Participate in utility relocations for the drainage project if needed

Electric Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0030 - Electric Utility Fund						
<u>Revenues</u>						
Department: 00 - Revenue						
RE20-Operating - Operating Revenues						
301.000	Sale Of Utilities	\$ 12,383,151	\$ 12,124,141	\$ 12,272,939	\$ 12,911,002	\$ 13,500,000
301.002	New Turn Ons	12,111	9,735	11,000	9,070	10,000
301.003	Transfers	1,045	1,155	1,000	1,263	1,000
301.004	Security Lights	249,859	251,881	250,000	251,510	251,000
301.012	Restores	94,570	88,710	90,000	110,366	90,000
302.001	Penalties	117,365	121,347	125,000	151,744	125,000
302.002	Pole Rental	34,828	21,495	20,000	29,516	20,000
302.003	Fiber Rental	15,500	15,500	11,000	16,500	15,000
Account Classification Total: Operating Revenues		\$ 12,908,429	\$ 12,633,964	\$ 12,780,939	\$ 13,480,971	\$ 14,012,000
RE30-Investment - Investment Earnings						
306.001	Investment Earnings	\$ 292,361	\$ 217,125	\$ 98,285	\$ 109,929	\$ 70,000
361.003	Fv Chg In Investments	(265)	40	(150)	88	(150)
Account Classification Total: Investment Earnings		\$ 292,097	\$ 217,165	\$ 98,135	\$ 110,017	\$ 69,850
RE31-Miscellane - Miscellaneous						
307.002	Sale Of Scrap	\$ 17,951	\$ 3,631	\$ 1,000	\$ 3,215	\$ 1,000
369.002	Miscellaneous Revenue	595	(3,160)	-	(4,394)	(4,000)
Account Classification Total: Miscellaneous		\$ 18,546	\$ 471	\$ 1,000	\$ (1,179)	\$ (3,000)
Department Total: 00 - Revenue		\$ 13,219,072	\$ 12,851,599	\$ 12,880,074	\$ 13,589,809	\$ 14,078,850
Revenues Total		\$ 13,219,072	\$ 12,851,599	\$ 12,880,074	\$ 13,589,809	\$ 14,078,850
<u>Expenditures</u>						
Department: 19 - Electric						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 824,695	\$ 808,046	\$ 868,250	\$ 854,000	\$ 825,880
401.103	Overtime	18,977	14,779	17,000	10,800	17,000
401.105	On-call pay	5,200	5,328	5,200	5,200	2,600
401.106	Contract Labor	139,400	-	-	-	-
401.107	Labor Billed	(2,274)	(8,638)	-	(762)	-
405.114	FICA	61,789	59,725	68,110	66,500	64,679
406.116	Retirement	69,344	75,631	83,100	81,630	78,600
407.122	Life Insurance	981	935	995	917	924
407.124	Disability Insurance	2,989	3,236	3,720	3,520	3,548
408.125	SCMIT Worker's Comp Ins.	61,771	81,967	74,740	86,508	82,130
410.001	Health Claims Cost LGAG	140,274	147,657	147,150	147,150	140,460
410.002	Health Claim Costs-Retire	31,967	35,179	33,050	35,050	23,380
Account Classification Total: Personal Services		\$ 1,355,112	\$ 1,223,846	\$ 1,301,315	\$ 1,290,513	\$ 1,239,202

Electric Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 2,096	\$ 17,601	\$ 15,800	\$ 16,447	\$ 15,800
500.102	Equipment	1,928	20,981	16,200	14,585	26,600
500.103	Office Furniture	-	58	1,000	200	1,000
500.105	Printing and Binding	45	-	-	215	600
501.101	Uniforms and Clothing	8,031	14,173	14,750	13,592	12,950
514.114	Wire Expense	21,101	12,819	18,000	15,834	18,000
514.115	Christmas Decorations	5,529	18,948	18,000	14,657	18,000
514.116	Pole Line Hardware	9,433	8,166	15,000	10,906	15,000
514.117	Poles & Crossarms	5,997	7,303	8,000	7,972	8,000
515.121	Safety Supplies	-	190	-	96	-
515.123	Special Dept Supplies	11,874	14,408	13,000	13,961	13,000
515.124	Department Supplies	4,077	-	-	-	-
515.126	Department Equipment	12,145	-	-	-	-
521.128	Meter Supplies	87,123	72,538	80,000	61,222	60,000
523.133	Street Light Supplies	28,607	26,571	23,000	22,048	23,000
531.143	Security Lights	17,904	11,753	17,000	15,042	16,000
531.145	Transformer Supplies	16,877	21,361	4,000	20,767	10,000
532.148	Small Hand Tools	3,430	-	-	-	-
540.150	Power Purchases	7,958,365	7,910,651	8,129,561	8,694,307	9,222,000
Account Classification Total: Supplies		\$ 8,194,561	\$ 8,157,522	\$ 8,373,311	\$ 8,921,851	\$ 9,459,950

EX60-Other Serv - Other Services & Charges

600.110	SCMIRF Property/Liab Ins	\$ 174,213	\$ 178,485	\$ 195,780	\$ 173,355	\$ 191,460
610.111	Communications- Landline	6,936	3,472	3,530	3,530	3,524
610.1110	Communications- Wireless	-	5,993	6,100	6,100	7,082
610.112	Postage	1,581	1,007	1,500	867	1,200
620.114	Advertising	334	315	600	273	600
640.124	Travel Expense	5,878	7,281	6,000	4,620	6,000
650.127	Electricity	20,064	23,751	22,830	19,981	21,074
650.1271	Electricity- Outside Vend	4,349	4,170	4,600	4,480	4,600
650.128	Water	1,120	1,172	1,140	1,119	1,140
650.129	Wastewater	1,514	1,579	1,540	1,513	1,540
650.130	Sanitation	1,912	1,912	1,912	2,024	1,912
650.133	Stormwater	399	453	399	459	455
650.134	Security Lights	10,188	10,188	10,188	10,188	10,188
660.133	Repairs & Maint. Services	408	16,479	9,000	9,000	9,000
660.134	Radio Repairs	533	-	-	-	-
660.139	Fleet Services Materials	27,030	50,117	27,300	58,786	42,000
660.1391	Fleet Services Labor	26,481	17,940	23,822	33,766	28,179
660.140	Hydraulic Repair	55,815	13,131	17,000	6,699	17,000
660.145	Gasoline & Oil	33,000	40,544	38,050	36,899	40,000
662.140	Building Repairs	4,827	-	-	-	-
662.141	Department Repairs	1,939	-	-	-	-
663.145	Sub-Station Maintenance	621	957	2,000	-	1,000

Electric Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
663.146	Transformers Repairs	-	2,182	4,000	13,584	5,000
664.101	Community Education	-	-	500	300	500
670.156	Equipment Rental/Lease	2,168	6,329	5,300	4,678	5,300
681.100	Capital Lease Principal	1,108	1,168	1,227	1,227	2,677
681.120	Capital Lease Interest	181	125	67	67	4
682.170	Infrared Test	583	878	600	2,438	600
682.171	Safety Testing/Compliance	1,189	3,356	3,600	652	5,000
682.172	Ground Maint. Expenses	111	159	1,000	462	1,000
682.173	Tree Crew Maintenance	12,726	15,393	15,000	12,301	15,000
685.180	Membership Dues and Fees	7,802	11,878	9,000	11,933	12,690
685.182	Other Operating Expenses	5,275	2,893	5,000	3,945	4,000
685.183	Depreciation	298,362	247,290	486,773	486,773	285,400
685.186	Training	8,277	11,676	10,000	6,945	12,800
685.190	Landfill Fees	539	-	1,500	2,323	2,600
686.186	Legal Services	-	1,794	20,000	11,989	16,000
686.187	Professional Services	754	13,431	11,700	9,420	11,700
686.188	Architect/Engineer Servcs	31,407	68,807	50,000	61,823	25,000
686.189	Employee Medical	-	752	600	-	600
686.190	Consulting Services	15,344	-	-	-	57,813
686.194	Other Prof/Tech Services	3,040	7,948	-	111	-
686.195	Repair/Maint Svc Contract	21,889	11,761	28,000	16,344	51,300
686.199	Internal Engineering	140	100	2,500	-	2,500
687.202	Utility Billing Services	3,512	41,641	60,340	45,124	60,340
689.800	Equipment Charges	(2,081)	(12,389)	-	(1,945)	-
Account Classification Total: Other Services & Charges		\$ 791,468	\$ 816,120	\$ 1,089,998	\$ 1,064,153	\$ 965,778

EX70-Other Obj - Other Objects

720.001	Provision for Bad Debts	\$ 19,832	\$ 71,894	\$ 30,000	\$ 30,000	\$ 30,000
720.005	Loss on Asset Disposal	(741)	10,257	5,000	-	-
720.006	Public Assistance Program	8,000	8,000	8,000	8,000	8,000
750.124	Transfers to General Fund	1,697,795	1,697,795	1,400,000	1,400,000	1,400,000
750.137	Trns from/to Fund Balance	-	-	-	-	424,862
750.150	Non-Recurring Transfers	65,000	-	-	-	-
795.001	IT Internal Allocations	27,959	101,967	79,490	76,731	60,026
795.002	IT Billable Services	45,932	51,911	39,616	39,616	35,471
795.003	IT Equipment Rental	11,240	-	-	-	-
795.004	Postage Allocations	3,333	-	-	-	-
795.005	Supply Allocations	2,281	-	-	-	-
795.995	GF Cost Distribution	328,812	339,334	349,175	349,175	362,793
7999.9999	Principal Reclassified	(1,108)	(1,168)	(1,227)	(1,227)	(2,677)
Account Classification Total: Other Objects		\$ 2,208,336	\$ 2,279,990	\$ 1,910,054	\$ 1,902,295	\$ 2,318,475

EX90-Capital Ou - Capital Outlay

900.3100	Electric Distribution	\$ 853,488	\$ 573,674	\$ 1,134,000	\$ 130,767	\$ 750,000
900.4100	Vehicles	33,247	-	70,000	74,879	16,000

Electric Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
900.4200	Heavy Equipment	100,772	38,674	-	-	-
900.4300	Other Equipment	-	-	12,000	13,922	120,000
9999.9999	Assets Reclassified	(987,507)	(612,348)	(1,216,000)	(219,568)	(886,000)
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total: 19 - Electric		\$ 12,549,477	\$ 12,477,478	\$ 12,674,678	\$ 13,178,812	\$ 13,983,405
Department: 36 - Fiber Optics						
EX60-Other Serv - Other Services & Charges						
662.141	Department Repairs	\$ -	\$ -	\$ 5,000	\$ 19,344	\$ 5,000
685.183	Depreciation	89,945	90,028	90,445	90,937	90,445
Account Classification Total: Other Services & Charges		\$ 89,945	\$ 90,028	\$ 95,445	\$ 110,281	\$ 95,445
EX90-Capital Ou - Capital Outlay						
900.1000	Infrastructure Improvemts	\$ -	\$ 9,912	\$ 10,000	\$ -	\$ 10,000
9999.9999	Assets Reclassified	-	(9,912)	(10,000)	-	(10,000)
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total: 36 - Fiber Optics		\$ 89,945	\$ 90,028	\$ 95,445	\$ 110,281	\$ 95,445
Expenditures Total		\$ 12,639,423	\$ 12,567,506	\$ 12,770,123	\$ 13,289,093	\$ 14,078,850
Fund Revenue	Total: 0030 - Electric Utility Fund	\$ 13,219,072	\$ 12,851,599	\$ 12,880,074	\$ 13,589,809	\$ 14,078,850
Fund Expenditure	Total: 0030 - Electric Utility Fund	\$ 12,639,423	\$ 12,567,506	\$ 12,770,123	\$ 13,289,093	\$ 14,078,850
Fund Net	Total: 0030 - Electric Utility Fund	\$ 579,649	\$ 284,094	\$ 109,951	\$ 300,716	\$ 0

## Water Utility

### Water Distribution

Water Meter Installation  
Hydrant Maintenance  
Hydrant Flushing  
Valve Operation  
Maintenance and Repairs

### Engineering

Project Design  
Project Inspection  
Project Management  
DCC Plans Reviewed  
Safety

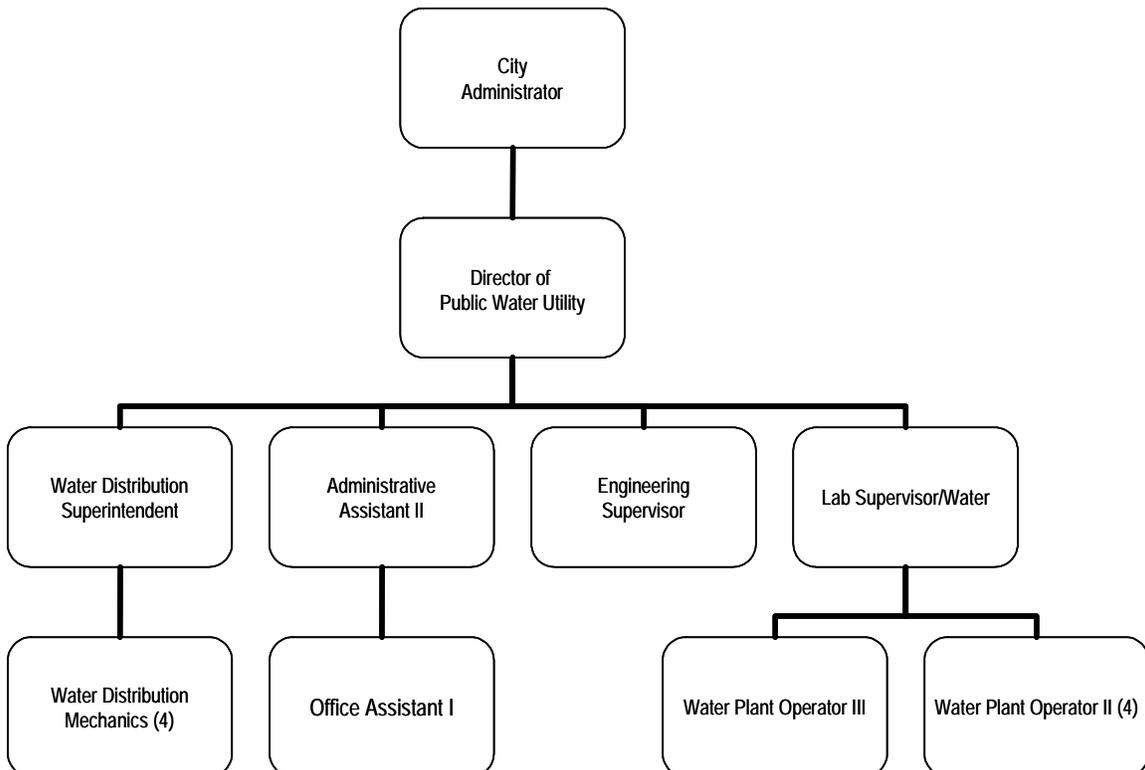
### Water Filtration

Monitor Bacterial Compliance  
Water Quality Assurance  
Well Monitoring/Reporting  
Daily Use Monitoring/ Reporting  
Turbidity Monitoring/Reporting

### Raw Water Pump Station

Adherence to EPA Guidelines  
Preventative Maintenance  
Pump Maintenance

## Table of Organization



## Water Utility (continued)

Department  
Water Utility

Cost Center  
0031-15 Water Distribution  
0031-15-16 Water Filtration  
0031-15-21 General and Administrative  
0031-15-42 Engineering Services

### Department Mission

The mission of the City of Georgetown's Water Utilities Department is to provide a safe and clean drinking water supply, ensure availability of fire flows with environmentally acceptable wastewater treatment and stormwater collections, consistent with applicable state and federal laws while providing the highest quality of essential services.

### Fiscal Year 2008/2009 Accomplishments

- Constructed 20% of the Historic District Water Distribution Improvements outlined in JJ&G's preliminary engineering report and placed into operation
- Installed SCADA equipment at booster pump station in Maryville and placed station online
- Replaced Sodium Hydroxide storage tank at WTP
- Exercised 50% of all water valves and provided documentation
- Limited State and Federal violations to 0
- Obtained 6 hours of continuing education units per employee

### Fiscal Year 2009/2010 Objectives

- Decrease cost of treatment for drinking water while increasing water source reliability
- Maintain adequate preventive maintenance on the water distribution system
- Ensure compliance with all state and federal regulations for drinking water at the Water Treatment Plant
- Improve efficiency of water delivery to customers
- Maintain staff license requirements

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0031 - Water Utility Fund						
<u>Revenues</u>						
Department: 00 - Revenue						
RE20-Operating - Operating Revenues						
301.000	Sale Of Utilities	\$ 1,839,563	\$ 1,757,256	\$ 1,857,959	\$ 1,752,668	\$ 1,911,250
301.002	New Turn Ons	9,054	7,799	10,000	8,155	10,000
301.003	Transfers	715	975	500	1,063	500
301.006	Sale Of Raw Water	25,994	27,819	28,000	21,417	28,000
301.007	Gtown Steel-WTP Charge	4,140	4,161	4,200	4,200	4,200
301.009	New Service Taps	31,085	31,898	35,000	12,703	20,000
301.013	Meter Installation	2,900	3,050	3,000	2,850	3,000
302.000	Other Operating Revenues	-	4,650	-	-	-
302.001	Penalties	19,406	21,389	20,000	24,106	20,000
Account Classification Total: Operating Revenues		\$ 1,932,858	\$ 1,858,997	\$ 1,958,659	\$ 1,827,162	\$ 1,996,950
RE23-Impact Fee - Impact Fees						
324.020	Water Impact Fee	\$ 7,090	\$ 193,580	\$ 14,300	\$ 12,480	\$ 10,000
Account Classification Total: Impact Fees		\$ 7,090	\$ 193,580	\$ 14,300	\$ 12,480	\$ 10,000
RE25-Charges Fo - Charges for Services						
324.007	Fees- Services	\$ -	\$ 550	\$ -	\$ -	\$ -
Account Classification Total: Charges for Services		\$ -	\$ 550	\$ -	\$ -	\$ -
RE30-Investment - Investment Earnings						
306.001	Investment Earnings	\$ 160,119	\$ 136,020	\$ 84,946	\$ 49,215	\$ 40,000
361.003	Fv Chg In Investments	(135)	22	(100)	44	(100)
Account Classification Total: Investment Earnings		\$ 159,984	\$ 136,041	\$ 84,846	\$ 49,259	\$ 39,900
RE31-Miscellane - Miscellaneous						
369.002	Miscellaneous Revenue	\$ 11,493	\$ 246	\$ 2,000	\$ 5,638	\$ 2,000
Account Classification Total: Miscellaneous		\$ 11,493	\$ 246	\$ 2,000	\$ 5,638	\$ 2,000
RE32-Capt cont - Capital Contributions						
371.002	Capital Contrib-Grants	\$ -	\$ 7,815	\$ -	\$ -	\$ -
371.003	Cap Contributions-Develop	-	1,028,983	-	-	-
371.004	Capital Contributions	7,869	-	-	-	-
Account Classification Total: Capital Contributions		\$ 7,869	\$ 1,036,797	\$ -	\$ -	\$ -
RE33-Operating - Operating Transfers In						
392.013	Non-Recurring Transfers	\$ 27,210	\$ -	\$ -	\$ -	\$ -
394.002	Transfer from fund balance	-	-	-	-	8,435
Account Classification Total: Operating Transfers In		\$ 27,210	\$ -	\$ -	\$ -	\$ 8,435

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
RE35-Sale Of As - Sale of Assets						
391.001	Sale of Assets	\$ -	\$ 743	\$ -	\$ -	\$ -
Account Classification Total: Sale of Assets		\$ -	\$ 743	\$ -	\$ -	\$ -
Department Total: 00 - Revenue		\$ 2,146,504	\$ 3,226,954	\$ 2,059,805	\$ 1,894,539	\$ 2,057,285
Revenues Total		\$ 2,146,504	\$ 3,226,954	\$ 2,059,805	\$ 1,894,539	\$ 2,057,285

Expenditures

Department: 15 - Water Distribution

EX40-Personal S - Personal Services

400.101	Regular Pay	\$ 127,465	\$ 145,780	\$ 169,640	\$ 169,220	\$ 169,643
401.103	Overtime	3,740	3,177	5,000	3,855	6,000
401.105	On-call pay	4,780	5,429	5,200	5,200	2,600
405.114	FICA	9,610	10,876	13,750	13,090	13,636
406.116	Retirement	12,854	14,193	16,770	16,080	16,620
407.122	Life Insurance	166	185	210	210	198
407.124	Disability Insurance	647	710	850	850	845
408.125	SCMIT Worker's Comp Ins.	11,631	13,229	13,920	18,130	16,300
410.001	Health Claims Cost LGAG	25,534	32,631	33,450	33,450	33,443
Account Classification Total: Personal Services		\$ 196,426	\$ 226,209	\$ 258,790	\$ 260,085	\$ 259,284

EX50-Supplies - Supplies

500.101	Supplies and Materials	\$ 908	\$ 5,764	\$ 5,000	\$ 4,525	\$ 5,000
500.102	Equipment	-	10,698	4,000	3,576	4,000
501.101	Uniforms and Clothing	3,733	3,946	3,800	3,709	3,000
513.112	Asphalt/Concrete/Gravel	-	6,779	4,000	16,434	8,775
514.110	Water Dist System Supply	-	51,237	35,000	29,755	35,000
515.121	Safety Supplies	83	74	500	273	450
515.124	Department Supplies	2,933	-	-	-	-
515.126	Department Equipment	1,567	-	-	-	-
521.128	Meter Supplies	21,771	(3,118)	-	5,547	-
523.136	Hydrant Replacement	16,651	12,887	10,000	10,885	7,800
523.137	Pipe/Fittings/Valves	22,481	5,851	-	6,167	-
540.151	IP Raw Water Contract-Cty	16,413	5,973	-	-	-
540.152	Raw Water Pump Maint.	1,319	5,149	1,000	-	1,000
540.154	Raw Water Expense ISG	-	-	1,000	-	-
Account Classification Total: Supplies		\$ 87,858	\$ 105,239	\$ 64,300	\$ 80,871	\$ 65,025

EX60-Other Serv - Other Services & Charges

600.110	SCMIRF Property/Liab Ins	\$ 12,305	\$ 12,815	\$ 14,050	\$ 12,437	\$ 13,740
610.111	Communications- Landline	699	-	-	-	-
610.1110	Communications- Wireless	-	519	510	510	72
610.112	Postage	1,041	-	1,100	100	500
620.114	Advertising	93	305	500	500	500

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
640.124	Travel Expense	1,284	1,288	1,150	1,483	1,640
650.127	Electricity	6,936	8,258	8,110	9,476	9,010
650.1271	Electricity- Outside Vend	197	283	310	281	280
650.128	Water	6,739	6,845	6,820	6,097	6,820
650.129	Wastewater	3,024	3,300	3,150	3,534	3,400
650.130	Sanitation	634	634	634	672	650
650.133	Stormwater	2,495	2,832	2,495	2,868	2,860
660.133	Repairs & Maint. Services	-	10,516	15,000	25,196	26,500
660.134	Radio Repairs	142	-	-	-	-
660.139	Fleet Services Materials	9,303	13,498	9,300	5,575	7,500
660.1391	Fleet Services Labor	8,474	7,848	7,900	9,979	12,350
660.145	Gasoline & Oil	10,766	16,257	14,700	12,722	13,000
662.140	Building Repairs	975	-	-	-	-
662.141	Department Repairs	8,734	-	-	-	-
663.150	Maintenance Of Wells	27,112	-	-	-	-
670.156	Equipment Rental/Lease	205	555	500	75	500
685.180	Membership Dues and Fees	207	265	325	415	325
685.182	Other Operating Expenses	506	170	500	150	150
685.183	Depreciation	176,691	212,076	185,917	207,225	185,917
685.186	Training	856	670	1,300	970	1,440
686.187	Professional Services	718	-	-	-	-
686.189	Employee Medical	-	95	330	95	330
686.190	Consulting Services	8,250	-	5,000	-	13,185
686.194	Other Prof/Tech Services	639	433	600	879	780
686.195	Repair/Maint Svc Contract	1,736	7,533	5,000	6,155	41,700
686.199	Internal Engineering	2,977	620	-	1,180	-
687.202	Utility Billing Services	-	5,513	9,120	7,316	9,120
687.203	Contract Services	-	4,167	-	-	-
689.900	Inventory Parts & Supply	3,356	-	-	-	-
Account Classification Total: Other Services & Charges		\$ 297,096	\$ 317,296	\$ 294,321	\$ 315,890	\$ 352,269
EX70-Other Obj - Other Objects						
720.001	Provision for Bad Debts	\$ 2,726	\$ 8,235	\$ 7,200	\$ 7,200	\$ 7,200
720.005	Loss on Asset Disposal	(173)	-	-	-	-
750.124	Transfers to General Fund	138,360	138,360	-	-	-
750.150	Non-Recurring Transfers	35,000	-	-	-	-
795.001	IT Internal Allocations	114	7,670	3,332	3,107	2,846
795.004	Postage Allocations	3,333	-	-	-	-
795.005	Supply Allocations	2,314	-	-	-	-
795.995	GF Cost Distribution	67,872	70,044	72,075	72,075	74,886
Account Classification Total: Other Objects		\$ 249,545	\$ 224,309	\$ 82,607	\$ 82,382	\$ 84,932
EX79-Inter-Dept - Inter-Dept. Allocations						
795.999	Allocation G&A Services	\$ 75,301	\$ 86,218	\$ 74,280	\$ 70,371	\$ 57,699
Account Classification Total: Inter-Dept. Allocations		\$ 75,301	\$ 86,218	\$ 74,280	\$ 70,371	\$ 57,699

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX90-Capital Ou - Capital Outlay						
900.3000	Buildings & Improvements	\$ -	\$ -	\$ -	\$ 35,038	\$ -
900.3500	Water Distribution	61,546	385,472	710,907	348,320	200,000
900.4300	Other Equipment	14,406	27,087	-	-	7,000
9999.9999	Assets Reclassified	(75,952)	(412,559)	(710,907)	(383,358)	(207,000)
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -

Department Total: 15 - Water Distribution		\$ 906,226	\$ 959,271	\$ 774,298	\$ 809,599	\$ 819,209
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Department: 16 - Filtration

EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 162,965	\$ 127,761	\$ 198,687	\$ 198,437	\$ 204,012
401.103	Overtime	5,840	5,102	6,000	10,500	9,000
405.114	FICA	12,376	9,404	15,660	15,180	16,295
406.116	Retirement	13,793	12,237	19,100	20,835	19,885
407.122	Life Insurance	181	148	230	222	222
407.124	Disability Insurance	549	484	850	850	845
408.125	SCMIT Worker's Comp Ins.	11,223	12,372	13,430	14,616	14,700
410.001	Health Claims Cost LGAG	26,074	23,732	33,450	33,443	33,443
410.002	Health Claim Costs-Retire	12,961	14,178	13,320	13,320	8,880
415.133	Uniforms & Clothing	-	-	-	-	-
Account Classification Total: Personal Services		\$ 245,961	\$ 205,418	\$ 300,727	\$ 307,403	\$ 307,282

EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 849	\$ 3,642	\$ 2,000	\$ 1,993	\$ 2,000
500.102	Equipment	-	1,043	1,000	220	1,000
500.103	Office Furniture	406	-	-	-	-
501.101	Uniforms and Clothing	1,618	1,204	1,200	1,526	3,000
512.108	Chemicals	261,283	182,302	200,000	344,652	250,000
512.109	Laboratory Supplies	18,861	14,516	18,000	19,605	18,000
515.121	Safety Supplies	1,369	2,407	1,000	147	500
515.124	Department Supplies	1,002	-	-	-	-
515.126	Department Equipment	895	-	-	-	-
540.151	IP Raw Water Contract-Cty	24,694	16,235	36,800	24,648	17,680
540.1510	IP Raw Water Contract-Stl	-	4,483	20,000	13,857	-
540.152	Raw Water Pump Maint.	35,424	32,972	-	21,903	10,000
540.157	Treated Water Purchase	-	-	-	3,323	-
Account Classification Total: Supplies		\$ 346,401	\$ 258,805	\$ 280,000	\$ 431,874	\$ 302,180

EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 9,738	\$ 9,978	\$ 10,945	\$ 9,690	\$ 10,700
610.111	Communications- Landline	299	-	-	-	-
610.1110	Communications- Wireless	-	351	300	678	-
610.112	Postage	3,856	824	3,200	138	1,680
620.114	Advertising	1,063	82	1,000	468	1,000

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
640.124	Travel Expense	71	76	1,000	857	440
650.127	Electricity	112,632	109,691	113,019	108,231	114,724
650.1271	Electricity- Outside Vend	126	121	130	127	130
650.130	Sanitation	852	852	852	902	852
650.134	Security Lights	1,584	1,584	1,584	1,584	1,584
660.133	Repairs & Maint. Services	-	24,541	30,000	48,714	30,000
660.135	Maintenance Of Pumps	91	-	-	-	-
660.139	Fleet Services Materials	1,257	185	1,200	915	500
660.1391	Fleet Services Labor	882	561	804	1,586	835
660.145	Gasoline & Oil	993	2,331	900	2,193	2,500
662.140	Building Repairs	888	-	-	-	-
662.141	Department Repairs	25,037	-	-	-	-
664.101	Community Education	-	-	1,800	237	2,000
670.156	Equipment Rental/Lease	24	163	3,572	200	740
682.172	Ground Maint. Expenses	26	-	-	-	-
685.180	Membership Dues and Fees	528	445	1,000	688	600
685.182	Other Operating Expenses	161	1,038	1,000	75	500
685.183	Depreciation	261,660	257,602	268,670	268,670	268,670
685.184	Continuing Education	465	540	-	-	-
685.186	Training	95	75	2,900	1,420	2,190
686.189	Employee Medical	352	-	330	-	330
686.190	Consulting Services	1,003	4,066	7,000	-	5,000
686.194	Other Prof/Tech Services	16,565	17,226	46,000	18,356	18,600
686.195	Repair/Maint Svc Contract	27,997	26,660	31,000	29,797	39,900
686.199	Internal Engineering	2,977	180	-	-	-
Account Classification Total: Other Services & Charges		\$ 471,222	\$ 459,172	\$ 528,206	\$ 495,526	\$ 503,475
EX70-Other Obje - Other Objects						
720.001	Provision for Bad Debts	\$ -	\$ 6,054	\$ -	\$ -	\$ -
750.124	Transfers to General Fund	53,640	53,640	-	-	-
795.001	IT Internal Allocations	106	8,651	3,015	3,015	2,686
795.995	GF Cost Distribution	58,690	60,568	62,324	62,324	64,754
Account Classification Total: Other Objects		\$ 112,436	\$ 128,913	\$ 65,339	\$ 65,339	\$ 67,440
EX79-Inter-Dept - Inter-Dept. Allocations						
795.999	Allocation G&A Services	\$ 75,301	\$ 86,330	\$ 74,280	\$ 70,371	\$ 57,699
Account Classification Total: Inter-Dept. Allocations		\$ 75,301	\$ 86,330	\$ 74,280	\$ 70,371	\$ 57,699
EX90-Capital Ou - Capital Outlay						
900.3300	Water Filtration Plant	\$ -	\$ 33,610	\$ 60,000	\$ 79,364	\$ 1,100,000
900.4100	Vehicles	21,926	-	-	-	-
9999.9999	Assets Reclassified	(21,926)	(33,610)	(60,000)	(79,364)	(1,100,000)
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total: 16 - Filtration		\$ 1,251,321	\$ 1,138,638	\$ 1,248,552	\$ 1,370,513	\$ 1,238,076

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 41 - General & Administrative						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 157,203	\$ 187,693	\$ 171,242	\$ 120,798	\$ 121,798
401.103	Overtime	1,540	1,410	1,500	500	1,500
405.114	FICA	11,548	13,742	13,215	9,279	9,432
406.116	Retirement	12,968	17,398	16,127	11,437	11,483
407.122	Life Insurance	190	171	200	149	149
407.124	Disability Insurance	467	789	680	510	507
408.125	SCMIT Worker's Comp Ins.	2,878	5,958	3,450	5,084	2,800
410.001	Health Claims Cost LGAG	22,065	33,224	26,760	23,250	20,066
Account Classification Total: Personal Services		\$ 208,859	\$ 260,385	\$ 233,174	\$ 171,007	\$ 167,735
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 1,727	\$ 3,131	\$ 2,500	\$ 2,456	\$ 2,500
500.102	Equipment	641	-	1,000	419	12,000
500.103	Office Furniture	461	1,520	-	295	-
501.101	Uniforms and Clothing	32	-	400	356	400
515.124	Department Supplies	233	-	-	-	-
Account Classification Total: Supplies		\$ 3,095	\$ 4,650	\$ 3,900	\$ 3,526	\$ 14,900
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 13,610	\$ 13,943	\$ 15,290	\$ 13,547	\$ 14,960
610.111	Communications- Landline	7,348	5,348	5,430	5,430	5,422
610.1110	Communications- Wireless	-	959	780	1,200	500
610.112	Postage	548	70	500	513	500
620.114	Advertising	34	-	500	524	500
640.124	Travel Expense	124	145	581	244	484
650.127	Electricity	2,278	2,072	2,360	2,192	2,323
650.1271	Electricity- Outside Vend	66	70	80	79	80
650.128	Water	717	409	560	398	420
650.129	Wastewater	201	196	190	135	190
650.130	Sanitation	446	446	446	472	446
650.133	Stormwater	832	944	832	956	950
650.134	Security Lights	636	636	636	636	636
660.133	Repairs & Maint. Services	-	2,308	500	906	1,000
660.134	Radio Repairs	125	-	-	-	-
660.139	Fleet Services Materials	-	133	150	54	150
660.1391	Fleet Services Labor	118	326	199	65	266
660.145	Gasoline & Oil	292	274	300	649	300
662.140	Building Repairs	201	-	-	-	-
662.141	Department Repairs	455	-	-	-	-
670.156	Equipment Rental/Lease	1,429	1,870	4,392	4,645	2,472
681.100	Capital Lease Principal	2,880	3,037	3,190	3,190	3,200
681.120	Capital Lease Interest	470	325	171	171	10
685.180	Membership Dues and Fees	1,231	1,137	1,225	1,225	1,203

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
685.182	Other Operating Expenses	685	202	500	400	500
685.183	Depreciation	395	395	395	395	395
685.186	Training	705	245	1,000	450	850
686.186	Legal Services	-	-	1,000	-	1,000
686.187	Professional Services	-	-	-	49	50
686.189	Employee Medical	-	-	100	-	-
686.195	Repair/Maint Svc Contract	1,869	1,013	1,500	1,020	920
686.199	Internal Engineering	20,894	72,573	-	55,210	-
Account Classification Total: Other Services & Charges		\$ 58,588	\$ 109,075	\$ 42,807	\$ 94,755	\$ 39,727
EX70-Other Obj - Other Objects						
720.005	Loss on Asset Disposal	\$ (107)	\$ -	\$ -	\$ -	-
795.001	IT Internal Allocations	32,649	30,145	50,338	45,736	29,357
795.002	IT Billable Services	51,444	29,984	44,370	44,370	39,728
795.003	IT Equipment Rental	24,820	-	-	-	-
7999.9999	Principal Reclassified	(2,880)	(3,037)	(3,190)	(3,190)	(3,200)
Account Classification Total: Other Objects		\$ 105,925	\$ 57,093	\$ 91,518	\$ 86,916	\$ 65,885
EX79-Inter-Dept - Inter-Dept. Allocations						
795.999	Allocation G&A Services	\$ (376,467)	\$ (431,203)	\$ (371,399)	\$ (356,204)	\$ (288,247)
Account Classification Total: Inter-Dept. Allocations		\$ (376,467)	\$ (431,203)	\$ (371,399)	\$ (356,204)	\$ (288,247)
Department Total: 41 - General & Administrative		\$ -	\$ -	\$ -	\$ -	\$ -
Department: 42 - Engineering Services						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 34,736	\$ 34,373	\$ 41,519	\$ 41,519	\$ 41,805
401.103	Overtime	17	-	-	-	500
405.114	FICA	2,601	2,539	3,176	3,176	3,236
406.116	Retirement	2,837	3,156	3,875	3,875	3,949
407.122	Life Insurance	32	32	32	44	32
407.124	Disability Insurance	130	156	169	169	169
408.125	SCMIT Worker's Comp Ins.	1,265	1,802	1,520	1,819	1,670
410.001	Health Claims Cost LGAG	6,241	7,120	6,689	6,689	6,689
Account Classification Total: Personal Services		\$ 47,860	\$ 49,177	\$ 56,980	\$ 57,291	\$ 58,050
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 380	\$ 1,188	\$ 1,000	\$ 779	\$ 1,000
500.102	Equipment	-	-	-	-	1,000
501.101	Uniforms and Clothing	175	538	500	416	500
515.121	Safety Supplies	-	-	140	60	100
515.124	Department Supplies	287	-	-	-	-
Account Classification Total: Supplies		\$ 841	\$ 1,726	\$ 1,640	\$ 1,255	\$ 2,600

Water Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 6,427	\$ 6,585	\$ 7,220	\$ 6,398	\$ 7,060
610.111	Communications- Landline	1,293	800	820	820	813
610.1110	Communications- Wireless	-	257	280	280	312
610.112	Postage	-	30	100	94	100
620.114	Advertising	1,629	-	-	-	-
640.124	Travel Expense	273	87	320	82	320
650.127	Electricity	976	888	2,360	925	981
650.1271	Electricity- Outside Vend	26	30	40	34	40
650.128	Water	307	175	240	171	175
650.129	Wastewater	86	84	80	126	125
660.139	Fleet Services Materials	312	1,037	600	57	300
660.1391	Fleet Services Labor	1,229	1,554	1,306	231	1,000
660.145	Gasoline & Oil	1,963	2,098	2,850	967	1,000
670.156	Equipment Rental/Lease	24	2,144	-	-	-
685.180	Membership Dues and Fees	70	95	140	120	70
685.182	Other Operating Expenses	15	13	100	35	100
685.183	Depreciation	4,107	2,884	879	879	879
685.186	Training	145	210	500	185	455
686.189	Employee Medical	-	-	115	320	50
Account Classification Total: Other Services & Charges		\$ 18,882	\$ 18,971	\$ 17,950	\$ 11,724	\$ 13,780
EX70-Other Obj - Other Objects						
735.122	Services Billed	\$ (78,140)	\$ (96,173)	\$ (82,937)	\$ (75,908)	\$ (78,849)
750.150	Non-Recurring Transfers	35,079	-	-	-	-
795.001	IT Internal Allocations	1,762	2,268	3,198	2,469	1,581
795.002	IT Billable Services	3,675	24,031	3,169	3,169	2,838
795.003	IT Equipment Rental	5,120	-	-	-	-
Account Classification Total: Other Objects		\$ (32,505)	\$ (69,874)	\$ (76,570)	\$ (70,270)	\$ (74,430)
Department Total: 42 - Engineering Services		\$ 35,079	\$ -	\$ -	\$ -	\$ -
Expenditures Total		\$ 2,192,626	\$ 2,097,909	\$ 2,022,850	\$ 2,180,112	\$ 2,057,285
Fund Revenue	Total: 0031 - Water Utility Fund	\$ 2,146,504	\$ 3,226,954	\$ 2,059,805	\$ 1,894,539	\$ 2,057,285
Fund Expenditure	Total: 0031 - Water Utility Fund	\$ 2,192,626	\$ 2,097,909	\$ 2,022,850	\$ 2,180,112	\$ 2,057,285
Fund Net	Total: 0031 - Water Utility Fund	\$ (46,122)	\$ 1,129,045	\$ 36,955	\$ (285,573)	\$ 0

## Wastewater Utility

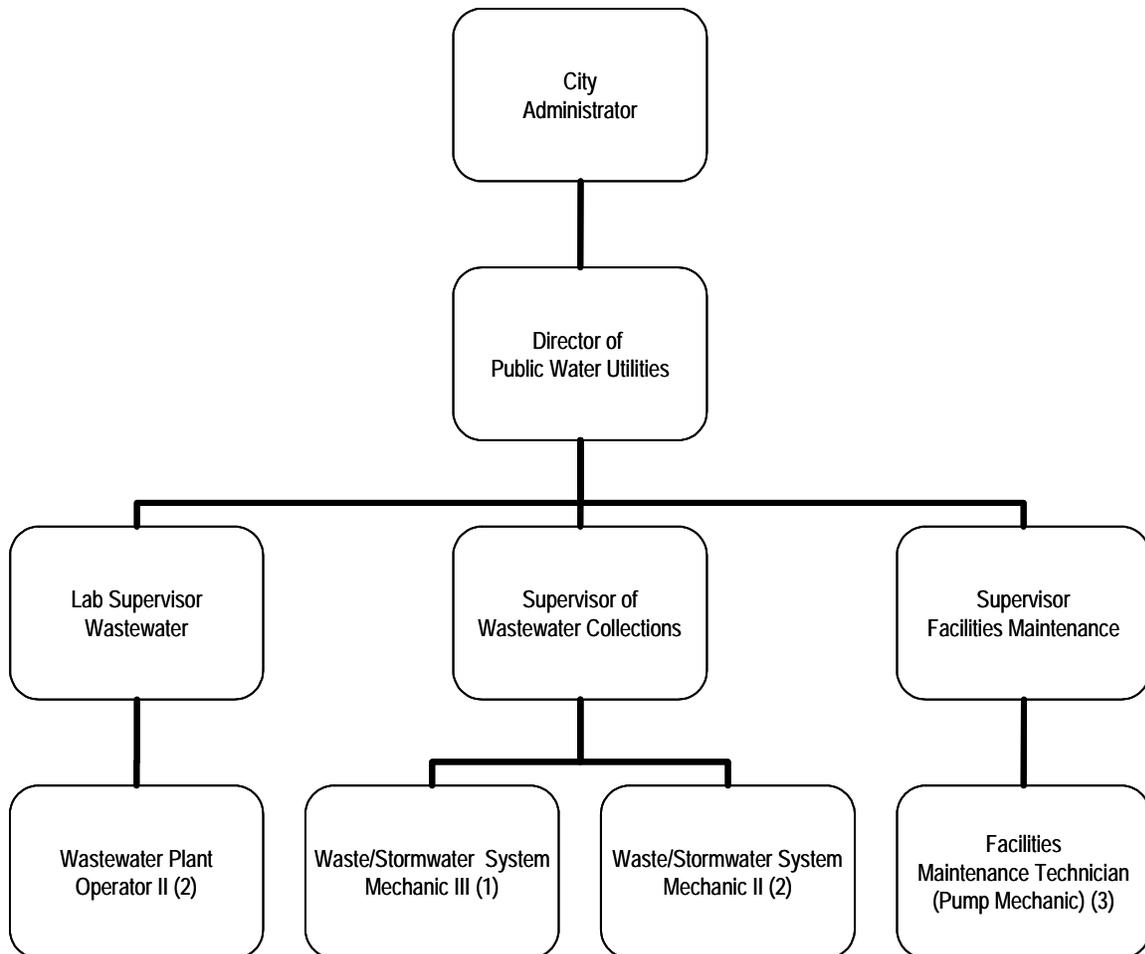
### Wastewater System

Maintain Sewer Pipe  
Connect New Service  
System Maintenance  
Install New Wastewater Lines

### Regional Wastewater Treatment Plant

DHEC Inspection Compliance  
Maintain Proper Treatment  
Safety  
Preventative Maintenance

## Table of Organization



## Wastewater Utility (continued)

Department  
Wastewater Utility

Cost Center  
0032-18 Wastewater System  
0032-18-17 Wastewater Treatment  
0032-18-34 Regional Wastewater Treatment

### Department Mission

The mission of the City of Georgetown's Water Utilities Department is to provide a safe and clean drinking water supply, ensure availability of fire flows with environmentally acceptable wastewater treatment and stormwater collections, consistent with applicable state and federal laws while providing the highest quality of essential services.

### Fiscal Year 2008/2009 Accomplishments

- Rehabilitated or replaced 500 feet of wastewater collection lines and several manholes
- Completed the upgrade of the Bayview wastewater lift station and placed online
- Purchased new pickup truck
- Completed construction and installation of the WWTP Short-term Improvements
- Purchased new lab microscope for WWTP
- Purchased new BOD Incubator for WWTP
- Obtained 6 hours of continuing education units per employee

### Fiscal Year 2009/2010 Objectives

- Reduce inflow and infiltration
- Ensure flow capacity and reliability exists at the Waste Water Treatment Plant Influent lift station
- Ensure compliance with all state and federal regulations for wastewater treatment and discharge at the WWTP
- Maintain staff license requirements

Wastewater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0032 - Wastewater Fund						
<u>Revenues</u>						
Department: 00 - Revenue						
RE20-Operating - Operating Revenues						
301.000	Sale Of Utilities	\$ 2,000,432	\$ 1,927,835	\$ 2,040,441	\$ 1,869,989	\$ 2,101,966
301.002	New Turn Ons	8,712	7,458	8,000	7,694	8,000
301.003	Transfers	704	964	500	-	500
301.009	New Service Taps	11,675	11,838	15,000	2,650	5,000
301.013	Meter Installation	-	2,120	-	-	-
301.014	Fixed Charges - Andrews	183,264	158,396	123,911	123,911	123,911
301.015	Fixed Charges - GCWSD	212,755	222,703	236,611	236,611	236,611
301.016	Fixed Charges - COG	306,143	321,064	341,641	341,641	341,641
301.017	Volume Charges - Andrews	215,292	236,075	291,389	191,108	230,174
301.018	Volume Charges - GCWSD	319,085	348,670	438,602	255,940	318,703
301.019	Volume Charges - COG	656,757	800,817	994,062	739,820	849,875
301.026	Fixed- Elim Georgetown	(306,143)	(321,064)	(341,641)	(341,641)	(341,641)
301.029	Volume-Elim-Georgetown	(656,757)	(800,817)	(994,062)	(739,820)	(849,875)
302.001	Penalties	23,074	22,898	20,000	28,130	22,000
302.004	Penalty-RWWTP	18,016	18,515	16,000	-	-
303.006	Septic Tank Dumping	15,585	14,205	15,000	20,383	15,000
Account Classification Total: Operating Revenues		\$ 3,008,595	\$ 2,971,676	\$ 3,205,454	\$ 2,736,416	\$ 3,061,865
RE23-Impact Fee - Impact Fees						
324.017	Wastewater Impact Fee	\$ 3,550	\$ 148,960	\$ 10,000	\$ 22,830	\$ 10,000
Account Classification Total: Impact Fees		\$ 3,550	\$ 148,960	\$ 10,000	\$ 22,830	\$ 10,000
RE30-Investment - Investment Earnings						
306.001	Investment Earnings	\$ 156,890	\$ 95,916	\$ 57,166	\$ 26,247	\$ 20,000
Account Classification Total: Investment Earnings		\$ 156,890	\$ 95,916	\$ 57,166	\$ 26,247	\$ 20,000
RE31-Miscellane - Miscellaneous						
369.002	Miscellaneous Revenue	\$ 13,869	\$ 14	\$ 1,000	\$ (978)	\$ 1,000
Account Classification Total: Miscellaneous		\$ 13,869	\$ 14	\$ 1,000	\$ (978)	\$ 1,000
RE32-Capt cont - Capital Contributions						
371.003	Cap Contributions-Develop	\$ -	\$ 1,216,934	\$ -	\$ -	\$ -
Account Classification Total: Capital Contributions		\$ -	\$ 1,216,934	\$ -	\$ -	\$ -
RE33-Operating - Operating Transfers In						
394.002	Transfer from fund balance	\$ -	\$ -	\$ -	\$ -	\$ 9,002
Account Classification Total: Operating Transfers In		\$ -	\$ -	\$ -	\$ -	\$ 9,002
RE35-Sale Of As - Sale of Assets						
391.001	Sale of Assets	\$ -	\$ 5,587	\$ -	\$ -	\$ -
Account Classification Total: Sale of Assets		\$ -	\$ 5,587	\$ -	\$ -	\$ -
Department Total: 00 - Revenue		\$ 3,182,904	\$ 4,439,086	\$ 3,273,620	\$ 2,784,515	\$ 3,101,867
Revenues Total		\$ 3,182,904	\$ 4,439,086	\$ 3,273,620	\$ 2,784,515	\$ 3,101,867

Wastewater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
<u>Expenditures</u>						
Department: 18 - Wastewater Collections						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 195,313	\$ 225,577	\$ 274,160	\$ 261,020	\$ 250,218
401.103	Overtime	10,206	7,420	7,000	7,376	10,000
401.105	On-call pay	7,180	8,004	7,400	7,400	3,700
405.114	FICA	15,509	17,309	22,074	21,050	20,190
406.116	Retirement	17,374	22,087	26,884	25,840	24,594
407.122	Life Insurance	291	337	390	348	355
407.124	Disability Insurance	766	1,165	1,520	1,520	1,352
408.125	SCMIT Worker's Comp Ins.	20,761	28,345	24,780	31,610	27,230
410.001	Health Claims Cost LGAG	43,281	53,990	60,200	53,510	53,508
410.002	Health Claim Costs-Retire	6,357	7,036	6,610	6,610	4,406
Account Classification Total: Personal Services		\$ 317,038	\$ 371,269	\$ 431,018	\$ 416,284	\$ 395,553
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 572	\$ 9,429	\$ 8,000	\$ 6,864	\$ 8,000
500.102	Equipment	-	8,013	4,000	2,331	4,000
500.103	Office Furniture	-	170	-	-	-
500.107	Technology Supplies	-	465	-	-	-
501.101	Uniforms and Clothing	3,964	5,008	4,500	5,582	5,000
512.108	Chemicals	4,574	3	-	262	1,500
513.112	Asphalt/Concrete/Gravel	-	6,640	3,000	9,375	7,000
514.111	WW Collection Syst Supply	-	5,277	6,000	2,863	6,000
514.120	Pipe/Fittings	6,312	391	-	1,110	-
515.121	Safety Supplies	448	3,645	700	1,051	7,610
515.124	Department Supplies	5,541	-	-	-	-
515.126	Department Equipment	4,376	-	-	-	-
532.148	Small Hand Tools	134	-	-	-	-
Account Classification Total: Supplies		\$ 25,922	\$ 39,043	\$ 26,200	\$ 29,438	\$ 39,110
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 20,888	\$ 21,932	\$ 24,060	\$ 21,297	\$ 23,530
610.111	Communications- Landline	1,073	-	-	-	-
610.1110	Communications- Wireless	-	1,363	1,140	1,056	758
610.112	Postage	1,378	169	1,600	622	1,000
620.114	Advertising	418	-	500	-	500
640.124	Travel Expense	408	615	1,270	1,270	1,310
650.127	Electricity	51,830	52,645	53,150	75,600	80,136
650.1271	Electricity- Outside Vend	1,482	1,733	1,710	3,030	2,100
650.133	Stormwater	302	343	302	348	345
650.134	Security Lights	1,452	1,452	1,452	1,452	1,452
660.133	Repairs & Maint. Services	-	51,812	40,000	35,000	40,000
660.134	Radio Repairs	246	-	-	-	-
660.139	Fleet Services Materials	29,313	22,923	26,000	21,743	22,000

Wastewater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
660.1391	Fleet Services Labor	36,825	16,950	32,325	22,807	25,000
660.145	Gasoline & Oil	15,969	23,968	24,000	18,933	22,000
662.141	Department Repairs	32,266	641	-	-	-
663.151	Vapor Root Treatment	9,998	-	-	-	-
670.156	Equipment Rental/Lease	2,014	1,110	1,716	11,426	7,716
685.180	Membership Dues and Fees	185	385	360	755	360
685.182	Other Operating Expenses	802	617	500	777	500
685.183	Depreciation	216,751	257,920	217,216	241,332	217,216
685.186	Training	921	831	1,000	600	2,550
686.189	Employee Medical	1,622	693	474	424	474
686.190	Consulting Services	8,250	-	7,000	-	14,002
686.195	Repair/Maint Svc Contract	3,469	19,644	15,000	4,133	20,110
686.199	Internal Engineering	3,722	900	-	400	-
687.202	Utility Billing Services	-	4,909	8,260	6,813	8,260
687.203	Contract Services	-	4,167	-	-	-
Account Classification Total: Other Services & Charges		\$ 441,583	\$ 487,721	\$ 459,035	\$ 469,818	\$ 491,319

EX70-Other Obj - Other Objects

720.001	Provision for Bad Debts	\$ 3,505	\$ 9,175	\$ 7,200	\$ 7,200	\$ 7,200
750.124	Transfers to General Fund	67,980	67,980	-	-	-
750.150	Non-Recurring Transfers	48,078	-	-	-	-
795.001	IT Internal Allocations	145	10,997	5,538	5,538	4,522
795.002	IT Billable Services	-	970	-	-	-
795.004	Postage Allocations	3,333	-	-	-	-
795.005	Supply Allocations	2,314	-	-	-	-
795.995	GF Cost Distribution	62,474	64,473	66,343	66,343	68,930
Account Classification Total: Other Objects		\$ 187,830	\$ 153,596	\$ 79,081	\$ 79,081	\$ 80,652

EX79-Inter-Dept - Inter-Dept. Allocations

795.999	Allocation G&A Services	\$ 94,107	\$ 107,773	\$ 92,850	\$ 87,964	\$ 72,124
Account Classification Total: Inter-Dept. Allocations		\$ 94,107	\$ 107,773	\$ 92,850	\$ 87,964	\$ 72,124

EX90-Capital Ou - Capital Outlay

900.3700	Wastewater Collection Sys	\$ 289,315	\$ 21,495	\$ 546,700	\$ 551,213	\$ -
900.4100	Vehicles	251,490	-	20,000	16,951	-
900.4300	Other Equipment	-	71,832	5,000	-	-
9999.9999	Assets Reclassified	(540,805)	(93,328)	(571,700)	(568,164)	-
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -

Department Total: 18 - Wastewater Collections		\$ 1,066,478	\$ 1,159,402	\$ 1,088,184	\$ 1,082,585	\$ 1,078,758
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Department: 34 - Regional Wastewater Plant

EX40-Personal S - Personal Services

400.101	Regular Pay	\$ 96,638	\$ 114,862	\$ 119,408	\$ 118,450	\$ 121,475
401.103	Overtime	10,315	8,685	5,000	12,000	11,000

Wastewater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
405.114	FICA	7,767	8,885	9,517	9,970	10,134
406.116	Retirement	8,746	11,343	11,611	12,250	12,369
407.122	Life Insurance	111	133	140	348	133
407.124	Disability Insurance	306	468	510	510	507
408.125	SCMIT Worker's Comp Ins.	4,496	6,256	5,380	6,395	5,910
410.001	Health Claims Cost LGAG	11,727	21,359	20,070	20,066	20,066
Account Classification Total: Personal Services		\$ 140,105	\$ 171,990	\$ 171,636	\$ 179,989	\$ 181,594

EX50-Supplies - Supplies

500.101	Supplies and Materials	\$ 1,071	\$ 5,078	\$ 5,000	\$ 4,576	\$ 5,000
500.102	Equipment	231	12,175	10,000	5,155	5,000
500.103	Office Furniture	157	-	-	-	-
501.101	Uniforms and Clothing	712	1,221	1,400	1,298	1,800
512.108	Chemicals	85,975	55,572	84,000	65,158	84,000
512.109	Laboratory Supplies	23,552	30,883	17,000	20,411	17,000
515.121	Safety Supplies	1,268	523	1,000	-	245
515.124	Department Supplies	7,873	-	-	-	-
515.126	Department Equipment	8,210	-	-	-	-
Account Classification Total: Supplies		\$ 129,049	\$ 105,451	\$ 118,400	\$ 96,598	\$ 113,045

EX60-Other Serv - Other Services & Charges

600.110	SCMIRF Property/Liab Ins	\$ 9,636	\$ 10,079	\$ 10,080	\$ 8,933	\$ 9,860
610.111	Communications- Landline	334	-	-	-	-
610.1110	Communications- Wireless	-	248	210	1,249	72
610.112	Postage	2,208	1,035	2,000	325	500
620.114	Advertising	1,079	-	500	-	500
640.124	Travel Expense	1,002	96	1,000	852	1,264
650.127	Electricity	430,287	473,224	489,590	488,500	517,810
650.1271	Electricity- Outside Vend	12,612	16,838	16,320	18,214	17,500
650.128	Water	1,927	1,241	1,630	1,297	1,250
650.130	Sanitation	2,971	2,971	2,971	3,146	3,100
650.133	Stormwater	702	796	702	806	800
650.134	Security Lights	4,164	4,164	4,164	4,164	4,164
660.133	Repairs & Maint. Services	-	44,998	50,000	42,641	50,000
660.135	Maintenance Of Pumps	4,633	-	-	-	-
660.139	Fleet Services Materials	343	932	2,500	1,871	2,500
660.1391	Fleet Services Labor	948	494	742	631	485
660.145	Gasoline & Oil	949	3,315	3,000	6,377	7,000
662.141	Department Repairs	35,785	-	-	-	-
663.152	Sludge Removal	89,192	5,980	-	-	-
670.156	Equipment Rental/Lease	1,253	1,715	1,500	2,606	1,500
681.100	Capital Lease Principal	-	-	-	-	106,173
681.120	Capital Lease Interest	-	-	-	-	16,017
685.180	Membership Dues and Fees	245	360	435	435	345
685.182	Other Operating Expenses	1,624	720	1,000	50	500

Wastewater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
685.184	Continuing Education	-	180	-	-	-
685.186	Training	3,165	510	1,700	685	1,270
686.186	Legal Services	-	-	-	12,483	-
686.187	Professional Services	10,092	819	-	-	-
686.189	Employee Medical	150	51	350	-	400
686.190	Consulting Services	19,852	30,868	12,000	5,995	5,000
686.194	Other Prof/Tech Services	18,117	17,505	19,635	35,620	11,185
686.195	Repair/Maint Svc Contract	42,471	67,520	45,150	26,633	42,550
686.199	Internal Engineering	3,722	-	-	-	-
Account Classification Total: Other Services & Charges		\$ 699,462	\$ 686,658	\$ 667,179	\$ 663,513	\$ 801,745

EX70-Other Obj - Other Objects

702.106	Interest- Bonds	\$ 305,304	\$ 291,231	\$ 276,658	\$ 276,658	\$ 261,569
702.110	Bond Principal	396,859	410,932	425,505	425,505	440,594
703.109	Agents Fee	1,525	1,500	1,500	1,500	1,500
750.138	Transfer to Reserve Fund	75,000	75,000	75,000	75,000	75,000
795.001	IT Internal Allocations	67	11,613	4,749	4,749	4,363
795.995	GF Cost Distribution	41,753	43,089	44,339	44,339	46,068
7999.9999	Principal Reclassified	(396,859)	(410,932)	(425,505)	(425,505)	(546,767)
Account Classification Total: Other Objects		\$ 423,649	\$ 422,433	\$ 402,246	\$ 402,246	\$ 282,327

EX79-Inter-Dept - Inter-Dept. Allocations

795.999	Allocation G&A Services	\$ 94,107	\$ 107,773	\$ 92,850	\$ 87,964	\$ 72,124
Account Classification Total: Inter-Dept. Allocations		\$ 94,107	\$ 107,773	\$ 92,850	\$ 87,964	\$ 72,124

EX90-Capital Ou - Capital Outlay

900.2500	Land Improvements	\$ 10,065	\$ -	\$ -	\$ -	\$ -
900.3900	Wastewater Treatment Plnt	-	42,951	657,550	631,933	75,000
900.4100	Vehicles	-	119,959	-	17,656	-
900.4300	Other Equipment	-	19,578	10,400	-	-
9999.9999	Assets Reclassified	(10,065)	(182,488)	(667,950)	(649,589)	(75,000)
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -

Sub Department: 17 - Wastewater Treatment

EX60-Other Serv - Other Services & Charges

663.154	Disposal Rights Amort.	\$ 11,802	\$ 11,802	\$ 11,802	\$ 11,802	\$ 11,802
685.183	Depreciation	695,400	546,063	560,472	557,736	560,472
686.188	Architect/Engineer Servcs	-	-	35,370	-	-
Account Classification Total: Other Services & Charges		\$ 707,202	\$ 557,865	\$ 607,644	\$ 569,538	\$ 572,274

EX70-Other Obj - Other Objects

702.106	Interest- Bonds	\$ 29,233	\$ 28,040	\$ 26,805	\$ 26,805	\$ -
702.110	Bond Principal	34,092	35,285	36,520	36,520	-

Wastewater Utility (continued)

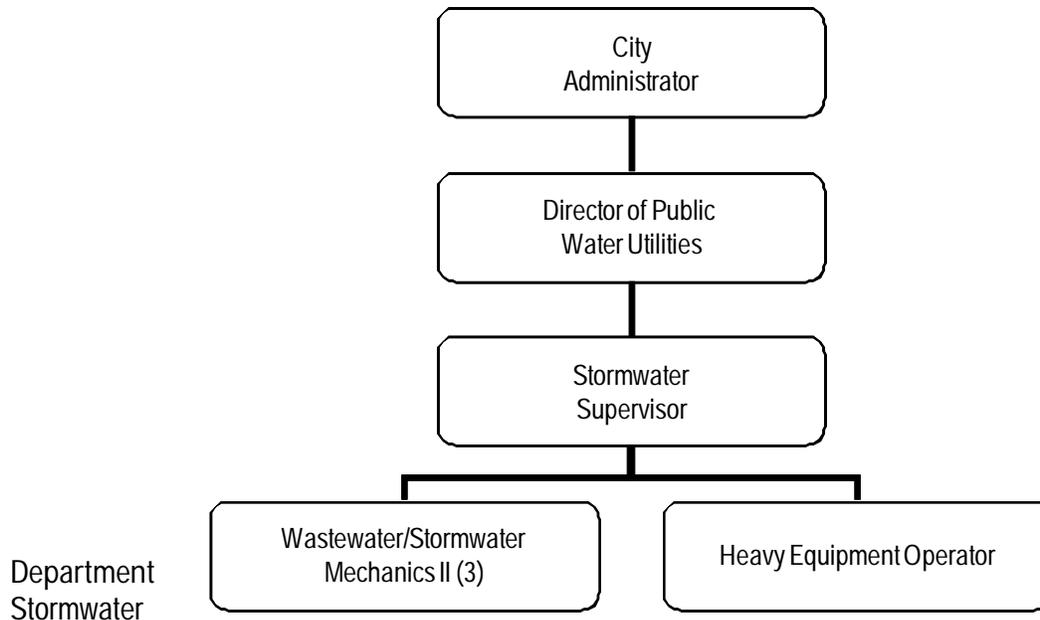
Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
720.001	Provision for Bad Debts	-	359,319	-	-	-
750.124	Transfers to General Fund	82,020	82,020	-	-	-
7999.9999	Principal Reclassified	(34,092)	(35,285)	(36,520)	(36,520)	-
Account Classification Total: Other Objects		\$ 111,253	\$ 469,379	\$ 26,805	\$ 26,805	\$ -
Sub Department Total: 17 - Wastewater Treatment		\$ 818,456	\$ 1,027,245	\$ 634,449	\$ 596,343	\$ 572,274
Department Total: 34 - Regional Wastewater Plant		\$ 2,304,828	\$ 2,521,550	\$ 2,086,760	\$ 2,026,653	\$ 2,023,109
Expenditures Total		\$ 3,371,307	\$ 3,680,952	\$ 3,174,944	\$ 3,109,238	\$ 3,101,867
Fund Revenue	Total: 0032 - Wastewater Fund	\$ 3,182,904	\$ 4,439,086	\$ 3,273,620	\$ 2,784,515	\$ 3,101,867
Fund Expenditure	Total: 0032 - Wastewater Fund	\$ 3,371,307	\$ 3,680,952	\$ 3,174,944	\$ 3,109,238	\$ 3,101,867
Fund Net	Total: 0032 - Wastewater Fund	\$ (188,402)	\$ 758,135	\$ 98,676	\$ (324,723)	\$ (0)

## Stormwater Utility

Design and Construction  
Catch Basin Maintenance

Street Sweeping  
Drainage Improvements

### Table of Organization



Cost Center  
0033-40 Stormwater Utility Expense

#### Department Mission

The mission of the City of Georgetown's Water Utilities Department is to provide a safe and clean drinking water supply, ensure availability of fire flows with environmentally acceptable wastewater treatment and stormwater collections, consistent with applicable state and federal laws while providing the highest quality of essential services.

#### Fiscal Year 2008/2009 Accomplishments

- Applied for and obtained preliminary approval for additional funding for the US17/City Hall Drainage Improvement Project

#### Fiscal Year 2009/2010 Objectives

- Reduce flooding frequency near City Hall

Stormwater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0033 - Stormwater Utility Fund						
<u>Revenues</u>						
Department: 00 - Revenue						
RE20-Operating - Operating Revenues						
301.000	Sale Of Utilities	\$ 512,846	\$ 517,541	\$ 525,000	\$ 524,693	\$ 525,000
302.001	Penalties	5,666	5,916	5,000	7,023	5,000
Account Classification Total: Operating Revenues		\$ 518,512	\$ 523,457	\$ 530,000	\$ 531,716	\$ 530,000
RE30-Investment - Investment Earnings						
361.001	Investment Earnings	\$ 163,664	\$ 122,922	\$ 87,062	\$ 35,785	\$ 20,000
Account Classification Total: Investment Earnings		\$ 163,664	\$ 122,922	\$ 87,062	\$ 35,785	\$ 20,000
RE31-Miscellane - Miscellaneous						
369.002	Miscellaneous Revenue	\$ (189)	\$ (100)	\$ -	\$ 20	\$ -
Account Classification Total: Miscellaneous		\$ (189)	\$ (100)	\$ -	\$ 20	\$ -
RE33-Operating - Operating Transfers In						
392.013	Non-Recurring Transfers	\$ 75,288	\$ -	\$ -	\$ -	\$ -
394.002	Transfer from fund balance	-	-	-	-	47,308
Account Classification Total: Operating Transfers In		\$ 75,288	\$ -	\$ -	\$ -	\$ 47,308
Department Total: 00 - Revenue		\$ 757,275	\$ 646,280	\$ 617,062	\$ 567,521	\$ 597,308
Revenues Total		\$ 757,275	\$ 646,280	\$ 617,062	\$ 567,521	\$ 597,308

<u>Expenditures</u>						
Department: 40 - Storm Water Utility Exp.						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 162,699	\$ 151,887	\$ 160,103	\$ 158,480	\$ 160,863
401.103	Overtime	4,393	1,917	4,000	4,750	5,000
401.105	On-call pay	2,800	2,563	2,000	2,237	1,000
405.114	FICA	12,198	10,979	12,707	12,640	12,765
406.116	Retirement	13,870	14,323	15,480	15,520	15,551
407.122	Life Insurance	216	225	210	237	222
407.124	Disability Insurance	738	822	845	845	845
408.125	SCMIT Worker's Comp Ins.	14,275	19,473	16,970	20,075	18,650
410.001	Health Claims Cost LGAG	35,900	37,377	33,444	33,445	33,443
410.002	Health Claim Costs-Retire	19,180	21,108	19,830	19,830	13,220
Account Classification Total: Personal Services		\$ 266,269	\$ 260,675	\$ 265,589	\$ 268,059	\$ 261,558
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 383	\$ 3,806	\$ 3,000	\$ 2,563	\$ 3,000
500.102	Equipment	-	-	3,000	1,551	3,000
501.101	Uniforms and Clothing	3,325	3,759	3,000	3,452	3,000
513.112	Asphalt/Concrete/Gravel	-	1,588	1,000	871	1,000

Stormwater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
514.112	SW Collection Syst Supply	-	590	1,000	2,267	2,000
514.120	Pipe/Fittings	918	943	-	-	-
515.121	Safety Supplies	515	283	550	251	500
515.124	Department Supplies	1,606	-	-	-	-
515.126	Department Equipment	6,702	-	-	-	-
Account Classification Total: Supplies		\$ 13,449	\$ 10,970	\$ 11,550	\$ 10,955	\$ 12,500

EX60-Other Serv - Other Services & Charges

600.110	SCMIRF Property/Liab Ins	\$ 3,459	\$ 3,545	\$ 3,890	\$ 3,448	\$ 3,805
610.111	Communications- Landline	304	-	-	-	-
610.1110	Communications- Wireless	-	295	330	387	402
610.112	Postage	1,116	-	800	-	800
620.114	Advertising	96	-	100	-	100
640.124	Travel Expense	218	858	300	262	760
650.127	Electricity	1,322	1,560	1,480	1,890	2,003
650.1271	Electricity- Outside Vend	4	4	10	8	10
650.128	Water	112	112	110	112	110
650.129	Wastewater	158	158	160	158	160
650.134	Security Lights	960	960	960	960	960
660.133	Repairs & Maint. Services	-	6,006	7,000	9,578	10,000
660.134	Radio Repairs	58	-	-	-	-
660.139	Fleet Services Materials	24,583	28,664	21,000	14,326	16,000
660.1391	Fleet Services Labor	25,936	26,275	28,080	15,559	28,174
660.145	Gasoline & Oil	13,905	13,364	14,850	16,348	21,000
662.141	Department Repairs	4,811	-	-	919	-
670.156	Equipment Rental/Lease	-	-	1,000	-	1,000
681.120	Capital Lease Interest	700	-	-	-	-
685.180	Membership Dues and Fees	15	15	200	200	320
685.182	Other Operating Expenses	395	70	500	3,850	500
685.183	Depreciation	154,403	160,613	157,664	160,739	157,664
685.186	Training	131	100	500	-	860
686.187	Professional Services	558	-	-	-	-
686.189	Employee Medical	864	51	350	160	100
686.190	Consulting Services	-	-	5,000	-	-
686.195	Repair/Maint Svc Contract	1,150	1,844	2,000	1,290	2,000
686.199	Internal Engineering	1,489	340	-	60	-
687.202	Utility Billing Services	-	1,119	2,850	2,285	2,850
687.203	Contract Services	-	4,167	-	48,450	-
Account Classification Total: Other Services & Charges		\$ 236,747	\$ 250,121	\$ 249,134	\$ 280,989	\$ 249,578

EX70-Other Obj - Other Objects

720.001	Provision for Bad Debts	\$ 1,480	\$ 2,494	\$ 1,200	\$ 1,200	\$ 1,200
720.005	Loss on Asset Disposal	-	-	1,000	-	1,000
750.150	Non-Recurring Transfers	26,313	-	-	-	-
795.001	IT Internal Allocations	93	5,406	2,076	2,076	1,551

Stormwater Utility (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
795.004	Postage Allocations	3,280	-	-	-	-
795.005	Supply Allocations	2,314	-	-	-	-
795.995	GF Cost Distribution	37,844	38,415	39,529	39,529	41,071
Account Classification Total: Other Objects		\$ 71,324	\$ 46,315	\$ 43,805	\$ 42,805	\$ 44,822
EX79-Inter-Dept - Inter-Dept. Allocations						
795.999	Allocation G&A Services	\$ 37,651	\$ 43,109	\$ 37,140	\$ 31,186	\$ 28,850
Account Classification Total: Inter-Dept. Allocations		\$ 37,651	\$ 43,109	\$ 37,140	\$ 31,186	\$ 28,850
EX90-Capital Ou - Capital Outlay						
900.1000	Infrastructure Improvemts	\$ -	\$ 9,954	\$ 20,000	\$ 640	\$ 50,000
900.2500	Land Improvements	57,030	-	-	-	-
900.4100	Vehicles	18,685	-	-	-	-
900.4200	Heavy Equipment	-	-	-	-	170,000
9999.9999	Assets Reclassified	(75,715)	(9,954)	(20,000)	(640)	(220,000)
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total: 40 - Storm Water Utility Exp.		\$ 625,439	\$ 611,190	\$ 607,218	\$ 633,994	\$ 597,308
Expenditures Total		\$ 625,439	\$ 611,190	\$ 607,218	\$ 633,994	\$ 597,308
Fund Revenue	Total: 0033 - Stormwater Utility Fund	\$ 757,275	\$ 646,280	\$ 617,062	\$ 567,521	\$ 597,308
Fund Expenditure	Total: 0033 - Stormwater Utility Fund	\$ 625,439	\$ 611,190	\$ 607,218	\$ 633,994	\$ 597,308
Fund Net	Total: 0033 - Stormwater Utility Fund	\$ 131,836	\$ 35,089	\$ 9,844	\$ (66,473)	\$ (0)

# Waste Management

## Administration

Work Order Management  
Reporting  
Contracts  
Scheduling  
Personnel Management

## Residential Sanitation

Refuse Collection  
Rollout Cart Maintenance  
Litter Collection  
Recycle Collection

## Curbside

Yard Waste Collection  
Scheduling

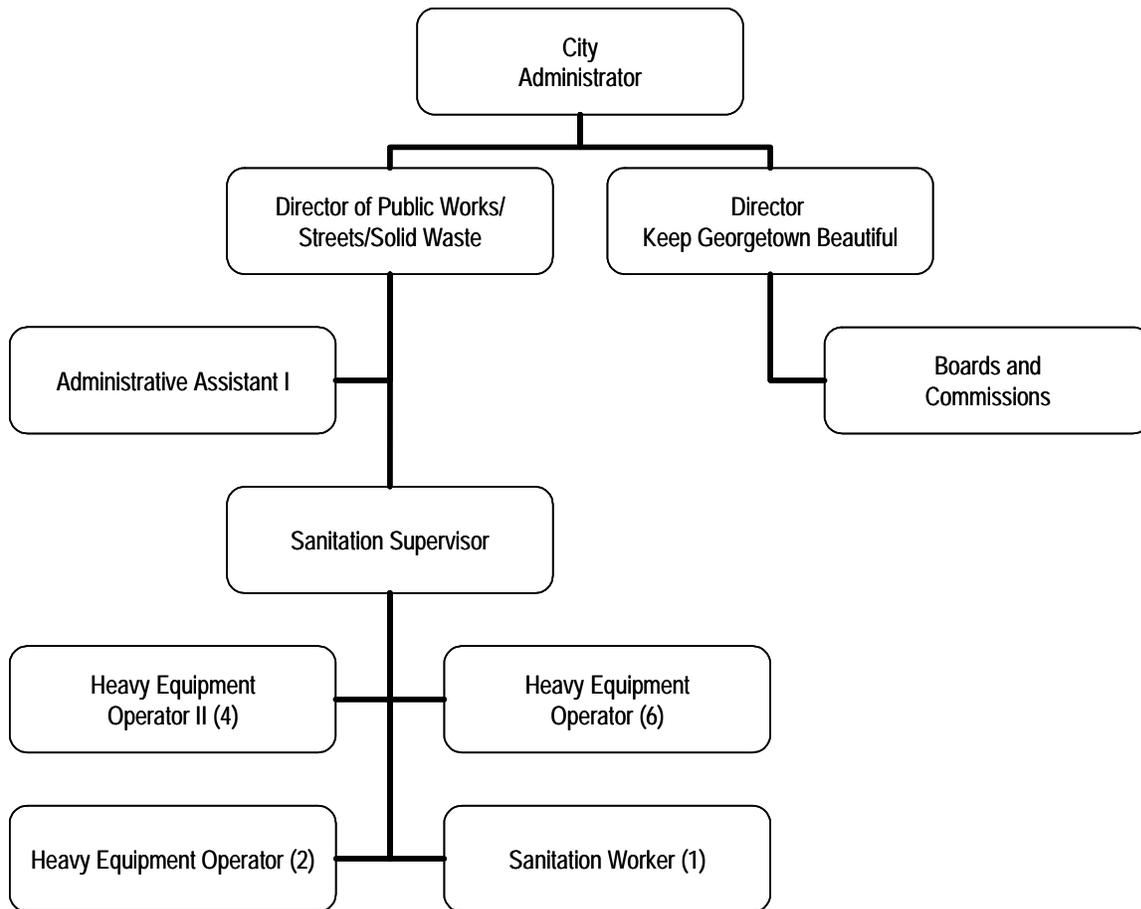
## Beautification and Keep Georgetown Beautiful

Litter Education and Prevention  
Public Education

## Commercial Sanitation

Refuse Collection  
Bulk Container Service

## Table of Organization



## Waste Management (continued)

Department  
Waste Management

Cost Center  
0035-31 Residential Waste  
0035-32 Commercial Waste  
0035-25 Keep Georgetown Beautiful  
0035-25-26 Keep Georgetown Beautiful Grant Expenses

### Department Mission

To contribute to a safe and healthy living environment in the community by collecting and disposing of solid waste in a timely manner, and encouraging environmental sensitivity and waste reduction by facilitating the choice of recycling.

### Fiscal Year 2008/2009 Accomplishments

- Maintained a healthy environment for all citizens by collecting and disposing of solid waste
- Addressed all customer requests and needs promptly
- Roll out trash carts were repaired or replaced within 24 hours of each request
- Continued work on preventive maintenance of equipment to reduce downtime
- Provided waste hauling services for numerous special events, including Harborwalk Festival, Georgetown Wooden Boat Show, and Special Olympics

### Fiscal Year 2009/2010 Objectives

- To collect residential and commercial garbage to create a healthy environment for all citizens
- To maintain all collection and storage equipment within budgetary guidelines while addressing customer requests as they occur
- To repair or replace carts within a timely manner

Waste Management (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0035 - Waste Management Fund						
<u>Revenues</u>						
Department: 00 - Revenue						
RE25-Charges Fo - Charges for Services						
344.001	Refuse Col Chge-Resident	\$ 815,456	\$ 811,555	\$ 820,000	\$ 818,321	\$ 820,000
344.002	Refuse Col Chge-Comm	443,673	463,889	450,000	371,613	100,000
344.003	Sanitation Fee Penalties	17,573	17,140	17,000	19,865	17,000
Account Classification Total: Charges for Services		\$ 1,276,702	\$ 1,292,584	\$ 1,287,000	\$ 1,209,799	\$ 937,000
RE28-State Gran - State Grants						
332.009	Other State Grants	\$ 8,140	\$ -	\$ 8,000	\$ 8,000	\$ 12,000
Account Classification Total: State Grants		\$ 8,140	\$ -	\$ 8,000	\$ 8,000	\$ 12,000
RE30-Investment - Investment Earnings						
361.001	Investment Earnings	\$ 28,549	\$ 22,171	\$ 11,842	\$ 4,577	\$ 3,000
Account Classification Total: Investment Earnings		\$ 28,549	\$ 22,171	\$ 11,842	\$ 4,577	\$ 3,000
RE31-Miscellane - Miscellaneous						
367.001	Operating Contributions	\$ 4,439	\$ 10,739	\$ 5,000	\$ 8,860	\$ 5,000
369.002	Miscellaneous Revenue	(250)	(479)	-	(564)	-
Account Classification Total: Miscellaneous		\$ 4,189	\$ 10,260	\$ 5,000	\$ 8,296	\$ 5,000
RE33-Operating - Operating Transfers In						
392.004	From General Fund	\$ 38,210	\$ 38,300	\$ 35,800	\$ 35,800	\$ 41,234
392.009	From Hospitality Fund	38,210	38,300	35,800	35,800	41,234
394.002	Transfer from fund balance	-	-	-	-	151,242
Account Classification Total: Operating Transfers In		\$ 76,420	\$ 76,600	\$ 71,600	\$ 71,600	\$ 233,710
Department Total: 00 - Revenue		\$ 1,394,000	\$ 1,401,616	\$ 1,383,442	\$ 1,302,272	\$ 1,190,710
Revenues Total		\$ 1,394,000	\$ 1,401,616	\$ 1,383,442	\$ 1,302,272	\$ 1,190,710

<u>Expenditures</u>						
Department: 25 - Keep Georgetown Beautiful						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 19,270	\$ 36,173	\$ 39,515	\$ 40,890	\$ 40,227
401.103	Overtime	-	303	-	472	-
405.114	FICA	1,455	2,699	3,020	3,120	3,077
406.116	Retirement	1,580	3,364	3,690	3,840	3,754
407.122	Life Insurance	30	44	45	45	44
407.124	Disability Insurance	74	156	170	170	169
408.125	SCMIT Worker's Comp Ins.	256	841	310	609	350
410.001	Health Claims Cost LGAG	4,179	7,120	6,690	6,690	6,689
Account Classification Total: Personal Services		\$ 26,844	\$ 50,701	\$ 53,440	\$ 55,836	\$ 54,310

Waste Management (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 513	\$ 458	\$ 500	\$ 386	\$ 500
500.102	Equipment	-	-	-	-	1,000
500.103	Office Furniture	1,456	1,556	1,100	-	-
515.122	Film & Developing	-	52	200	99	200
Account Classification Total: Supplies		\$ 1,969	\$ 2,066	\$ 1,800	\$ 485	\$ 1,700
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 448	\$ 456	\$ 500	\$ 450	\$ 490
610.111	Communications- Landline	1,059	267	270	270	271
610.1110	Communications- Wireless	-	678	680	680	792
610.112	Postage	311	266	500	302	500
620.114	Advertising	325	35	900	470	900
640.124	Travel Expense	-	85	1,200	1,697	1,200
650.127	Electricity	1,360	1,361	1,410	1,605	1,701
650.1271	Electricity- Outside Vend	42	49	50	54	50
650.128	Water	42	36	40	35	40
650.129	Wastewater	56	49	50	47	50
650.130	Sanitation	84	84	84	89	85
650.133	Stormwater	45	51	45	52	52
650.134	Security Lights	270	270	270	270	270
670.156	Equipment Rental/Lease	107	552	-	341	550
681.100	Capital Lease Principal	222	77	81	81	255
681.120	Capital Lease Interest	36	8	4	4	-
685.180	Membership Dues and Fees	179	956	900	908	900
685.182	Other Operating Expenses	153	138	1,000	466	1,000
685.186	Training	516	260	610	495	610
685.187	Special Projects	1,809	1,279	2,000	1,929	2,000
686.189	Employee Medical	46	-	-	-	-
Account Classification Total: Other Services & Charges		\$ 7,110	\$ 6,956	\$ 10,594	\$ 10,245	\$ 11,716
EX70-Other Obj - Other Objects						
720.115	Litter Bag Program	\$ 555	\$ 427	\$ 600	\$ 705	\$ 600
720.116	Schools & Promotions	132	567	600	150	600
720.117	Awards Program	825	-	600	472	600
720.119	Tree Program	194	-	-	-	-
730.120	Recycling Labor	175	-	800	373	800
795.001	IT Internal Allocations	1,142	829	2,076	1,797	477
795.002	IT Billable Services	2,695	3,635	1,585	1,601	1,419
795.003	IT Equipment Rental	1,880	-	-	-	-
7999.9999	Principal Reclassified	(222)	(77)	(81)	(81)	(255)
Account Classification Total: Other Objects		\$ 7,377	\$ 5,380	\$ 6,180	\$ 5,017	\$ 4,241

Waste Management (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Sub Department: 26 - Grants						
EX60-Other Serv - Other Services & Charges						
610.112	Postage	\$ -	\$ 575	\$ 500	\$ 233	\$ 500
620.114	Advertising	336	1,536	-	-	-
685.187	Special Projects	6,989	9,201	13,000	6,069	10,000
Account Classification Total: Other Services & Charges		\$ 7,325	\$ 11,312	\$ 13,500	\$ 6,302	\$ 10,500
Sub Department Total: 26 - Grants		\$ 7,325	\$ 11,312	\$ 13,500	\$ 6,302	\$ 10,500
Department Total: 25 - Keep Georgetown Beautiful		\$ 50,625	\$ 76,416	\$ 85,514	\$ 77,885	\$ 82,467
Department: 31 - Residential Sanitation						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 362,779	\$ 359,613	\$ 377,930	\$ 360,650	\$ 429,033
401.103	Overtime	14,165	17,144	13,000	19,900	20,000
401.106	Contract Labor	-	11,151	-	-	-
405.114	FICA	28,501	24,983	29,906	29,110	34,351
406.116	Retirement	30,725	34,430	36,403	35,740	41,836
407.122	Life Insurance	639	588	580	580	622
407.124	Disability Insurance	1,990	2,056	2,200	2,200	2,365
408.125	SCMIT Worker's Comp Ins.	30,073	34,889	35,500	38,972	46,930
410.001	Health Claims Cost LGAG	94,474	94,333	86,960	85,960	93,640
410.002	Health Claim Costs-Retire	19,911	21,363	20,070	20,070	13,380
Account Classification Total: Personal Services		\$ 583,256	\$ 600,551	\$ 602,549	\$ 593,182	\$ 682,157
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ 7	\$ 531	\$ 500	\$ 507	\$ 550
500.102	Equipment	-	-	-	-	1,000
501.101	Uniforms and Clothing	8,413	9,195	8,000	11,088	10,150
515.121	Safety Supplies	91	530	200	209	200
515.124	Department Supplies	114	-	-	-	-
Account Classification Total: Supplies		\$ 8,625	\$ 10,257	\$ 8,700	\$ 11,804	\$ 11,900
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 8,534	\$ 8,743	\$ 9,600	\$ 8,491	\$ 18,450
610.111	Communications- Landline	330	267	270	270	542
610.1110	Communications- Wireless	-	-	-	264	524
610.112	Postage	1,259	-	250	-	500
620.114	Advertising	120	378	200	129	400
640.124	Travel Expense	-	21	-	-	-
650.127	Electricity	188	654	750	696	1,474
650.1271	Electricity- Outside Vend	4	6	20	10	40
650.128	Water	254	261	280	228	560
650.129	Wastewater	374	383	400	338	800
650.130	Sanitation	139	139	139	42	278

Waste Management (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
650.133	Stormwater	44	38	33	144	288
650.134	Security Lights	181	181	181	181	362
660.133	Repairs & Maint. Services	-	194	-	-	-
660.136	Container Repairs	1,197	2,801	500	617	800
660.1362	Roll-Out Purchases	17,957	11,592	20,000	17,566	10,000
660.139	Fleet Services Materials	79,241	39,817	26,000	38,333	26,000
660.1391	Fleet Services Labor	69,936	54,757	42,403	47,273	31,612
660.1392	Fleet Svcs- Outside Vends	3,130	2,819	3,500	839	3,000
660.145	Gasoline & Oil	41,142	51,759	47,100	43,762	50,000
681.100	Capital Lease Principal	-	36,845	78,738	78,738	122,733
681.120	Capital Lease Interest	1,455	11,428	14,082	14,085	17,312
685.182	Other Operating Expenses	200	608	300	257	300
685.183	Depreciation	29,917	39,545	28,112	28,112	28,112
685.186	Training	25	-	100	100	100
686.189	Employee Medical	346	147	500	51	500
686.195	Repair/Maint Svc Contract	117	624	100	100	100
687.202	Utility Billing Services	-	1,814	3,850	2,641	3,850
687.203	Contract Services	-	-	-	-	74,880
Account Classification Total: Other Services & Charges		\$ 256,090	\$ 265,820	\$ 277,408	\$ 283,267	\$ 393,517
EX70-Other Obj - Other Objects						
720.001	Provision for Bad Debts	\$ 2,201	\$ 3,416	\$ 1,200	\$ 1,200	\$ 1,200
720.005	Loss on Asset Disposal	(366)	-	1,000	-	-
730.120	Recycling Labor	27,764	28,301	30,000	29,557	-
730.122	Recycling Operating	7,846	12,505	12,000	13,498	-
795.001	IT Internal Allocations	3,478	9,496	6,360	6,189	3,944
795.002	IT Billable Services	2,695	4,279	3,169	3,169	4,257
795.003	IT Equipment Rental	1,350	-	-	-	-
795.004	Postage Allocations	3,280	-	1,715	-	-
795.005	Supply Allocations	2,248	-	640	-	-
795.995	GF Cost Distribution	89,338	92,197	94,871	94,871	123,213
7999.9999	Principal Reclassified	-	(36,845)	(78,738)	(78,738)	(122,733)
Account Classification Total: Other Objects		\$ 139,834	\$ 113,349	\$ 72,217	\$ 69,746	\$ 9,881
EX90-Capital Ou - Capital Outlay						
900.4100	Vehicles	\$ 198,747	\$ 217,118	\$ -	\$ -	\$ -
900.4200	Heavy Equipment	-	-	220,000	217,118	-
900.4300	Other Equipment	-	-	15,000	-	-
9999.9999	Assets Reclassified	(198,747)	(217,118)	(235,000)	(217,118)	-
Account Classification Total: Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total: 31 - Residential Sanitation		\$ 987,805	\$ 989,977	\$ 960,874	\$ 957,999	\$ 1,097,455

Waste Management (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Department: 32 - Commercial Sanitation						
EX40-Personal S - Personal Services						
400.101	Regular Pay	\$ 64,851	\$ 64,454	\$ 68,000	\$ 66,580	\$ -
401.103	Overtime	15,163	18,265	13,000	14,000	-
405.114	FICA	5,531	5,724	6,196	6,160	-
406.116	Retirement	6,537	7,603	7,559	7,570	-
407.122	Life Insurance	89	89	90	89	-
407.124	Disability Insurance	260	312	340	340	-
408.125	SCMIT Worker's Comp Ins.	5,467	13,057	6,500	10,547	-
410.001	Health Claims Cost LGAG	12,717	14,239	13,380	13,380	-
Account Classification Total: Personal Services		\$ 110,615	\$ 123,742	\$ 115,065	\$ 118,666	\$ -
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ -	\$ 185	\$ 50	\$ 89	\$ -
501.101	Uniforms and Clothing	1,673	1,592	1,700	2,253	-
515.121	Safety Supplies	166	195	150	85	-
515.124	Department Supplies	66	-	-	-	-
Account Classification Total: Supplies		\$ 1,905	\$ 1,972	\$ 1,900	\$ 2,427	\$ -
EX60-Other Serv - Other Services & Charges						
600.110	SCMIRF Property/Liab Ins	\$ 8,236	\$ 8,439	\$ 9,260	\$ 8,174	\$ -
610.111	Communications- Landline	330	268	270	270	-
610.1110	Communications- Wireless	-	152	400	220	-
610.112	Postage	-	-	-	14	-
620.114	Advertising	-	-	100	-	-
650.127	Electricity	188	654	690	696	-
650.1271	Electricity- Outside Vend	4	6	20	10	-
650.128	Water	254	261	280	228	-
650.129	Wastewater	374	383	408	338	-
650.130	Sanitation	279	279	279	295	-
650.133	Stormwater	89	75	66	66	-
650.134	Security Lights	346	346	346	346	-
660.136	Container Repairs	10,881	15,755	12,000	5,401	-
660.1361	Dumpster Purchases	893	3,604	4,000	-	-
660.139	Fleet Services Materials	26,403	31,716	41,000	8,653	-
660.1391	Fleet Services Labor	19,692	15,254	18,573	13,771	-
660.145	Gasoline & Oil	12,477	18,287	17,250	13,617	-
685.183	Depreciation	17,059	12,463	10,787	10,787	10,787
685.190	Landfill Fees	135,896	128,235	125,000	94,903	-
686.189	Employee Medical	-	255	275	-	-
686.195	Repair/Maint Svc Contract	117	-	-	-	-
687.202	Utility Billing Services	-	864	1,950	1,426	-
Account Classification Total: Other Services & Charges		\$ 233,517	\$ 237,296	\$ 242,954	\$ 159,215	\$ 10,787

Waste Management (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
EX70-Other Obje - Other Objects						
720.001	Provision for Bad Debts	\$ 2,701	\$ 4,524	\$ 1,200	\$ 1,200	\$ -
795.001	IT Internal Allocations	2,413	4,941	3,121	2,950	-
795.002	IT Billable Services	1,959	-	1,585	1,585	-
795.003	IT Equipment Rental	450	-	-	-	-
795.004	Postage Allocations	3,280	-	-	-	-
795.005	Supply Allocations	2,313	-	-	-	-
795.995	GF Cost Distribution	22,334	23,049	23,717	23,717	-
Account Classification Total: Other Objects		\$ 35,451	\$ 32,514	\$ 29,623	\$ 29,452	\$ -
Department Total: 32 - Commercial Sanitation		\$ 381,488	\$ 395,524	\$ 389,542	\$ 309,760	\$ 10,787
Expenditures Total		\$ 1,419,918	\$ 1,461,917	\$ 1,435,930	\$ 1,345,644	\$ 1,190,709
Fund Revenue	Total: 0035 - Waste Management Fund	\$ 1,394,000	\$ 1,401,616	\$ 1,383,442	\$ 1,302,272	\$ 1,190,710
Fund Expenditure	Total: 0035 - Waste Management Fund	\$ 1,419,918	\$ 1,461,917	\$ 1,435,930	\$ 1,345,644	\$ 1,190,709
Fund Net	Total: 0035 - Waste Management Fund	\$ (25,918)	\$ (60,301)	\$ (52,488)	\$ (43,372)	\$ 1

## Community Development

Purpose: The purpose of the CDBG Program is to provide decent housing, economic opportunities, and a suitable living environment primarily for people with low to moderate incomes. Since 1982, the State of South Carolina has invested over \$500 million in communities through the State Community Development Block Grant Program (CDBG). Over 2,000 projects in every city, town, and county have been completed, and they have each made a difference by strengthening our state, communities and people. Since 1976, the City has been awarded over \$5 million dollars for various projects used to provide for affordable homes, build community centers, and provide for street, water, wastewater, and stormwater drainage infrastructure improvements within these neighborhoods. The Community Development Funds account for revenues coming to the City from its Community Development Block Grant (CDBG) entitlement, and for expenditures of the entitlement program.

### Cost Center

0060-26 Old Program Income Special Projects

0063-27 West End Rehabilitation

Community Development (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0060 - Comm Dev-Old Prog Income						
<u>Revenues</u>						
Department: 00 - Revenue						
RE31-Miscellane - Miscellaneous						
331.116	Prg Inc-Patrick Simmons	\$ 889	\$ 915	\$ 889	\$ 889	\$ 889
Account Classification Total: Miscellaneous		\$ 889	\$ 915	\$ 889	\$ 889	\$ 889
RE33-Operating - Operating Transfers In						
394.002	Transfer from fund balance	\$ -	\$ -	\$ -	\$ -	\$ 11,410
Account Classification Total: Operating Transfers In		\$ -	\$ -	\$ -	\$ -	\$ 11,410
Department Total: 00 - Revenue		\$ 889	\$ 915	\$ 889	\$ 889	\$ 12,299
Revenues Total		\$ 889	\$ 915	\$ 889	\$ 889	\$ 12,299
<u>Expenditures</u>						
Department: 26 - Special Projects						
EX70-Other Obj - Other Objects						
710.112	Rehabilitation	\$ -	\$ -	\$ 3,122	\$ -	\$ 3,122
Account Classification Total: Other Objects		\$ -	\$ -	\$ 3,122	\$ -	\$ 3,122
Department Total: 26 - Special Projects		\$ -	\$ -	\$ 3,122	\$ -	\$ 3,122
Department: 27 - Spec Rev-West End Rehab						
EX70-Other Obj - Other Objects						
710.112	Rehabilitation	\$ -	\$ -	\$ 8,288	\$ -	\$ 9,177
Account Classification Total: Other Objects		\$ -	\$ -	\$ 8,288	\$ -	\$ 9,177
Department Total: 27 - Spec Rev-West End Rehab		\$ -	\$ -	\$ 8,288	\$ -	\$ 9,177
Expenditures Total		\$ -	\$ -	\$ 11,410	\$ -	\$ 12,299
Fund Revenue	Total: 0060 - Comm Dev-Old Prog Income	\$ 889	\$ 915	\$ 889	\$ 889	\$ 12,299
Fund Expenditure	Total: 0060 - Comm Dev-Old Prog Income	\$ -	\$ -	\$ 11,410	\$ -	\$ 12,299
Fund Net	Total: 0060 - Comm Dev-Old Prog Income	\$ 889	\$ 915	\$ (10,521)	\$ 889	\$ -

## Seized and Forfeited Property

Purpose: The purpose of the Seized and Forfeited Property Fund is to set up unique accounts for forfeited monies and proceeds from the sale of forfeited property associated with enforcement of illegal controlled substances. The monies in this fund may be used only by law enforcement officers for drug enforcement or general law enforcement activities pursuant to legislative mandates or Attorney General Opinions, and may not be used to supplant operating funds in current or future budgets.

Cost Center  
0086-05

Seized and Forfeited (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
Fund: 0086 - Seized and Forfeited						
<u>Revenues</u>						
Department: 00 - Revenue						
RE24-Fines And - Fines and Forfeitures						
367.000	Drug Enforcement Revenue	\$ 9,855	\$ 96,966	\$ 75,000	\$ 2,287	\$ 50,000
Account Classification Total: Fines and Forfeitures		\$ 9,855	\$ 96,966	\$ 75,000	\$ 2,287	\$ 50,000
RE29-Federal Gr - Federal Grants						
331.000	Federal Grants	\$ 18,220	\$ -	\$ -	\$ -	\$ -
Account Classification Total: Federal Grants		\$ 18,220	\$ -	\$ -	\$ -	\$ -
RE30-Investment - Investment Earnings						
361.001	Investment Earnings	\$ -	\$ -	\$ 1,000	\$ -	\$ -
Account Classification Total: Investment Earnings		\$ -	\$ -	\$ 1,000	\$ -	\$ -
RE31-Miscellane - Miscellaneous						
369.002	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ 95	\$ -
Account Classification Total: Miscellaneous		\$ -	\$ -	\$ -	\$ 95	\$ -
RE33-Operating - Operating Transfers In						
394.002	Transfer from fund balance	\$ -	\$ -	\$ -	\$ -	\$ 300
Account Classification Total: Operating Transfers In		\$ -	\$ -	\$ -	\$ -	\$ 300
RE35-Sale Of As - Sale of Assets						
391.001	Sale of Assets	\$ 7,760	\$ (1,618)	\$ -	\$ (115)	\$ -
Account Classification Total: Sale of Assets		\$ 7,760	\$ (1,618)	\$ -	\$ (115)	\$ -
Department Total: 00 - Revenue		\$ 35,835	\$ 95,349	\$ 76,000	\$ 2,267	\$ 50,300
Revenues Total		\$ 35,835	\$ 95,349	\$ 76,000	\$ 2,267	\$ 50,300

<u>Expenditures</u>						
Department: 05 - Police						
EX50-Supplies - Supplies						
500.101	Supplies and Materials	\$ -	\$ 360	\$ 500	\$ 361	\$ 500
500.102	Equipment	-	3,758	-	162	-
501.101	Uniforms and Clothing	1,030	602	1,500	2,185	2,500
515.124	Department Supplies	172	-	-	-	-
515.126	Department Equipment	4,241	-	3,500	3,500	3,500
Account Classification Total: Supplies		\$ 5,442	\$ 4,719	\$ 5,500	\$ 6,208	\$ 6,500
EX60-Other Serv - Other Services & Charges						
640.124	Travel Expense	\$ 1,906	\$ 21	\$ 1,000	\$ 785	\$ 1,000
660.134	Radio Repairs	-	-	500	-	1,500
660.139	Fleet Services Materials	3,313	1,254	-	-	-

Seized and Forfeited (continued)

Account Number	Description	2007 Actual Amount	2008 Actual Amount	2009 Amended Budget	2009 Actual Amount	2010 Council Approved
662.141	Department Repairs	92	-	-	-	-
685.180	Membership Dues and Fees	-	-	200	800	800
685.182	Other Operating Expenses	-	-	500	493	500
685.186	Training	307	-	500	375	500
685.191	Canine Unit Operations	-	-	5,000	4,822	5,000
686.194	Other Prof/Tech Services	6,000	-	6,000	2,500	2,500
Account Classification Total: Other Services & Charges		\$ 11,618	\$ 1,275	\$ 13,700	\$ 9,775	\$ 11,800
EX90-Capital Ou - Capital Outlay						
900.4100	Vehicles	\$ 19,190	\$ 37,874	\$ 26,000	\$ 21,197	\$ 32,000
Account Classification Total: Capital Outlay		\$ 19,190	\$ 37,874	\$ 26,000	\$ 21,197	\$ 32,000
Department Total: 05 - Police		\$ 36,250	\$ 43,868	\$ 45,200	\$ 37,180	\$ 50,300
Expenditures Total		\$ 36,250	\$ 43,868	\$ 45,200	\$ 37,180	\$ 50,300
Fund Revenue	Total: 0086 - Seized and Forfeited	\$ 35,835	\$ 95,349	\$ 76,000	\$ 2,267	\$ 50,300
Fund Expenditure	Total: 0086 - Seized and Forfeited	\$ 36,250	\$ 43,868	\$ 45,200	\$ 37,180	\$ 50,300
Fund Net	Total: 0086 - Seized and Forfeited	\$ (414)	\$ 51,480	\$ 30,800	\$ (34,913)	\$ -

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