

## Architectural Review Board

May 7, 2018

### MINUTES

**MEMBERS PRESENT:** Kevin Jayroe, Clare Reigart, Lee Padgett, Dwayne Vernon, Sally Gillespie, Michael Norton, & Linda Abate'

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Janet Grant & Debra Grant

- I. **Call to Order**
- II. **Approval of minutes for April 2, 2018;** Mr. Lee Padgett made a motion approve the minutes as presented, seconded by Mr. Dwayne Vernon, the motion carried unanimously.
- III. **Public Input: Mr. Rodney Long & Mr. James Pronesti** came before the Board to get input for their request to install a wood overlay on the front façade of 919 Front Street. Mr. Long said the product would be removable and should not be considered a permanent fixture, and would complement the interior of the building. Mr. Pronesti is putting a restaurant in that location and the City's Building Inspector, Rick Martin was called to the site and recommended that they come before the Board under discussion to get some input. (Mr. Long handed out a rendition of how the material would look). Currently there is an aluminum anodized material. The Board said because this item was not on the agenda and they had no time to visit the site or go through the design standards. They asked Mr. Long to submit an application with the final design and come back before the Board next month for a formal vote.
- IV. **New Business:**
  1. **Ms. Mary Louise Kenny** is requesting the approval to enclose a stoop in the rear of her property at 113 St. James Street. **Janet Grant/City Staff** told the Board that the owner is requesting the approval to enclose her stoop in her rear yard. **Ms. Kenny** said she is asking to take down a screen porch and construct a new addition with a 4 ft. extension, the addition will be enclosed not screened. **Nick Orgera/Contractor** said the siding will match the existing, the trim will be PVC not wood, the door will be fiberglass rather than wood, the foundation will be replaced with new piers and new brick work, and the piers will be flushed with the band boards, aluminum flashing will be used on top of the brick-work. Gutters will be install on the new addition (Ogee type). The overhang on the rear will match the original of the house.

**Public Input: None**

**Motion: Mr. Lee Padgett made a motion to approve the application with the understanding that the band board will be structurally holding the addition, the gutters will be Ogee type, and the overhang will match the existing, citing Design Standards for**

**Residential Properties, Chapter 5; Section 23.0; page 92 (Additions), seconded by Mr. Michael Norton, the motion carried 7 to 0 by a roll call vote.**

2. **Mr. Michael Caldwell** is requesting the approval to replace the existing deck on the rear of his property with a new deck at 701/703 Front Street. **Janet Grant/City of Georgetown** told the Board that the Caldwell's were before the Board for discussion previously and are now presenting their application. **Ms. Caldwell/Applicant** said that the suggestions given by the Board was helpful and they are here with the contractor to present a formal application. **Mr. Allen Miller/Contractor** said 6 x 6 post will be used as center posts for handrails and the handrails will be extended a few feet. 2 x 2 pickets will be used on the deck and the deck will be extended to match the neighboring decks. The finish will be a sealer to protect the wood but keep the natural look. The spacing between the pickets will meet code. The beams will be exposed, and there will be no decorative details.

**Public Input: None**

**Board Discussion: Mr. Vernon** said the project is in keeping with what is there and he felt that an underpinning will be a nice addition to the façade. The applicant said that underpinning is coming in the future.

**Motion: Mr. Michael Norton made a motion to approve the application as presented, with the following notes, that the structural post be continued up to the top of the guard rails, and the guard rails be continuous, citing Design Standards for Commercial Properties; Chapter 6; Section 30.0; page 114 (Details-Balconies) and Section 44; page 153 (Decks), seconded by Ms. Reigart; the motion carried 7 to 0 by a roll call vote.**

3. **Ms. Flo Sunoo** is requesting the approval to replace doors at 419 Queen Street. **Ms. Janet Grant/City Staff** told the Board that the applicant is requesting to replace front and side door of the home. **Mr. Chris LePeria/Contractor** said the side door will be a full glass door for more light. Both the front and side door will be fiberglass doors.

**Public Input: None**

**Board Discussion: Mr. Vernon** asked the condition of the doors, if they could be repaired. **Mr. LePeria** said the doors are drafty and needed to be replaced.

**Motion: Ms. Linda Abate' made a motion to approve the application as submitted, noting that the doors will be fiberglass, citing Design Standards for Residential Properties, Chapter 3; Section 8.0; page 41 (Doors & Entrances), seconded by Ms. Gillespie; the motion carried 7 to 0 by a roll call vote.**

4. **Ms. Sally Gillespie** is requesting the approval to replace the roof and downspouts at 816 Prince Street. **Ms. Janet Grant** told the Board that the applicant is seeking the approval to replace the roof of the house and garage with standing seam metal and downspouts. **Ms. Gillespie/Applicant** said she found out some information about her project after submitting the application. The roof on the house is standing seam and the product is peeling and will be replaced, however she is still doing some research, the downspouts will be replaced and will be replaced with the round downspouts, 5 inches wide, perhaps. The roof on the garage is fine, however she would like to change it to standing seam, with the aluminum

material. The request tonight is for the replacement of the garage roof with a standing seam roof with aluminum, maximum of ½ inches seams.

**Public Input: None**

**Motion: Mr. Lee Padgett made a motion to approve the application to include only the garage roof change, citing Design Standards for Residential Properties, Chapter 3; Section 15.0; page 63 (Roofs) and Section 10.0; page 47 (Gutters & Downspouts), seconded by Ms. Reigart, the motion carried 6 to 0 by a roll call vote (Ms. Gillespie was recused).**

**V. Board Discussion:**

**Ms. Reigart asked about her yard furniture, the Board said they classify it as just furniture with a top and there is nothing listed in the guidelines.**

**Ms. Janet Grant said her farewell to the Board, as she will be retiring at the end of this month.**

**VI. Adjournment:** With there being no further business the meeting was adjourned.

*Submitted By,*

*Debra Grant  
Board Secretary*