

Architectural Review Board

March 5, 2018

MINUTES

MEMBERS PRESENT: Michael Norton, Dwayne Vernon, Sally Gillespie, Clare Reigart, Linda Abate', Jerry Miller, & Kevin Jayroe

MEMBERS ABSENT: None

OTHERS PERSENT: Rick Martin, Janet Grant, & Debra Grant

- I. **Call to Order**
- II. **Approval of minutes for February 5, 2018;** Ms. Reigart made a motion to approve the minutes as submitted, seconded by Mr. Miller, the motion carried unanimously.
- III. **Public Input:** None
- IV. **New Business:**

1. **Gloria & Vance Davis** are requesting the approval to replace an existing chain link fence with a new aluminum fence and gate at 714 Duke Street. **Rick Martin/City Staff** told the Board that the request is to replace the fence in the front of the property and add a gate. **Mr. John Marshall Williams/Representative of the owner** said the fence would be aluminum/powder coated in black, and will replace a chain linked fence that is barely standing at this time. There will be brick columns added to the front property line that will connect the fencing and they will be painted, the columns will be 54 inches. The gate will be 6 ft. and will open into the yard, there is no visibility issues.

Public Input: None

Motion: Mr. Jayroe made a motion to approve the application as presented, citing Standards for Residential Properties Chapter 5; Section 19.0; page 79 (Fences, Gates, & Walls), seconded by Mr. Norton, the motion carried 7 to 0 by a roll call vote.

2. **Rex & Sabrina Query** are requesting the approval to construct an addition to an existing garage and install a fence at 116 St. James Street. **Rick Martin/City Staff** said the owners came before the Board earlier for some approvals and this portion is a continuation of the alterations, they would like to move a building onto their property, add to an existing garage, and install a fence. **Ms. Sabrina Query/Applicant** said they are excited about getting started on their projects, the first thing would be the addition of the garage and installation of the privacy fence. The plan is to remove the exterior skin/cover on the garage and install lap board siding and trim, the cornice will match the house. The plan is to repair and preserve. **Mr. Wayne Rogers/Catalyst Architects** said (1) request for the garage is to be able to expand the footprint to make it usable, remove the exterior skin and install lap siding, reuse the existing windows, install garage doors and a man/utility door. (2) There is also a gate missing from the front of the property and the owners would like to replace that gate.

(3) There is a shed that will be relocated on the property and foundation repairs will be done and a shed roof will be added. (4) The fence request is for a privacy fence in the rear yard that will be 7 ft.

Mr. Vernon asked if there was any evidence of what type of siding was originally on the garage. **Mr. Rogers** said when the metal skin was pulled back there was only the sheathing underneath. **Ms. Gillespie** asked for the design of the garage doors. **Mr. Rogers** said the doors will be insulated Carriage House Doors by Canyon Ridge Collection, steel base finished with faux wood composite cladding and overlays. *(Multiple conversations)* The Board had questions on the construction dates on the historic survey cards. **Mr. Rogers** said the exterior material was probably added to the garage much later than the construction. **Ms. Query** said she would love to preserve the material on the garage if it was the original concrete block. **Ms. Reigart** asked if the skin that is being removed from the main house could be used on the garage. **Mr. Rogers** said he did not believe that could be done. *(Multiple conversations)* The Board and the applicant agreed to have an onsite meeting to gather further information on the garage (Monday, March 19th at 10 am).

Ms. Reigart asked if the requested rear fence would be wood. **Ms. Query** said yes. **Ms. Gillespie** asked about the small building that will be relocated on the property, she asked about the shed roof that will be constructed on the right side. **Mr. Rogers** said the shed roof would have 2 square post, with some trim; the roof will be metal standing seam to match the addition of the main house and the garage.

Public Input: None

Motion: Mr. Norton made a motion to approve the entry gate, the relocation of the shed and the foundation repairs and the addition to the shed, the entry fence, and the 3 side yard fences as presented, citing Standards for residential properties, Chapter 5; Section 19.0; page 79 (Fences, Gates, & Walls), Section 20; page 89 (Sheds & Outbuildings), and Chapter 4; Section 9.0; page 45 (Foundations), seconded by Mr. Vernon; the motion carried 7 to 0 by a roll call vote. (The motion excluded the approval of the garage; the request is deferred until an on-site meeting and vote)

Motion: Mr. Miller made a motion to defer action to the balance of the application until an on-site meeting, which will be held on Monday, March 19th at 10:00 am, seconded by Mr. Jayroe; the motion was carried unanimously.

V. Board Discussion:

Mr. Miller mentioned that City Council will be supporting Staff in the enforcement of having abandoned cars removed.

VI. Board Election:

Mr. Michael Norton nominated Mr. Jerry Miller to remain Board Chair; seconded by Mr. Miller; with there being no other nominations Mr. Miller will serve as Board Chair for 2018-2019.

Ms. Sally Gillespie nominated Mr. Kevin Jayroe to serve as Vice Chair; seconded by Mr. Norton; with there being no other nominations, Mr. Jayroe will serve as Vice Chair for 2018-2019.

VII. Adjournment: With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant

Board Secretary