

**Architectural Review Board
July 10, 2017**

MINUTES

MEMBERS PRESENT: Jerry Miller, Dwayne Vernon, Kevin Jayroe, Michael Norton, Clare Reigart, & Linda Abate'

MEMBERS ABSENT: Sally Gillespie

OTHERS PRESENT: Rick Martin, Janet Grant, & Debra Grant

- I. **Call to Order**
- II. **Approval of Minutes:** June 5, 2017; **Ms. Clare Reigart made a motion to approve the minutes as written, seconded by Mr. Michael Norton, the motion carried unanimously.**
- III. **Public Input: None**
- IV. **New Business:**
 1. **Mr. Thomas R. Henry** is requesting the approval to install entry doors on the first and second level of his home at 620 Prince St. **Rick Martin/ City Staff** said the applicant is seeking approval to replace a first and second story entry door on the front of his home. **Ms. Suzanne Abed-El-Latif/Representative of the Applicant** told the Board that the applicant is out of the country and asked that she fill in for him. Ms. Abed-El-Latif said the owner did some research and found other doors in the neighborhood with similar styles to his requested. The door will be solid wood with glass inserts (it was not sure if the glass would be clear or frosted). The side lights will remain the same. **Mr. Miller** asked what color the door would be. **Ms. Abed-El-Latif** said she was not sure, but thought it may be white. **Mr. Dwayne Vernon** said he thought the glass should have some type of mullions or decorative feature, rather than being plain.

Public Input: None

Motion: Ms. Abate' made a motion to approve the application as submitted, citing Residential Guidelines Section 8; page 38 (Doors), seconded by Mr. Jayroe, the motion carried 6 to 0 by a roll call vote.

2. **Herbert McClary and Louise Ford McClary** are requesting direction from the Board for alterations at 220 Screven St. **Rick Martin/City Staff** told the Board that the applicant came for some directions on how to move forward on some alterations he would like to perform. **Mr. Herbert McClary** said he is looking to purchase the house and would like to get the Board's opinion. The request is to remove the two middle windows on the right side and replace with brick, the other windows on the right side would remain the same. The rear side, has five windows, the request is to remove all but the middle window and replace with brick. The left side has German siding that is requested to be removed and replaced with brick. A door that is not being used being used on the left side would be removed and the area infilled with brick. **Mr. Miller** said that the district survey was not correct in the date of construction and this home is not contributing to the district. **Mr. Vernon** said because none of the infills will be done on the front elevation he feels the request is appropriate.

Public Input: None

Motion: Mr. Miller made a motion to approve the request with the correction of the windows being “removed, not installed” and the bathroom window on the right elevation remaining the same. The motion is also contingent on the current owner co-signing the application for the request after the fact within the next 30 days, citing Residential Guidelines Section 8; page 38 (Doors), Section 32; page 78 (Siding), Section 40; page 89 (Windows), seconded by Ms. Abate’, the motion carried 6 to 0 by a roll call vote.

3. **Mark & Ali Ballard** are requesting the approval to perform alterations and new addition at 824 Highmarket St. **Rick Martin/City Staff** said that the packet was very extensive and the owner and the architect was present to explain the project. **Mr. Felix Ayres/Architect** said the owner has some structural and aesthetic concerns that need to be corrected. Piers on the right and left side need to be repaired/replaced with matching brickwork, an 800 sq. ft. addition will be added for a master bedroom, rotted wood will be replaced over an old addition. There will also be a wraparound porch to tie into the new addition. The porch columns will be removed and replaced with round fiberglass columns. The front door is requested to be replaced with a wider door with a transom above (photos will be submitted once a door is selected). **Ms. Reigart** asked if the owner found any photos that showed how the columns were before renovations were done. **Mr. Ballard** said he could not find any old pictures of the house. **Mr. Norton** said he feels the round columns requested would be appropriate for the home. **Mr. Jayroe** said he did not find any photos at the library for the house, however houses of that period did have the wraparound porches and there are some in the surrounding area. All windows that will be added to the house will be wooden windows, the handrails to the porch will be 2” x 2” x 3’ decorative spindles, the siding is requested to be replaced with wood siding, however if it is not financially feasible the owner would like to continue with the tin siding that is there now. The fence (6 ft.) will be brick that will match the foundation and it will be tie into the chain link fence that is currently there, with a wrought iron gate. The current carport will be enclosed for the laundry room and pantry, the owner will be parking on the right side of the home. The shutters will be workable. Mr. Vernon said the request to expand the front porch is appropriate because of the amount of the changes done in the past, and due to that the Board approved the modifications.

Public Input: None

Motion: Mr. Jayroe made a motion to approve the application as submitted, citing Residential Guidelines, Section 13; page 50 (Foundations), Section 24; page 66 (Porches), Section 1; page 25 (Additions), and Section 11; page 45 (Fences), seconded by Ms. Reigart, the motion carried 6 to 0 roll call vote.

V. **Board Discussion:**

- Rick Martin congratulated Ms. Abate’ on her new grandchild.
- The Board was presented a plaque by Councilman Sheldon Butts that celebrates the 50th anniversary of the National Historical Preservation Act of 1966.

VI. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant, Board Secretary