

**Architectural Review Board
January 9, 2017**

MINUTES

MEMBERS PRESENT: Clare Reigart, Jerry Miller, Dwayne Vernon, Sally Gillespie, & Michael Norton

MEMBERS ABSENT: Linda Abate'

OTHERS PRESENT: Rick Martin, Janet Grant, & Debra Grant

- I. **Call to Order**
- II. **Approval of Minutes:** December 5, 2016; **Ms. Sally Gillespie made a motion to approve the minutes as presented, seconded by Mr. Dwayne Vernon; the motion carried 4 to 0 by a roll call vote.** (*Ms. Clare Reigart was absent from the December meeting*)
- III. **Public Input:** None
- IV. **New Business:**
 1. **Seven Hundred Modern Grill & Bar** is requesting the approval to install an awning at 916 Front Street. **Rick Martin/City Staff** told the Board that this request is for the installation of an awning in the front of the business. Mr. Martin did have concerns about the type of awning, being a retractable awning that will extend further out (13 ft.) than the surrounding businesses (referring to Residential Guidelines Section 3; page 31-32). **Mr. Dwayne Vernon** asked Mr. Martin if there was anything in the City Ordinance stipulating the distance an awning can be extended. **Rick Martin** said he has never come across anything in the Zoning Ordinance, however his concerns were about the height if the awning was extended out 13 ft. **Mr. John Cranston/Owner** said he has problems with the sun reflection and he also has tables outside that need to be covered; so the awning will help in multiple ways. Mr. Cranston said he has seen many different kinds of awnings on Front Street and some of them did extend further than others, however his would be retractable and would be used instead of the umbrella that are currently over the tables. The awning would be an eclipse which is the commercial grade fabric (umbrella material), it would have a wind censor, and will fit the needs of his business. The awning would be retracted in at nights. Mr. Cranston said he is not interested in using the awning for signage, but may put something on the changeable flap. **Ms. Gillespie** said she had some concerns:
 - The Board was not given a dimension of the awning when it is in place, and open
 - I believe there was a City Ordinance in place when the Main Street project came that said an awning could project 4 to 6 ft.
 - There is an established rhythm with the neighboring businesses that should be taken into consideration
 - The awning should also line up with the building architectural and stay in rhythm
 - The awning should also come to the bottom of the transom as stated in the Main Street Guidelines
 - The guidelines should be followed from the Water Front Guidelines Sec. 4; page 4-21

Ms. Gillespie said she believes the restriction of the awnings' extension was due to the possibility of a hazard with people walking with umbrellas, and feels the design can be much better than what the applicant has presented.

Public Input: None

Discussion: After much discussion by the Board they gave the applicant the choice of withdrawing the application or having the Board cast a vote on the application. Mr. Cranston asked to withdraw his application and come back before the Board at the next meeting under old business.

- V. **Board Discussion: Rick told the Board that Mr. Phil Thomason will be meeting with the ARB on Thursday, January 19th at 1:00 pm, for approximately 2 hours, to discuss the kick off of the updates to the Historic Guidelines.**
- VI. **Adjournment: With there being no further business the meeting was adjourned.**

Submitted By,

*Debra Grant
Board Secretary*