

**Architectural Review Board
Onsite Meeting/February 6, 2019
MINUTES**

MEMBERS PRESENT: Debra Smalls, Kevin Jayroe, Lee Padgett, Jerry Miller, & Sally Gillespie

MEMBERS ABSENT: Dwayne Vernon & Linda Abate'

OTHERS PRESENT: Tracy Gibson & Debra Grant

I. Call to Order

II. Old Business

1. **Mr. & Mrs. Padgett** are requesting the approval to replace all windows at 422 Highmarket Street. **Mr. Kevin Jayroe** told the Board that the second window on the right side of the home (driveway side) is walled over on the interior of the home. Mr. Miller said the windows appear to be in good shape, they don't have any rot on them, the casing need some work and the glazing will need to be redone. The sills are good, the framing may need to be replaced. **Ms. Padgett** opened the windows so the Board could investigate the interior. The Board did see that there were brackets that were holding the windows together. *Mr. Jayroe and Mr. Miller went in the home to investigate the windows.* The front bedroom on the right side of the house, the left window was caulked close. The windows in the interior appear to be solid, but some repairs are needed. The dining room windows on the left side of the home appear to be in good shape. Ms. Gillespie gave some information she found from researching the house, and it showed that the Craftsman style home typically has 1 over 1 windows, sometimes it may have 3 over 1 or 2 over 2, however there are not 4 over 4 windows in that style home. The Board concluded that the casings are the major issue, and they can be repaired or restored. The windows on the left side of the home were in good condition. The Board recommended that Ms. Padgett get some other quotes on getting the windows repaired/restored. Ms. Padgett said she will not put storm windows in because she has too much money invested in the windows she already bought.

Public Input: None

Motion: Mr. Miller made a motion to deny the request to replace the windows, based on the fact that they appear to be repairable, citing Design Standards for Residential Properties; Chapter 3; Section 17.0; page 68 (Windows and Shutters), seconded by Mr. Lee Padgett; the motion carried 5 to 0 by a roll call vote.

- III. **Adjournment:** With there being no other business the meeting was adjourned.

Submitted By,

*Debra Grant
Board Secretary*