

**Architectural Review Board
February 6, 2017**

MINUTES

MEMBERS PRESENT: Linda Abate', Clare Reigart, Jerry Miller, Sally Gillespie, Kevin Jayroe, & Michael Norton

MEMBERS ABSENT: Dwayne Vernon

OTHERS PRESENT: Rick Martin, Janet Grant, & Cindy Thompson

- I. **Call to Order**
- II. **Approval of Minutes:** January 9, 2017; **Mr. Norton made a motion to approve the minutes with corrections, seconded by Ms. Reigart; the motion passed unanimously.**
- III. **Public Input: None**
- IV. **Old Business:**

Seven Hundred Modern Grill & Bar is requesting the approval to install an awning at 916 Front St. **Rick Martin/City Staff** told the Board that Staff did find in the 1964 Code of Ordinances that nothing is allowed to encroach over the sidewalk, that encroachment permits are issued by the City to allow tables and chairs to be outside on the area that is adjacent to the sidewalk, and that Mr. Cranston/owner was so advised. **Mr. Martin** said he has pulled this item off the agenda because there has been no change in this Application to deal with the 1964 Code of Ordinances issue, but after talking with Mr. Cranston/owner he (Mr. Cranston) is willing to work with the 6 ft. awning that will stay in line with those of other businesses, and wanted the Board to proceed with his application on that basis. **Ms. Gillespie** said she felt she had enough information to render a decision on that basis. At the Chairman's request, the Board was polled and unanimously agreed to accept and consider Mr. Cranston's Application, verbally amended as stated.

Ms. Abate' asked for a copy of the Code of Ordinance for the Board to review its interpretation. **Mr. Miller** asked Mr. Cranston if he had any renderings showing the awning attached to the building at 6 feet. Mr. Cranston said he did not because he got contradicting information from Staff, and he has never been given or seen anything that says his awning must be 6 to 7 feet.

Mr. Cranston said his awnings will be retractable. **Mr. Miller** asked that Rick Martin get something from Elise to support his findings. **Mr. Martin** said he has no problem with contacting Elise Crosby (City Attorney), but if the Board approves the first proposal Mr. Cranston gave, it would open the door for others on Front Street to do the same thing. **Ms. Abate'** had concerns about the way the Board and Staff handles certain situations, she feels that it may deter people from coming before the Board. **Ms. Abate'** said things have to change in order for the City to grow. **Mr. Jayroe** said he does not agree and feels the awning complies with the guidelines and this does not stop business at all. **Mr. Norton** said the Codes are put in place to keep the employees and customers safe in case of an emergency, and allowing the originally proposed awning would be an obstruction. **Mr. Miller** said in doing the new guidelines hopefully something can be put in place that will be a better fit for Georgetown.

Motion: Ms. Reigart made a motion to approve the awning, it will extend 6 ft. from the building, it will not encroach over the sidewalk, and will be installed at the top of the transom

to the bottom of the transom, citing Water Front Guidelines Section 4.1.21-4.1.24; page 4-15 (Awnings), seconded by Ms. Gillespie; the motion carried 6 to 0 by a roll call vote.

V. New Business:

1. **Mr. Gary Life** is requesting the approval to screen the front porch, install screen door, and install French doors at rear of house at 318 St. James Street. **Rick Martin/City Staff** told the Board the owner's request. **Mr. Life/owner** said he wants to place a door in an opening that was covered with vinyl siding. **Ms. Gillespie** asked what material is used in the rear of the house. Mr. Life said vinyl siding. Ms. Gillespie asked was any trim going to be used around the door. Mr. Life said the surrounding material will be wood with board trim (J channel). Mr. Life also wants to screen in the front porch, having the screen on the outside, and add a screen door.

Motion: Ms. Abate' made a motion to approve the application as submitted, citing Residential Guidelines Section 28; page 73 (Screens) and Section 8; page 38 (Doors), seconded by Mr. Jayroe; the motion carried 6 to 0 by a roll call vote.

2. **Ms. Susan B. Moses** is requesting the approval to extend an existing bedroom and bath at 617 Highmarket Street. **Rick Martin/City Staff** said Ms. Moses would like to extend her residence in the rear. **Mr. Harby Moses/owner** said they want to add approximately 4 ft. to the bedroom, bathroom, and closet, the brick that will be removed will be will be reused. One window will be covered on the second floor. Several windows will be added, and will be the previously approved windows. All building materials will match the existing materials.

Motion: Ms. Gillespie made a motion to accept the application as presented, citing Residential Guidelines Section 1; page 25 (Additions), seconded by Mr. Norton; the motion carried 6 to 0 by a roll call vote.

VI. Board Discussion:

- **Mr. Phil Thomason will be returning soon (February 27 - 29) and the amount of work to be performed has increased. When Mr. Thomason comes back there will be group interviews, Mr. Miller asked that ideas for groups and people representing the groups should be given.**
- **Rick Martin/City Staff told the Board about a new business coming to Front Street.**
- **Rick Martin/City Staff told the Board that the H&CD department issued over 488 permits in 2016 with a permit value of over 32 million, things in the City are improving.**

- VII. Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

*Cindy Thompson
Acting Board Secretary*